

AN ORDINANCE

2013-02-21-0123

**ACCEPTING THE LOWEST, RESPONSIVE BID, INCLUDING TWO ADDITIVE ALTERNATES, AND AWARDING A CONSTRUCTION CONTRACT IN THE AMOUNT OF \$222,583.00 PAYABLE TO CROWNHILL BUILDERS, INC. FOR THE CONSTRUCTION OF THE TOM SLICK CREEK PARK, AN AUTHORIZED 2012-2017 BOND AND U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) SECTION 108 FUNDED PROJECT, LOCATED IN CITY COUNCIL DISTRICT 6; AND PROVIDING FOR PAYMENT.**

\* \* \* \* \*

**WHEREAS**, the City Council has approved the use of 2012-2017 Bond and U.S. Department of Housing and Urban Development (HUD) Section 108 funds for the Tom Slick Creek Park Project (the "Project"), located in Council District 6; and

**WHEREAS**, the Project consists of the construction of a twenty-nine (29) space parking lot with entry and egress ways leading to and from Highway 51 Frontage Road, including a new directional traffic sign; and

**WHEREAS**, two of the three additive alternatives were accepted as part of the bid as alternates 1 and 2; and

**WHEREAS**, additive alternate 1 consists of the renovation of the existing walking trail with a four-inch concrete walking surface and additive alternative 2 consists of a new pet drinking fountain; and

**WHEREAS**, in order to commence performance of such work, it is necessary to accept the lowest, responsive bid with additive alternatives 1 and 2 of Crownhill Builders, Inc. for the Tom Slick Creek Park Project; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The lowest, responsive bid with additive alternates 1 and 2 of Crownhill Builders, Inc. in the amount of \$222,583.00 for the performance of the above described work in connection with the Tom Slick Creek Park Project ("Project") is hereby accepted and authorized. The contract described herein shall become effective upon the deposit of all required bonds and insurance certificates so long as such deposits are accomplished within sixty (60) days from the effective date of this Ordinance. All other bids will be considered rejected upon the contract becoming effective or the expiration of sixty (60) days from the effective date hereof, whichever occurs first. A copy of the contractor's Formal Invitation for Bids (IFB) and Contract in its substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

**SECTION 2.** Payment in the amount not to exceed \$222,583.00 in SAP Fund 46097000, HUD 108 Projects, SAP Project Definition 40-00431, Tom Slick Park Parking Lot Expansion, is authorized to be encumbered and made payable to Crownhill Builders, Inc., for construction services.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City

Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 21<sup>st</sup> day of February, 2013.

**M A Y O R**  
Julián Castro

**ATTEST:**

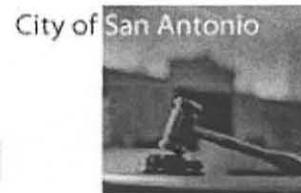
  
\_\_\_\_\_  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for Michael D. Bernard, City Attorney



Request for  
**COUNCIL  
ACTION**



## Agenda Voting Results - 8

<b>Name:</b>	8						
<b>Date:</b>	02/21/2013						
<b>Time:</b>	10:20:04 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance accepting the lowest responsive bid and awarding a construction contract, including two additive alternates, in the amount of \$222,583.00, authorized payable to Crownhill Builders, Inc., for parking improvements and other park amenities at Tom Slick Creek Park, Housing and Urban Development Section 108 funded project, located in Council District 6. [Peter Zaroni, Deputy City Manager; Mike Frisbie, Director, Capital Improvements Management Services]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Julián Castro	Mayor	x					
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				x
Leticia Ozuna	District 3		x				
Rey Saldaña	District 4		x			x	
David Medina Jr.	District 5		x				
Ray Lopez	District 6	x					
Cris Medina	District 7	x					
W. Reed Williams	District 8		x				
Elisa Chan	District 9		x				
Carlton Soules	District 10		x				

## CITY OF SAN ANTONIO

Issued By: CIMS Department  
ID NO.: 40-00398-05-03

Date Issued: November 7, 2012  
Page 1 of 1

**FORMAL INVITATION FOR BIDS (IFB) and CONTRACT  
TOM SLICK CREEK PARK – TRAIL & PARKING IMPROVEMENTS- (40-00398)**

Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, 2nd floor San Antonio, Tx 78205 until 2:00 p.m. CST on **Tuesday, December 4, 2012** and publicly read aloud at **114 W. Commerce, Municipal Plaza Building "B" Room**. This is the *solicitation deadline*. Bids must be submitted in a sealed envelope and clearly marked with the due date of bid, bidder name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-submittal conference will be held at 114 W. Commerce, San Antonio, TX 78205 in the 9<sup>th</sup> floor conference room on Thursday, November 15, 2012 at 2:30 p.m.

**TABLE A - This invitation includes the following Contract Documents:**

010	Invitation for Bids and Contract Signature Page	076	Payment Bond
020	Bid Form	081	General Conditions for Heavy/Hwy Construction Contracts
025	Unit Pricing Form	091	HUD Supplemental Conditions
040	Standard Instructions to Respondent	092	Federal Compliance Manual
060	Supplemental Conditions	▪	Heavy/Hwy Wage Decision
075	Performance Bond		

Plans, Specifications and Special Conditions may be purchased at a cost of **\$75.00** per set (tax included) from the office of **Bender Wells Clark Design**, 830 North Alamo Street, San Antonio, TX 78215 Phone- (210) 692-9221. No refund will be made for plan sets that are returned. Addenda will be posted on the web at [www.sanantonio.gov/rfplistsings](http://www.sanantonio.gov/rfplistsings) along with this solicitation. Changes to Plans, Specifications and Special Conditions will be included in an addendum and may be obtained from the office of **Bender Wells Clark Design**. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal clearly marked on the outside of the sealed envelope with the due date of bid, bidder name, Project Name and ID NO as follows:

- |     |     |   |     |                                      |
|-----|-----|---|-----|--------------------------------------|
| 1.) | 010 | Invitation for Bids and Contract Signature Page | 5.) | Bid Bond                             |
| 2.) | 020 | Bid Form  | 6.) | Signed Addenda Acknowledgement Forms |
| 3.) | 025 | Unit Pricing Form                               | 7.) | GMA-Section 3 Utilization Plan 2012  |

It is understood and agreed that the work is to be completed in full on or before **120** calendar days. This project does not include hazardous environmental work. This project requires **2** project sign(s).

This is a Public Works Contract and chapter 2258 of the Texas Government Code requires that not less than the prevailing wage rate for work of a similar character in this locality shall be paid all laborers, workmen, and mechanics employed in the construction thereof. The Wage Decision Number **TX120016 01/06/2012 TX16** shall be used on this contract, which is available on the web at <http://www.wdol.gov/dba.aspx#0>.

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The Bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in TABLE A above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

Official Name of Company (legal):

Crownhill Builders, Inc.

Renee Frucht  
Original Signature of Person Authorized to Sign Bid/Contract

12/3/12  
Date

Signer's Name:

Renee Frucht  
(Please Print or Type)

CITY OF SAN ANTONIO

Project Name: 2012 Tom Slick Park Improvements-CDBG HUD 108  
ID NO.: 07022 (40-00398)

Date Issued: November 9, 2012  
Page 1 of 2

020  
BID FORM

The estimated construction budget for this contract is \$[223,000.00]

I. BASE BID

Amount of Construction Base Bid (Insert Amount in Words and Numbers):

*Ninety thousand dollars and no cents* \$ 90,000<sup>00</sup>

Amount of SAWS Water Base Bid (Insert Amount in Words and Numbers):

N/A \$

Amount of SAWS Sewer Base Bid (Insert Amount in Words and Numbers):

N/A \$

Amount of CPS Base Bid (Insert Amount in Words and Numbers):

N/A \$

Total Amount of Base Bid (Insert Amount in Words and Numbers):

\$

II. ALTERNATES

Amount of each Alternates (if applicable) insert in Numbers:

Additive Alternate #1 - Concrete re-surfacing of the entire walking trail around the quarry pond

Total Amount of Bid for Additive Alternate #1 (Insert Amount in Words and Numbers):

*One hundred twenty thousand four hundred dollars and no cents* \$ 120,400<sup>00</sup>

Additive Alternate #2 - Hwy. 151 Dog Park Small Dog Area Drinking Fountain

Total Amount of Bid for Additive Alternate #2 (Insert Amount in Words and Numbers):

*Twelve thousand, one hundred eighty three dollars* \$ 12,183<sup>00</sup>

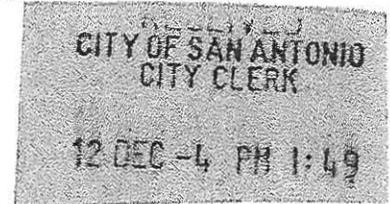
Additive Alternate #3 - Paver re-surfacing of the entire walking trail around the quarry pond

Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):

*One hundred seventy eight thousand eight hundred dollars and no cents* \$ 178,800<sup>00</sup>

III. UNIT PRICES

Bidders shall submit unit pricing on the 025 Unit Pricing form, and it shall be attached immediately following this sheet.



Crownhill Builders, Inc.  
Official Name of Company (legal)

210.344.0297  
Telephone No.

8400 Blanco Rd., Ste 302  
Address

210.344.0797  
Fax No.

San Antonio, Tx 78216  
City, State and Zip Code

Crownhill@chbinc.net  
E-mail Address

Name of the proposed Project Manager: René Frucht

Name of the proposed Site Superintendent: Carlos Gonzalez



# THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

## Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

**Crownhill Builders, Inc.**  
8400 Blanco Rd., Suite 302  
San Antonio, TX 78216

as Principal, hereinafter called the Principal, and

**THE GUARANTEE COMPANY OF NORTH AMERICA USA**  
25800 Northwestern Highway, Suite 720  
Southfield MI 48075

a corporation duly organized under the laws of the State of Michigan as Surety, hereinafter called the Surety, are held and firmly bound unto

**City of San Antonio**  
100 Military Plaza, San Antonio, Texas 78205

as Obligee, hereinafter called the Obligee, in the sum of

**Five Per Cent (5%) of Greatest Amount Bid by Principal (\$ 5% ),**

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

**Tom Slick Creek Park-Trail and Parking Improvements**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure the Principal to enter such contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **4th** day of **December** **2012**

**Crownhill Builders, Inc.**

(Principal) (Seal)  
BY Renee Fruht  
Renee Fruht, President

**THE GUARANTEE COMPANY OF NORTH AMERICA USA**

(Surety) (Seal)  
BY Paul W. Poettgen  
Paul W. Poettgen, Attorney-in-fact



THE GUARANTEE COMPANY OF NORTH AMERICA USA

Southfield, Michigan

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS: That THE GUARANTEE COMPANY OF NORTH AMERICA USA, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint

Paul W. Poettgen, Maryanna S. Christensen, Rose M. Poettgen, Richard Jeter, John P. Poettgen
Harding Conley Drawert Tinch Insurance Agency, Inc.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon THE GUARANTEE COMPANY OF NORTH AMERICA USA as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of THE GUARANTEE COMPANY OF NORTH AMERICA USA at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

- 1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.



IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 23rd day of February, 2012.

THE GUARANTEE COMPANY OF NORTH AMERICA USA

[Signature of Stephen C. Ruschak]

[Signature of Randall Musselman]

STATE OF MICHIGAN
County of Oakland

Stephen C. Ruschak, Vice President

Randall Musselman, Secretary

On this 23rd day of February, 2012 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of



Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2018
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

[Signature of Cynthia A. Takai]

I, Randall Musselman, Secretary of THE GUARANTEE COMPANY OF NORTH AMERICA USA, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by THE GUARANTEE COMPANY OF NORTH AMERICA USA, which is still in full force and effect.



IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 4th day of December, 2012.

[Signature of Randall Musselman]

Randall Musselman, Secretary

# INSURANCE STATEMENT



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/26/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Wortham Insurance & Risk Management P.O. Box 795008 San Antonio, TX 78279  www.worthamisa.com	CONTACT NAME:	
	PHONE (A/C, No, Ext): 210-223-9171	FAX (A/C, No): 210-223-2808
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: The Cincinnati Insurance Company A+		10877
INSURER B: Texas Mutual Insurance Company A		22945
INSURER C: Assurance Company of America A+		19305
INSURER D:		
INSURER E:		
INSURER F:		

INSURED: Crownhill Builders Inc. Attn: Renee Fruht, 8400 Blanco Rd., Ste. 302, San Antonio TX 78216

COVERAGES: CERTIFICATE NUMBER: 13700949 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADJUTORS INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		CAP5172454	8/1/2012	8/1/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CAP5172454	8/1/2012	8/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEO <input checked="" type="checkbox"/> RETENTION \$10000		CAP5172454	8/1/2012	8/1/2013	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	SBP0001127692	1/25/2012	1/25/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Commercial Inland Marine Builders Risk		BR47678363	9/3/2011	9/3/2012	\$3,000,000 limit at any 1 structure \$5,000,000 limit at all locations \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER	CANCELLATION
To Be Used as Evidence of Insurance	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE   (SA) Eric Smlth

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ACORD 25 (2010/05)

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Crownhill Builders, Inc. • 8400 Blanco Rd., Suite 302  
 San Antonio, TX 78216 • Ph 210-344-0297  
 Fax 210-344-0797 • www.chbinc.net

CITY OF SAN ANTONIO  
DEPARTMENT OF CAPITAL IMPROVEMENTS MANAGEMENT SERVICES  
CONTRACT SERVICES DIVISION

RECEIPT OF ADDENDUM NUMBER(S) \_\_\_ IS HEREBY ACKNOWLEDGED FOR PLANS AND

SPECIFICATIONS FOR CONSTRUCTION OF TOM SLICK CREEK PARK - TRAIL AND PARKING  
IMPROVEMENTS PROJECT 40-00398

FOR WHICH BIDS WILL BE OPENED ON December 4, 2012

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID  
PACKAGE.

Company Name: Crownhill Builders, Inc.

Address: 8400 Blanco Rd., Ste 302

City/State/Zip Code: San Antonio, Tx 78216

Date: 11/16/12

Kgutierrez  
Signature

Kathy Gutierrez / office Assistant  
Print Name/Title



# City of San Antonio Section 3 Utilization Plan

**Office of Grants  
Monitoring &  
Administration**

Please fill this form out online and print it using the **Print** button provided. [Frequently Asked Questions](#)

## Contract Information

\*Project Name: Tom Slick Creek Park - Trail and Parking Improvements

\*Name of Bidder/Proposer: Crownhill Builders, Inc.

\*Address: 8400 Blanco Rd., Suite 302

\*City: San Antonio \*State: TX \*Zip: 78216

\*Contact Person: Renee Fruiht

\*Phone Number: (210) 344-0297 Email Address: renee@chbinc.net

\*Section 3 Certified Business?  Yes  No (If "Yes", include Certification Letter)

For a list of certified Section 3 Businesses and Individuals who are in our hiring database, please refer to the Grants Monitoring and Administration website at [www.sanantonio.gov/gma](http://www.sanantonio.gov/gma) or request an updated list by calling (210) 207-6600.

List all Subcontractors that will be used in this contract.

Section 3	Subcontractor	Subcontractor Award Amount	Certification Number
<input type="checkbox"/>	*Name: <u>Pounds Enterprises</u> *Address: <u>P.O. Box 591446</u> Email: <u>guido@poundsenterprises.com</u> *Tax ID: _____		<u>N/A</u>
<input type="checkbox"/>	Name: <u>D.R. Contracting, L.L.C.</u> Address: <u>14975 Flatten Rd</u> Email: <u>d_rainey@drcontractingllc.net</u> Tax ID: _____		<u>N/A</u>
<input type="checkbox"/>	Name: <u>M &amp; M Striping &amp; Powerwash, Inc.</u> Address: <u>4807 West Avenue Ste 103</u> Email: <u>info@mmspwservices.com</u> Tax ID: _____		<u>N/A</u>
<input type="checkbox"/>	Name: <u>The Brand Company</u> Address: <u>P.O. Box 623</u> Email: <u>rlb@hctc.net</u> Tax ID: _____		<u>N/A</u>



## City of San Antonio Section 3 Utilization Plan

**Office of Grants  
Monitoring &  
Administration**

Please fill this form out online and print it using the **Print** button provided. [Frequently Asked Questions](#)

Only companies certified as Section 3 businesses by the City of San Antonio can be applied toward the contracting goals. All Section 3 subcontractors must submit a copy of their certification through the General Contractor. Proof of certification must be attached to this form. If a business is not certified, please call the Office of Grants Monitoring and Administration, Special Project Division at (210) 207-6600 for information and details on how subcontractors may obtain certification.

Estimate the number of employee new hires that will be brought onto the job, if awarded the contract.     0    

What percentage of the new hires will be certified Section 3 individuals?     0%    

Describe how Section 3 individuals will be notified of employment opportunities.

Crownhill Builders, Inc will use the City of San Antonio's Section 3 Certified Business Database for a list of qualified subcontractor's to solicit.

Describe how bids from Section 3 businesses were solicited.

Requests were made through e-mail solicitations.

If Section 3 contracting and hiring goals were not achieved in a percentage that equals or exceeds the City's goals, please give an explanation.

Crownhill made a concerted and persistent effort to solicit Sub-Contractor/Vendor Quotes, but the response on this project was disappointing.

List all bids from Section 3 contractors that were received, but rejected.

Business Name	Reason for Rejection
None	

### Affirmation

I hereby affirm that the above information is true and complete to the best of my knowledge and belief. I further understand and agree that if awarded the contract, this document shall be attached thereto and become a binding part of the contract.

*Beneé Foumkht*  
Signature of Bidding Authority

President  
Title

12/3/12  
Date

210-344-0297  
Phone

re: Invitation to Bid

**Subject:** re: Invitation to Bid

**From:** Sherrie <sherrie@chbinc.net>

**Date:** 11/28/2012 1:50 PM

**To:** kmaddox@tdmoravits.com, sacitiscapes@gmail.com, Estimator@mmspwservices.com

Please find the attached Invitation to bid the Tom Slick Creek Park job. You can find the plans on [www.chbinc.net](http://www.chbinc.net) in our plan room.

Confirming that you will or will not bid would be really helpful. Thanks a lot!

--

Sherrie Arnold  
Crownhill Builders, Inc.  
Project Assistant  
(210) 344-0297  
(210) 344-0797 Fax

-- Attachments: -----

ITB.doc

152 KB

re: Invitation to Bid

**Subject:** re: Invitation to Bid  
**From:** Sherrie <sherrie@chbinc.net>  
**Date:** 11/28/2012 1:57 PM  
**To:** cscontractors77@gmail.com

Please see attached Invitation to bid Tom Slick Creek Park. You can find the plans at [www.chbinc.net](http://www.chbinc.net) in our plan room.

Thanks

--  
Sherrie Arnold  
Crownhill Builders, Inc.  
Project Assistant  
(210) 344-0297  
(210) 344-0797 Fax

--Attachments:-----

ITB.doc

152 KB