

AN ORDINANCE

98747

RATIFYING SERVICES, AMENDING A PROFESSIONAL SERVICE CONTRACT AND AUTHORIZING PAYMENT IN THE AMOUNT OF \$8,974.55 FROM CERTIFICATES OF OBLIGATION TO HNTB CORPORATION FOR ADDITIONAL ENGINEERING AND ARCHITECTURAL SERVICES IN CONNECTION WITH THE 2003 BOND ELECTION PROJECT SCOPING AND ESTIMATING PROJECT; REVISING THE PROJECT; APPROPRIATING FUNDS; AND PROVIDING FOR PAYMENT

(Amends Ordinance 76745, November 14, 2002)

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The professional service contract between the City of San Antonio and HNTB Corporation, originally authorized by Ordinance 76745 on November 14, 2002, is hereby amended by ratification to provide scoping and estimations of projects included in the November 4, 2003 Bond Election. Funds in an amount not to exceed \$8,974.55 for additional engineering services in connection with the 2003 Bond Election Project are hereby authorized.

SECTION 2. The following financial adjustments are hereby authorized to effect this Ordinance:

- a) The budget in Fund No. 43-172095, 2002 Certificates of Obligation, Street Improvements, shall be revised by reducing Index Code 753046, entitled "Unallocated Appropriations", in the amount of \$8,974.55.
- b) The amount of \$8,974.55 is appropriated in Fund No. 172003, 2002 Certificates of Obligation, Street Improvements, in Index Code 752998, entitled "Architectural and Engineering Consulting Contract", and is authorized to be encumbered and made payable to **HNTB Corporation** for architectural and engineering services in connection with Project Scoping and Estimating for the 2003 Bond Election.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 4. This ordinance shall take effect on the 8th day of February 2004.

PASSED AND APPROVED this 29th day of January, 2004.

M A Y O R
EDWARD D. GARZA

ATTEST:
City Clerk

APPROVED AS TO FORM:
City Attorney

04-04

MEETING OF THE CITY COUNCIL

ALAMODOME
ASSET MANAGEMENT
AVIATION
CITY ATTORNEY
MUNICIPAL COURT
REAL ESTATE (FASSNIDGE)
REAL ESTATE (WOOD)
RISK MANAGEMENT
CITY MANAGER
SPECIAL PROJECTS
CITY PUBLIC SERVICE - GENERAL MANAGER
CITY PUBLIC SERVICE - MAPS AND RECORDS
CODE COMPLIANCE
COMMERCIAL RECORDER
COMMUNITY INITIATIVES
CONVENTION AND VISITORS BUREAU
CONVENTION CENTER EXPANSION OFFICE
CONVENTION FACILITIES
COUNCIL OFFICES
CULTURAL AFFAIRS
CUSTOMER SERVICE/311 SYSTEM
DEVELOPMENT SERVICES
HOUSE NUMBERING
LAND DEVELOPMENT SERVICES
TRAFFIC & DRAINAGE PLAN REVIEW
ECONOMIC DEVELOPMENT
ENVIRONMENTAL SERVICES
SOLID WASTE
EXTERNAL RELATIONS
PUBLIC INFORMATION OFFICE
FINANCE - DIRECTOR
FINANCE - ASSESSOR
FINANCE - CONTROLLER
FINANCE - GRANTS
FINANCE - PUBLIC UTILITIES SUPERVISOR
FINANCE-TREASURY
FIRE DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT
HUMAN RESOURCES (PERSONNEL)
INFORMATION SERVICES
INTERNAL REVIEW
INTERNATIONAL AFFAIRS
LIBRARY
MANAGEMENT & BUDGET (OFFICE OF) OMB
MAYOR'S OFFICE
METROPOLITAN HEALTH DISTRICT
MUNICIPAL CODE CORPORATION
MUNICIPAL COURT
NEIGHBORHOOD ACTION
PARKS AND RECREATION
MARKET SQUARE
YOUTH INITIATIVES
PLANNING DEPARTMENT -NEIGHBORHOOD PLNG; URBAN DESIGN/HISTORIC PRESERVATION
DISABILITY ACCESS OFFICE
POLICE DEPARTMENT
GROUND TRANSPORTATION
PUBLIC WORKS DIRECTOR
CAPITAL PROJECTS
CENTRAL MAPPING
ENGINEERING
PARKING DIVISION
REAL ESTATE DIVISION
TRAFFIC ENGINEERING
PURCHASING AND GENERAL SERVICES
SAN ANTONIO WATER SYSTEMS (SAWS)
VIA

AGENDA ITEM NUMBER: 16

DATE: JAN 29 2004

MOTION: Per Hall

ORDINANCE NUMBER: 98747

RESOLUTION NUMBER: _____

ZONING CASE NUMBER: _____

TRAVEL AUTHORIZATION: _____

NAME	ROLL	AYE	NAY
ROGER O. FLORES JR. District 1		-	
JOEL WILLIAMS District 2		-	
RON SEGOVIA District 3		absent	
RICHARD PEREZ District 4		-	
PATTI RADLE District 5		-	
ENRIQUE M. BARRERA District 6		-	
JULIAN CASTRO District 7		absent	
ART A. HALL District 8		absent	
CARROLL SCHUBERT District 9		absent	
CHRISTOPHER "CHIP" HAASS District 10		absent	
EDWARD D. GARZA Mayor			

AMENDS ORD. NO 76745 OF 11/14/02

04-04

CONSENT AGENDA

**CITY OF SAN ANTONIO
INTERDEPARTMENTAL MEMORANDUM
PUBLIC WORKS DEPARTMENT**

TO: Mayor and City Council

FROM: Thomas G. Wendorf, P.E., Director of Public Works

THROUGH: Terry M. Brechtel, City Manager

COPIES: Melissa Byrne Vossmer; Andrew Martin; Louis A. Lendman; Milo D. Nitschke; and file

SUBJECT: 2003 Bond Election: Project Scoping and Estimating

DATE: January 29, 2004

SUMMARY AND RECOMMENDATIONS

This ordinance ratifies services and amends a professional service contract in the amount of \$8,974.55 from Certificates of Obligation payable to HNTB Corporation, for additional professional engineering and architectural services in connection with the 2003 Bond Election Project Scoping and Estimating Project. A previously executed Professional Services Agreement for engineering and architectural services with HNTB Corporation was approved by City Council on November 14, 2002, through Ordinance No. 96745.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

On November 14, 2002, through Ordinance number 96745, five consulting firms were selected, a total amount of \$650,000.00 was authorized for scoping and estimating, and \$65,000.00 was authorized for consulting contingency with regards to the proposed projects in the upcoming 2003-2007 Bond Program. The firm of HNTB Corporation was selected to provide engineering and architectural services, and as the overall Program Manager due the expertise of the firm's personnel, as well as experience with Capital Programs, managing Bond Programs and other high dollar and visibility programs.

The selection of outside consultants to properly scope, estimate and document the projects proposed for the 2003-2007 Bond Program was driven by the fact that, in previous City Bond Programs, many projects were insufficiently funded due to cost elements being

under-estimated. It is believed that this may have been due to inadequate scoping, estimating and memorialization of the outcome. The use of private consultants provided the City with the greatest degree of accuracy possible through the availability of adequate personnel and expertise required to scope and estimate a large number of projects in an extremely abbreviated period of time.

This effort to properly scope, estimate and document the projects included in the November 4, 2003 Bond Election was highly successful. Also successful, and a first for any City Bond Election, was the development of a web-site on the City's web-based Community Portal that provided access to detailed information on the projects included in the proposed Bond Program. This web-site was developed by HNTB Corporation in a compressed time period to allow public access, and this web-site will be maintained and updated continually by City staff through the term of the 2003-2007 Bond Program to provide progress reports on project status. Additionally, HNTB Corporation provided City staff with an intranet site for all projects estimated, and provided extensive memorialization of all project estimates for possible use in the development of future Bond Programs.

This ordinance ratifies the services performed as required to meet the City's limited time frame for the development of the publicly accessible Bond Program web-site and authorizes additional compensation to HNTB Corporation in the amount of \$8,974.55. This is the final payment and will bring the total compensation to HNTB Corporation to \$273,974.55. Of the original \$715,000.00 authorized for the now completed Project Scoping and Estimating Project, \$590,050.98 has been expended to date. This item will bring the total expended to \$599,025.53 leaving an unexpended balance of \$115,974.47.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to support the selection of capital projects for the 2003-2007 Bond Program, which provide maximum benefit consistent with the limited available resources.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget and included in the FY 04-09 Capital Improvement Program Budget. Funds in the amount of \$8,974.55 are available from Certificates of Obligation and are authorized payable to HNTB Corporation for engineering and architectural expenses.

COORDINATION

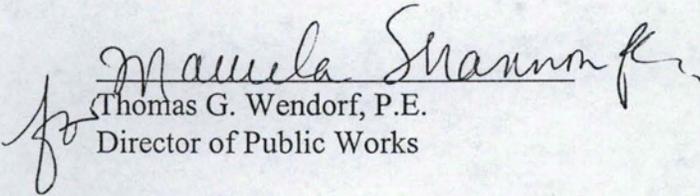
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

SUPPLEMENTARY COMMENTS

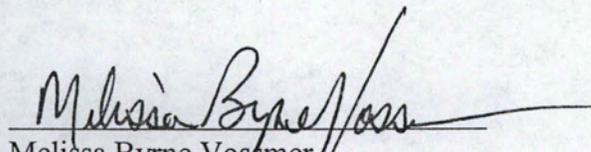
The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.

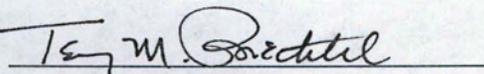
ATTACHMENTS

1. Progress Summary and Billing Report
2. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works

Approved:


Melissa Byrne Vosmer
Assistant City Manager


Terry M. Brechtel
City Manager

Approval: Finance Budget [] [] Legal Coordinator [] []	CITY OF SAN ANTONIO Request For Ordinance/Resolution	Date Considered: Consent <input type="checkbox"/> Individual <input type="checkbox"/> Item No.: Ord. No.: 16
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Date: January 13, 2004	Department: Public Works	Contact Person/Phone No.: William Krause/207-7887
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Date Council Consideration Requested: January 29, 2004	Deadline for Action: ASAP	Dept. Head Signature: <i>Maura Sharroff</i>
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SUMMARY OF ORDINANCE

2003 Bond Election: Project Scoping and Estimating

This ordinance ratifies services and amends a professional service contract in the amount of \$8,974.55 from Certificates of Obligation payable to HNTB Corporation, for additional professional engineering and architectural services in connection with the 2003 Bond Election Project Scoping and Estimating Project. A previously executed Professional Services Agreement for engineering and architectural services with HNTB Corporation was approved by City Council on November 14, 2002, through Ordinance No. 96745.

Staff recommends approval of this ordinance.

Other Depts., Boards, Committees Involved (please specify): Office of Management and Budget and Finance

Contract signed by other party: Yes <input type="checkbox"/> No <input type="checkbox"/>
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FISCAL DATA (If Applicable):	Budgetary Implications:
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Fund No.: 43	Amount Expended: \$8,974.55	Funds/Staffing Budgeted: Yes <input type="checkbox"/> No <input type="checkbox"/>
Activity No.: 23-01-01	SID No.:	Positions Currently Authorized: Yes <input type="checkbox"/> No <input type="checkbox"/>
Index Code: 752998	Project No.: 172003	Impact on future O&M:
Object Code: 05-378		If positions added, specify class and no.:

Comments:

Consent Agenda

Public Works Department Staff Review:	
Fiscal Operations Manager: <i>[Signature]</i> 1/16/04	Division Head: _____
Assistant Director: _____	Executive Assistant: <i>[Signature]</i>

CITY OF SAN ANTONIO

Fiscal Impact Attachment for Request For Ordinance/Resolution

Project Name: 2003 BOND ELECTION: PROJECT SCOPING AND ESTIMATING

Budget Information:

This is a one-time capital improvement expenditure.

Funds in the amount of \$8,974.55 are included in the FY 04-09 Capital Improvement Program Budget.

Funds in the amount of \$8,974.55 are available from 2002 Certificates of Obligation Future MPO Matching Funds.

This item is within budget.

This item revises the professional service contract from \$265,000.00 to \$273,974.55.

This item represents a portion of the total estimated City project cost of \$715,000.