ECONOMIC AND COMMUNITY DEVELOPMENT COUNCIL COMMITTEE MEETING MINUTES

TUESDAY, APRIL 1, 2014
10:00 AM
MEDIA BRIEFING ROOM, CITY HALL

Members Present:	Councilmember Ray Lopez, *Chair, District 6* Councilmember Diego Bernal, *District 1* Councilmember Ivy R. Taylor, *District 2* Councilmember Rey A. Saldaña, *District 4* Councilmember Joe Krier, *District 9*
Members Absent:	None.
Staff Present:	Ed Belmares, *Assistant City Manager;* Carlos Contreras, *Assistant City Manager*; Katinka Howell, *Assistant City Attorney;* Leticia Vacek, *City Clerk;* Jed Maebius, *Mayor's Office;* Lori Houston, *Director, Center City Development Office;* Rene Dominguez, *Director, Economic Development Department;* Brandon Smith, *Office of the City Clerk;* Denice Trevino, *Office of the City Clerk*
Also Present:	None.

Call to Order

Chairman Lopez called the meeting to order.

1. **Citizens to be Heard**

There were no items addressed by citizens.

2. **Approval of Minutes of the March 4, 2014 Economic and Community Development Council Committee Meeting**

Councilmember Saldaña moved to approve the minutes of the March 4, 2014 Economic and Community Development Council Committee Meeting. Councilmember Bernal seconded the motion. Motion carried unanimously by those present.

3. **Consideration of Applicants to the Airport Advisory Commission (10 slots).** [Leticia M. Vacek, City Clerk]

Leticia Vacek reported that terms had expired for members of the Airport Advisory Commission in the following categories: 1) Two (2) Aviation Industry; 2) Two (2) Business Community; 3) Three (3) Community, to include representatives from Neighborhood Associations located near the Airport, each representing a different association; 4) One (1) Federal Aviation Administration (FAA) ; 5) One (1) Taxicab Industry; and 6) One (1) Travel and Tourism Industry.

Brandon Smith reviewed the charge and purpose of the Airport Advisory Commission.

Councilmember Bernal moved to reappoint: 1) Earl Jackson, Jr. in the FAA Category; 2) George D. Alva in the Taxicab Industry Category; and 3) Marco A. Barros in the Travel & Tourism Industry Category. Councilmember Saldaña seconded the motion. Motion carried unanimously by those present.

Mrs. Vacek noted that Councilmember Gallagher recommended Leslie Hobgood for the Aviation Industry Category. She indicated that there were four applicants for two slots in the Aviation Industry Category.

Chairman Lopez called upon the applicants to speak.

H. Norman Abramson stated that he had conducted studies for Federal Agencies, performed analysis for the National Aeronautic and Space Administration (NASA) and helped educate Committee Members.

Mark Fessler stated that he could provide a view of Airports from a Business Perspective. He added that the first impression made on visitors to the San Antonio International Airport was very important and could be improved.

Roland De Leon noted his Military Experience and stated that he served as a Consultant for numerous Heliport Construction Projects.

George Gitcho stated that he had worked for Alaska and Braniff Airlines and served in the Marine Corps and the Coast Guard.

Mrs. Vacek indicated that the remaining applicant in the Aviation Industry Category, Tracy Huff, had submitted a statement which was distributed to Committee Members.

Mrs. Vacek stated that there were two open slots in the Business Community Category. She indicated that Arthur W. Seago submitted a statement which was distributed to Committee Members. She stated that there were three open slots in the Community Category.

Chairman Lopez called upon the applicants to speak.

Leslie A. Hobgood noted his military experience and stated that he served as Base Commander at Kelly Air Force Base. Councilmember Krier asked Mr. Hobgood if he had an interest in promoting private sector jobs at the Airport. Mr. Hobgood replied that he did.

Maureen McCann stated that she has served as a City Employee in the Convention and Visitors Bureau and would bring knowledge of the Airport's effect on visitors and Homeowner Associations.

Mrs. Vacek noted that Roland De Leon was an applicant for both the Community Category and the Aviation Industry Category. She indicated that Jonathan D. Fristoe and Jack Leifer had submitted statements which were distributed to Committee Members.

Chairman Lopez called upon the applicants to speak.

Barbara Loomis stated that she currently serves as an Airport Ambassador and in that capacity; provides direction and information to visitors. She noted that she provides a quarterly report on Volunteer Statistics to the AAC.

Stewart Wyland stated that he lives north of the Airport and as an Army Veteran, commanded the Air Traffic Controller Battalion. He noted that he works with the Army Installment Management Command to provide oversight, resources, and Quality Assurance for 29 Army Airfields and five Army Heliports across the world.

Executive Session

Chairman Lopez recessed the meeting into Executive Session at 10:35 a.m. to discuss Personnel Matters. He reconvened the meeting at 10:50 a.m. and announced that no action was taken in Executive Session.

Councilmember Krier moved to forward the following applicants to the full City Council for appointment: 1) H. Norman Abramson and Tracy Huff in the Aviation Industry Category; 2) Mark Fessler and Roberto C. Trevino in the Business Community Category; and 3) Leslie A. Hobgood, Maureen McCann, and Mark A. Tafolla in the Community Category. Councilmember Bernal seconded the motion. Motion carried unanimously by those present.

4. **General Aviation Federal Inspection Station at the San Antonio International Airport.** [Frank Miller, Director, Aviation]

Frank Miller reported that Federal Law requires the United States Customs and Border Protection (CBP) to process passengers entering the United States from International Flights from both Commercial and General Aviation (GA) Aircraft. He noted that in the last four years, a tremendous increase in aircraft arriving from Mexico had been noted. He stated that International Passengers for both types of aircraft are required to deplane at Terminal A for processing. He mentioned that in addition to their own processing, the GA Aircraft Passenger was required to wait while the aircraft was inspected before they could be returned to the aircraft to relocate to a fixed-based operator or a corporate hangar. He indicated that the current process resulted in: 1) Delays of scheduled Commercial Aircraft and GA Aircraft requiring a Terminal A Gate; and 2) GA Passengers required to wait for up to an hour for CBP to complete processing and inspections. He noted that in October 2012, the City Council authorized a Memorandum of Agreement (MOA) between the CBP and the City of San Antonio. He stated that in the MOA the City agreed to: 1) Provide an Interim GA Facility at the ground level floor at Gate A-16; and 2) Design and build a permanent GA Facility that would comply with CBP Regulations. He indicated that the Interim GA Facility required passengers to be escorted from the aircraft to Terminal A. He stated that a permanent solution that would meet Federal Requirements would

require that a facility be constructed with airfield access that would include: 1) 5,600 square foot building with available apron; 2) Location on north side of the Airfield, away from the terminals; and 3) Estimated cost of $6 million. He indicated that a Request for Interest (RFI) was issued in August 2013 to solicit interest for a third-party to design and build a permanent General Aviation Customs Facility. He noted that the RFI was sent to all Fixed-Based Operators (FBO) and tenants with large GA Operations at the Airport. He stated that the respondent would be expected to build the 5,600 square foot building and the associated utilities, and exterior improvements including: 1) Landside pavements; 2) Markings; 3) Access control/fencing; and 4) Landscaping. He noted that the respondent would sublease the ground and lease the building back to the Aviation Department for use by the CBP for a period of 25 years. He added that at the end of the lease, the facility would revert to the City. He stated that according to the terms of the RFI, the City would be: 1) Responsible for abatement of the existing asbestos and demolition of all structures on the property; and 2) Responsible for the design and construction of the necessary taxiway and apron improvements for the facility. He indicated that funding for this project was identified in the Capital Budget. He reported that one response was received in September 2013 from a current FBO. He stated that while the FBO responded to the RFI and the location identified, the FBO also requested consideration for the location now being pursued by the Aviation Department.

Chairman Lopez asked of the use of Stinson Municipal Airport (Stinson) as a Port of Entry. Mr. Miller indicated that currently, Stinson was not identified as a Port of Entry by the Federal Aviation Administration (FAA). He stated that he has begun work with the Intergovernmental Department to change that.

Councilmember Krier asked if the key users of the GA Facility were involved in and supportive of this project. Mr. Miller replied that they were.

Mr. Miller stated that the agreements were expected to be brought before the full City Council in May 2014.

No action was required for Item 4.

5. **A Lease Agreement with the San Antonio Parks Foundation for Office Space in the St. Mary's Garage.** [Lori Houston, Director, Center City Development Office]

Lori Houston reported that the San Antonio Parks Foundation occupied office space in Hemisfair Park. She indicated that due to the first phase of Hemisfair Park Redevelopment, the SAPF would be required to relocate by Summer 2014. She stated that City Staff and the SAPF identified approximately 1,200 square feet of office space in the St. Mary's Parking Garage at 400 N. St. Mary's in which to relocate. She stated that staff proposed a flexible five-year Lease Agreement for an Annual Rent of $35,140 based upon: 1) $20 per square foot; 2) $50,000 in tenant improvements; and 3) Common area maintenance. She noted that the SAPF could alternatively provide fundraising contributions for Travis, Columbus, Milam, Maverick, and Madison Parks or the Arneson Theatre. She mentioned that the actual rent/fundraising requirement would be based on the final square footage and value of the tenant improvements. She stated that the City would work with the SAPF to create a list of park improvements to assist

in fundraising efforts. She mentioned that park improvements would require approval by the Director of the Department of Parks and Recreation. She reported that said item would be brought before the full City Council at a later date.

Councilmember Taylor suggested that improvements be made to Martin Luther King Park.

No action was required for Item 5.

Adjourn

There being no further discussion, the meeting was adjourned at 11:27 a.m.

Ray Lopez, Chairman

Respectfully Submitted,

Denice F. Trevino
Office of the City Clerk