MH/vv
11/21/13
Item #19

AN ORDINANCE 2013-11-21-0797

APPROVING THE SUBMISSION OF A GRANT APPLICATION AND AUTHORIZING THE ACCEPTANCE OF FUNDS IN AN AMOUNT UP TO $50,000.00 FROM THE HUMANE SOCIETY OF THE UNITED STATES FOR THE PROVISION OF SPAY/NEUTER SERVICES AND OTHER TARGETED COMMUNITY INITIATIVES.

* * * * *

WHEREAS, in September, 2013, Animal Care Services (ACS) was awarded a $50,000.00 grant by the Humane Society of the United States (HSUS) for its Pets for Life initiative; and

WHEREAS, the Pets for Life initiative, funded by PetSmart Charities, is a community outreach initiative designed to extend animal welfare resources and information to pet owners who either have not received such services, or received services without any long-lasting impact; and

WHEREAS, the initiative is centered in communities that have the least access to services and information and is a two-pronged program: (1) provide direct services to pet owners in under-served communities; and (2) train/mentor other organizations to do the same; and

WHEREAS, if accepted, the Animal Care Services Department would utilize this program in the 78202 zip code (located in District 5) by allocating $30,000.00 for an additional 566 free spay/neuter services; and

WHEREAS, the remaining funds would be allocated towards meeting the targeted community needs throughout the City such as: community education and training, vaccination clinics, flea treatment, or product and services associated with pet retention; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The submission of a grant application to the Humane Society of the United States is hereby approved. The City Manager or her designee or the Director of the Animal Care Services Department or her designee is authorized to accept upon award $50,000.00 from the Humane Society of the United States (HSUS) for the provision of spay/neuter services and other targeted community initiatives. A copy of the grant application which is incorporated herein for all purposes is on file with the Animal Care Services Department.

SECTION 2. The City Manager or her designee or the Director of the Animal Care Services Department or her designee is further authorized to execute any and all necessary documents to effectuate said acceptance including a grant agreement which is attached hereto in substantially final form and incorporated herein for all purposes as **Attachment I.**

SECTION 3. Funds generated by this ordinance will be deposited and appropriated into Fund 29837000, Internal Order 837000000007 and General Ledger 4502220.

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SECTION 4. The amount of $50,000.00 is appropriated for this ordinance in Fund 29837000, Internal Order 837000000007, General Ledger Accounts to be determined and the Fiscal Year 2014 Budget is amended to reflect this change. The budget which is attached hereto and incorporated herein for all purposes as **Attachment II** is approved.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 21st day of November, 2013.

M A Y O R
Julián Castro

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

for Michael Bernard, City Attorney

Agenda Item:	**19 (in consent vote: 5, 6, 7, 8, 10A, 10B, 11, 12, 13, 14, 15, 16B, 19, 20, 21, 22, 25, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 38, 40, 41, 42, 43, 44, 45, 46)**
Date:	11/21/2013
Time:	12:17:52 PM
Vote Type:	Motion to Approve
Description:	An Ordinance approving the submission of a grant application to the Humane Society of the United States and authorizing the acceptance of funds in an amount up to $50,000.00 from the HSUS Pets for Life Grant for a one year term. [Erik Walsh, Deputy City Manager; Kathy Davis, Director, Animal Care Services]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x			x	
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				x
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Carlton Soules	District 10		x				

Attachment I

GRANT STATEMENT

THIS GRANT STATEMENT is entered into and forms a part of that certain Grant Agreement dated (the "Agreement") by and between PetSmart Charities, Inc. ("PetSmart Charities") and the "Organization" identified below. The Parties are entering into this Grant Statement to set forth additional terms and conditions for a Grant from PetSmart Charities to the Organization. Capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement.

Parties and Contact Information			
PetSmart Charities:	PetSmart Charities, Inc.	Organization:	City of San Antonio Texas
Address:	19601 North 27th Ave Phoenix, AZ 85027	Address:	PO Box 839966 San Antonio TX 78283-3966
Principal Contact:		Principal Contact:	Kathy Davis
Notice contact:	Legal Department	Notice contact:	Kathy Davis
Tel:	1-800-738-1385	Tel:	210-207-4738
Fax:	1-623-580-6561	Fax:	

Grant Terms	
Effective Date:	
Grant Funds:	$50,000 for the Grant Purpose as stated below.
Grant Conditions:	There are no additional conditions beyond the requirements of the Agreement and the Grant Statement.

Grant Distributions:	PetSmart Charities will distribute the Grant Funds to the Organization for the Grant Purpose as follows: $50,000 in a single installment upon receipt of a memorandum of understanding agreed upon and signed between the Organization and the Humane Society of the United States, for the participation in the Pets for Life mentorship program.
Grant Purpose:	The Grant Funds will total $50,000 over 12 months.The grant funds will be used for the sole purpose of: 1.Up to $1,500 for travel expenses for one training trip to observe a Pets For Life program. This includes hotel, airfare, meals and rental car and gas. 2.Up to $28,500 for a minimumn of 500 spay/neuter surgeries in the targeted area identified in the community assessment. 3.Following the Pets for Life budget model and guidelines up to $20,000 to conduct 2 community outreach events and outreach activities for a minimum of 500 animals.Expenses may include:vaccinations,medical supplies, dewormer, flea and tick medicine, veterinarian, veterinary technicians location and transportation expenses to transport pets for spay/neuter surgery. Any remaining funds may be used for spay/neuter surgery subsidies within the targeted area.
Grant Period:	The Grant Period will commence on the Effective Date set forth in this Grant Statement, which in no event shall be earlier than effective date of the Agreement and will continue for a period of 12.
Reporting Obligations:	In addition to any requirement set forth in the Grant Agreement, the Organization agrees to provide the following reports to PetSmart Charities in connection with this Grant Statement, on or before the deadlines set forth below. Impact reports may now be accessed and submitted online. To access the online impact report please copy and paste the following link www.cybergrants.com/petsmartcharities/reports/app.For Additional information about the online report process and samples of the report documents please refer to http://www.petsmartcharities.org/resources/grant-reporting-documents.html. PetSmart Charities reserves the right to change the method and format of how reports are provided. 1. Pre project data: By October 31, 2013 for calendar year 2012 and YTD 2013. Type of data to be submitted: Total shelter intake of cats, kittens and dogs and puppies from targeted area identified in community assessment using the National Federation of Humane Socities data form (data form will be provided). 2. Post project data: By November 30, 2014 and November 30, 2015. Type of data to be submitted:Total shelter intake of cats, kittens, dogs and puppies from the targeted area identified in community assessment using the National Federation of Humane Societies data form (data form will be provided). These reports may be e-mailed to kfroehlich@petsmartcharities.org. 3. Community outreach data in coordination with the Humane Society of the United States via Pets for Life Data Base.

	4.Final report by December 31, 2014 via www.cybergrants.com/petsmartcharities/reports/app. a. A written report on the project. b. A detailed report on the expenditures of PetSmart Charities Grant Funds. c. The total number of spay/neuter surgeries completed in the target area.
Additional Terms:	As of the date of signing this Grant Statement, the Organization represents to PetSmart Charities that each of its representations, warrants and covenants provided in the Agreement and this Grant Statement are true and correct, including, but not limited to, those set forth in Section 8 of the Agreement. ☐ PROGRAM BRANDING TERMS AND PROMOTION (1) The Grant Project shall be branded by a name agreed to in writing by the Organization and PetSmart Charities.Organization agrees to refer to and label the grant project by this name on organiations website and in any and all other references to the project. All references made by organization to the project shall acknowledge the participation of both the Organization and PetSmart Charities and shall include use of PetSmart Charities' name and/or logo. (2) The Organization shall in good faith cooperate with PetSmart Charities to develop a marketing and communication plan to promote the Grant Project to the public, news media and other animal welfare organizations. This cooperative effort shall include the design of marketing and communication materials. (3) The Organization shall submit to PetSmart Charities for review, prior to submission to other parties or use, any and all promotional or advertising materials, press releases, written communication or social media posts in which PetSmart Charities' name, trademarked material or copyrighted material or the Grant Project's name is used. This shall include all formal communication regarding the Grant Project to animal welfare organizations or municipalities receiving Grant Funds. (4) At all times, with respect to references to the Grant Project and/or PetSmart Charities, the Organization shall comply with PetSmart Charities' Communications Approval Procedures and Style & Brand Guidelines, a copy of which is included in Exhibit A and is hereby incorporated by reference. PetSmart Charities reserves the right, at its sole discretion, to alter the content of these procedures and guidelines. PetSmart Charities will notify the Organization in writing of any changes and, thereafter, the Organization shall comply with any new terms. (5) The Organization agrees to use its best efforts to promote the Grant Project through its website, newsletters, electronic news distributions, press releases and other reasonable venues. (6) The Organization agrees to advise PetSmart Charities of any promotion of the Grant Project and to use the correct name of the Grant Project in any promotion. Advisal of any promotion shall be done in a timely manner prior to implementation of the promotion.

This Grant Statement shall not be binding on either Party until executed by both Parties. Organization acknowledges and agrees that PetSmart Charities may rescind any offer contained herein at any time until the Agreement has been executed by both Parties.

[Signature page follows]

IN WITNESS WHEREOF, the Parties have caused this Grant Statement to be signed by their respective and duly authorized representatives as of the last date set forth below.

"PETSMART CHARITIES"	**"ORGANIZATION"**
PETSMART CHARITIES, INC.	City of San Antonio Texas
Signature:_____	Signature:_____
Name:_____	Name:_____
Title:_____	Title:_____
Date:_____	Date:_____

Please retain a copy of this document for your records

Attachment II

2014 SA Pets For Life Program

FY 2014 BUDGET

Pets For Life Grant

GL #	IO	REVENUES		BUDGET
4502220	837000000007	Revenue received from Pets for Life Grant	$	50,000.00
		TOTAL REVENUES	**$**	**50,000.00**

GL #	IO	APPROPRIATIONS	DESCRIPTION	BUDGET
5201040	837000000007	Fees to Professional Contractors	Spay/neutering and microchiping up to 500 pets in the designated targeted area	$ 28,500.00
5304040	837000000007	Chemicals Medical and Drugs	for Various vaccinations, medical supplies, veterinarian and Vet Tech services.	$ 10,000.00
5304080	837000000007	Other Commodities	For miscellaneous expenses associated with pet retention in targeted areas (to include transportation of pets to spay/neuter appointments)	$ 10,000.00
5207010	837000000007	Travel-Official	Travel expenses for one training trip to observe a pets for life program. Includes hotel, airfare, meals, and rental car and gas	$ 1,500.00
			TOTAL APPROPRIATIONS	**$ 50,000.00**