

**Infrastructure & Growth Council Committee  
Meeting Minutes**

**Tuesday, December 14, 2010**

**2:00 PM**

**MUNICIPAL PLAZA ROOM B**

**Members Present:** Councilmember Philip A. Cortez, *District 4, Chair*  
Councilmember David Medina, Jr., *District 5*  
Councilmember W. Reed Williams, *District 8*  
Councilmember Elisa Chan, *District 9*

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**Members Absent:** *None*

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**Staff Present:** T.C. Broadnax, *Assistant City Manager*; Peter Zanoni, *Assistant City Manager*; Leticia Vacek, *City Clerk*; Rod Sanchez, *Development Services Director*; Mike Frisbie, *CIMS Director*; Christopher Looney, *Development Services Interim Assistant Director*; Ted Murphree, *Assistant City Attorney*; Carri Wiggins, *Office of the City Clerk*; Brandon Smith, *Office of the City Clerk*

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**Others Present:** Diane Lang, *Citizens' Environmental Advisory Committee*; Martha Mangum, *RECSA*; James McNamara; Robert Rodriguez, *AQTS*; Rich McNealy; Brenda Rowe, *RECSA*; Rob Killen, *Kaufman & Killen*

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**Call to Order**

Chairman Cortez called the meeting to order.

**1. Citizens to be Heard**

Diane Lang provided recommendations from the Green Buildings Ad Hoc Committee. She stated that the proposed recommendations addressed concerns regarding the maintenance of high-tech buildings owned or leased by the City and the development of preliminary sustainable building maintenance polices.

Councilmember Williams entered the meeting at this time.

**2. Approval of Minutes from the November 16, 2010 Infrastructure and Growth Council Committee Meeting**

Councilmember Williams moved to approve the Minutes of the November 16, 2010 Infrastructure and Growth Council Committee Meeting. Councilmember Medina seconded the motion. Motion carried unanimously.

**3. Briefing and possible action for consideration of applicants for 1 available seat on the Planning Commission**

Presented by Leticia M. Vacek, City Clerk, TRMC/CMC

Leticia Vacek presented the applicants for consideration for one (1) available slot on the Planning Commission. She noted that applicant Paul Kinnison would not be present and that James McNamara, Robert Rodriguez, and Rick McNealy were available for interview by the Committee.

*James McNamara* stated that his goal in serving on the Commission was to join citizens, city staff, and political leaders in development activities to seek world-class outcomes for a sustainable quality of life.

*Robert Rodriguez* stated that he was an entrepreneur and had vast experience in community service. He noted that he served on the City's Small Business Advocacy Committee and worked closely with many non-profit organizations. He added that if selected, he could be an independent voice with a broad base of experience.

*Rick McNealy* stated that he was a Civil Engineer and served as an Officer in the United States Air Force. He noted that he had completed design plans for the City, Bexar County, SAWS, and private developers. He added that he had also served on advisory committees for the City.

Ms. Vacek informed the Committee that said item was scheduled for Council consideration on Thursday, December 16 2010.

Councilmember Chan asked why Mr. McNealy's application had not been included in the first round of applications. Ms. Vacek clarified that Mr. McNealy's application was not included in the first round because he had not applied. She stated that the Real Estate Council had contacted staff and indicated that they would like a representative on the Planning Commission. She noted that she had conferred with Chairman Cortez and that he agreed to allow consideration of Mr. McNealy's application in the second round. She explained that there were no concrete deadlines and that individuals could apply for Boards and Commissions at any time. Councilmember Chan expressed concern with the timeline issue and cited a previous incident where the Committee was widely criticized. Chairman Cortez expressed concern with the notification process and the current system in place. He spoke of the importance of notifying stakeholders of key positions under consideration. He indicated that he understood the concerns of the Real Estate Council and used his discretion to allow Mr. McNealy's application for consideration in the second round. Ms. Vacek provided an overview of the City's notifications process for all Boards and Commissions to include: Newspaper and radio public service announcements and a list of organizations and entities posted through the City's Communications Department. She noted that the Real Estate Council had been added for notification and that staff would proceed with any further direction from the Committee.

Councilmember Williams expressed appreciation for the notification process and noted that he would like to discuss further at a later date. He thanked the applicants for their interest in serving on the Commission and for their time and cooperation. Councilmember Medina thanked the applicants for their participation in the process and acknowledged Ms. Vacek for her work coordinating consideration of Boards and Commissions applicants.

Martha Mangum, Executive Director - Real Estate Council, spoke of past and present notification processes and indicated that she was now aware that notification was provided through the Public Information Office. Chairman Cortez thanked her for her input regarding said process. Ms. Vacek cited an Administrative Directive where notification was channeled and subsequently through the City Manager's Office and then through the Public Information Office. Councilmember Chan acknowledged Ms. Vacek for her work regarding the application process and thanked her for the clarification.

Councilmember Chan moved to recommend Robert Rodriguez for appointment to the Planning Commission and noted that four positions would be open for consideration in 2011. Councilmember Williams seconded the motion and acknowledged the qualifications of the remaining applicants. Motion carried unanimously.

**4. Briefing and possible action regarding proposed amendments to Chapter 6 – Buildings, Article XVI Naming of City Facilities and Streets**

Presented by Roderick J. Sanchez, Director, Development Services Department

Rod Sanchez provided information on an ordinance adopting amendments to Chapter 6 of the Municipal Code to replace the current ad-hoc process with a formalized review and public hearing process for renaming requests. He noted that staff recommended a number of changes that would streamline the naming and renaming beyond the process adopted in 2007.

Councilmember Williams moved to forward said item to the full Council for consideration. Councilmember Chan seconded the motion. Motion carried unanimously.

**5. Briefing and possible action regarding the 2007-2012 Bond Program Quarterly Update**

Presented by Mike Frisbie, Director, CIMS

Mike Frisbie provided information on the progress of the 2007-2012 Bond Program, including the number of projects completed, under construction, and in design. He stated that the proposed action would allow the Committee members to receive a report on the 2007-2012 Bond Program and its current progress.

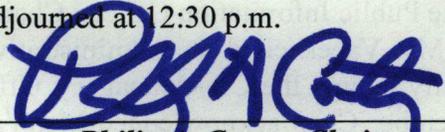
Councilmember Chan asked of the amount of construction projects managed by the Department in 2011. Mr. Frisbie responded that approximately 70 projects would be under construction in 2011 and informed that non-bond program projects would also be under construction. Councilmember Chan requested information on the management of those projects by the Department.

**6. Consideration for future meetings**

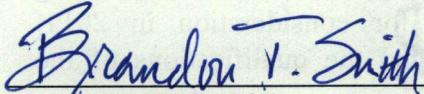
The next meeting was not determined.

**7. Adjourn**

There being no further discussion, the meeting was adjourned at 12:30 p.m.

  
Philip A. Cortez, Chairman

**Respectfully Submitted,**

  
Brandon T. Smith  
Office of the City Clerk