

AN ORDINANCE 2009-04-09-0281

AUTHORIZING A \$234,196.00 AMENDMENT TO A CONTRACT WITH CATHOLIC CHARITIES ARCHDIOCESE OF SAN ANTONIO, INC. TO ACT AS A FISCAL AGENT FOR PAYMENT OF BASIC NEEDS SERVICES, INCLUDING PRESCRIPTION DRUGS, MEDICAL EQUIPMENT, FANS AND CLOTHING FOR A PERIOD ENDING SEPTEMBER 30, 2009.

* * * * *

WHEREAS, the City's basic needs voucher system has been a complex process that involves bidding, contracting, billing, invoicing and payment; and

WHEREAS, on June 19, 2008, City Council approved a contract with Catholic Charities Archdiocese of San Antonio, Inc. (Catholic Charities) to act as fiscal agent for payment of basic needs services, for a period ending September 30, 2009; and

WHEREAS, streamlining the process through Catholic Charities has optimized delivery of the Department of Community Initiatives (DCI) services and has enabled expedited rental and utility payments to avoid a disruption in services, allowing caseworkers to devote more time to individualized case management; and

WHEREAS, under a streamlined basic needs voucher system, a fiscal agent would provide vouchers to needy seniors for prescription drugs, medical equipment, uniforms, food, personal items, rent, utility payments and fans; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Community Initiatives or his designee is authorized to execute a \$234,196.00 amendment to a contract with Catholic Charities Archdiocese of San Antonio, Inc. to act as a fiscal agent for payment of basic needs services, including prescription drugs, medical equipment, uniforms, food, personal items, rent, utility payments and fans for a period ending September 30, 2009. A copy of said contract amendment in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. Fund 2606038003 entitled "CSBG 2009" and Internal Order 138000000739 are hereby designated for use in the accounting for the fiscal transaction in the amendment of this contract; the sum of \$234,196.00 was previously allocated. Funding for the operating portion of this Ordinance is available in SAP Fund 11001000 General Fund, Cost Center 3812220001 Community Improvements, as part of the FY 2009 budget. The sum of \$234,196.00 is hereby appropriated in the designated fund and will be disbursed as follows in fiscal year 2009:

Cost Center	Internal Order	Fund	GL	Fiscal Year 2009
3812220001		11001000	5407022	\$7,000.00
3812220001		11001000	5407020	\$133,123.00
	138000000739	2606038003	5407031	\$1,000.00
	138000000739	2606038003	5407032	\$22,909.00
	138000000739	2606038003	5407034	\$22,547.00
	138000000739	2606038003	5407035	\$28,272.00
	138000000739	2606038003	5407037	\$19,345.00
Grand Total				\$234,196.00

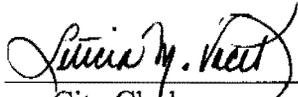
SECTION 3. Payment not to exceed the budgeted amount is authorized to the Catholic Charities Archdiocese of San Antonio, Inc. and should be encumbered with a purchase order.

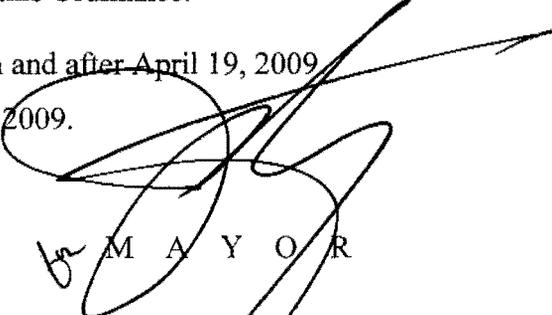
SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance shall be effective on and after April 19, 2009

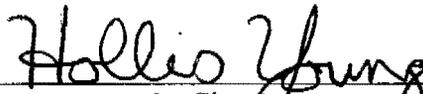
PASSED AND APPROVED this 9th day of April, 2009.

ATTEST:


City Clerk


MAYOR

APPROVED AS TO FORM:


for City Attorney



Agenda Voting Results - 21

Name:	21						
Date:	04/09/2009						
Time:	05:04:57 PM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing a \$234,196.00 amendment to a contract with Catholic Charities Archdiocese of San Antonio, Inc. to act as a fiscal agent for payment of basic needs services, including prescription drugs, medical equipment, fans and clothing for a period ending September 30, 2009. [Frances A. Gonzalez, Assistant City Manager; Dennis J. Campa, Director, Community Initiatives]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Phil Hardberger	Mayor	x					
Mary Alice P. Cisneros	District 1		x				x
Sheila D. McNeil	District 2		x				
Jennifer V. Ramos	District 3		x				
Philip A. Cortez	District 4		x			x	
Lourdes Galvan	District 5	x					
Delicia Herrera	District 6		x				
Justin Rodriguez	District 7		x				
Diane G. Cibrian	District 8		x				
Louis E. Rowe	District 9	x					
John G. Clamp	District 10		x				

Contract # 4600007702

**AMENDMENT #1
DELEGATE AGENCY CONTRACT
WITH
CATHOLIC CHARITIES ARCHDIOCESE OF SAN ANTONIO, INC.**

This amendment of the **Catholic Charities Archdiocese of San Antonio, Inc.** FY2009 Delegate Agency Contract (hereinafter referred to as "this Amendment") is entered into by and between the City of San Antonio, a Texas Municipal Corporation, (hereinafter referred to as "City") acting by and through its designated representative, the Director of the Department of Community Initiatives, pursuant to Ordinance No. _____ passed and approved on April 9, 2009 and the **Catholic Charities Archdiocese of San Antonio, Inc** (hereinafter referred to as "Contractor") acting by and through its designated representative.

WHEREAS, the City presently contracts with Contractor to act as a **Direct Service Fiscal Agent** pursuant to a Delegate Agency Contract (hereinafter referred to as "the Contract") that was executed on _____ pursuant to Ordinance No. 2008-06-19-0598; and

WHEREAS, the City of San Antonio has allocated an additional **\$234,196.00** to Contractor to continue its fiscal agent services and payment of basic needs ; and

WHEREAS, it is necessary that an amendment to the Contract now be executed which revises the Contractor's Balanced Scorecard Performance Plan and Project Budget, among other things, so that the additional work may be performed; NOW THEREFORE:

City and Contractor agree to amend the Contract as follows:

1. The documents entitled "Attachment I - Balanced Scorecard Performance Plan (Revision #1)" attached hereto and incorporated herein as Exhibit I and "Attachment II - Budget (Revision #1)" attached hereto and incorporated herein as Exhibit II, will hereby supercede the Balanced Scorecard Performance Plan identified as Attachment I in the Contract and the Budget identified as Attachment II in the Contract, respectively, and all references in the Contract to the Balanced Scorecard Performance Plan and budget will now refer to the attached Balanced Scorecard Performance Plan (Revision #1) and the Budget (Revision #1), respectively.

2. Section 3.1 is hereby amended as follows:

In consideration, the City will reimburse Contractor for costs incurred in accordance with the budget approved by City Council of San Antonio in Ordinance Nos. 2008-06-19-0598 and _____. Said budget is affixed hereto and incorporated herein for all purposes as Attachment II. It is specifically agreed that reimbursement hereunder shall not exceed the total amount of **\$643,039.00**.

3. Section 3.2 is hereby amended as follows:

The funding level of this Contract is based on an allocation from the following funding sources:

\$ _____	General Fund
_____	Community Service Block Grant

Consequently, Contractor agrees to comply with sections I, II B and III B of the **Funding Guide**, affixed hereto and incorporated herein for all purposes as Attachment III.

4. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

Executed this the ___ day of _____, 2009.

CITY OF SAN ANTONIO:

CONTRACTOR:

Dennis J. Campa, Director
Department of Community Initiatives

Catholic Charities Archdiocese of San Antonio
202 W. French Place
San Antonio, Texas 78212

Date: _____

By: _____

APPROVED AS TO FORM:

Date: _____

Assistant City Attorney