

AN ORDINANCE 2007-01-11-0068

APPROVING GUIDELINES AND PROCEDURES FOR A CAPITAL GRANTS PROGRAM FOR ARTS AND CULTURAL ORGANIZATIONS THAT HAVE ELIGIBLE DEFERRED MAINTENANCE AND CAPITAL NEEDS, AS RECOMMENDED IN THE CULTURAL COLLABORATIVE.

* * * * *

WHEREAS, on June 9, 2005, City Council approved the creation of The Cultural Collaborative ("TCC") which incorporates strategies to help support the growth of San Antonio's creative economy and, subsequently, the Mayor established a TCC Implementation Committee ("Committee") to help prioritize and guide the implementation process; and

WHEREAS, in both Fiscal Year 2005-2006 and Fiscal Year 2006-2007, City Council allocated \$500,000.00 to support implementation efforts, with all the funds allocated to date supporting specific strategies which have been reviewed and approved by the Committee; and

WHEREAS, this fiscal year, staff and the Committee have earmarked \$300,000.00 to support the TCC strategy which calls for the development of a capital grants program for arts and cultural organizations for deferred maintenance and capital projects of less than \$100,000.00; and

WHEREAS, on December 8, 2006, the Committee met to review staff's draft of guidelines and procedures for an Arts and Cultural Facilities Deferred Maintenance and Capital Projects Program ("Program") and the Committee, after minor changes, approved the Program and guidelines; and

WHEREAS, the Program guidelines and procedures are now being brought forward to City Council for consideration and approval; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The guidelines and procedures for a capital grants program for arts and cultural organizations that have eligible deferred maintenance and capital needs are authorized and approved. The Program guidelines and procedures are attached to this Ordinance as Exhibit I.

SECTION 2. This Ordinance shall be effective on and after the tenth day after passage.

PASSED AND APPROVED this 11th day of January, 2007.

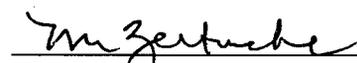
ATTEST:


City Clerk


M A Y O R

PHIL HARDBERGER

APPROVED AS TO FORM:


for City Attorney

Agenda Voting Results

Name: 23.

Date: 01/11/07

Time: 10:42:33 AM

Vote Type: Multiple selection

Description: An Ordinance approving guidelines and procedures for a capital grants program for arts and cultural organizations that have eligible deferred maintenance and capital needs, as recommended in the Cultural Collaborative. [Presented by Felix Padron, Director, Cultural Affairs; Penny Post oak Ferguson, Assistant City Manager]

Voter	Group	Status	Yes	No	Abstain
ROGER O. FLORES	DISTRICT 1		x		
SHEILA D. MCNEIL	DISTRICT 2	Not present			
ROLAND GUTIERREZ	DISTRICT 3		x		
RICHARD PEREZ	DISTRICT 4		x		
PATTI RADLE	DISTRICT 5		x		
DELICIA HERRERA	DISTRICT 6		x		
ELENA K. GUAJARDO	DISTRICT 7		x		
ART A. HALL	DISTRICT 8		x		
KEVIN A. WOLFF	DISTRICT 9		x		
CHIP HAASS	DISTRICT_10		x		
MAYOR PHIL HARDBERGER	MAYOR		x		

Exhibit
I

Guidelines & Eligibility for Arts & Cultural Facilities
Deferred Maintenance & Capital Projects Program

Purpose:

To improve the condition, safety, success, accessibility, security, and/or energy efficiency of San Antonio's arts and cultural facilities.

To be eligible for a Deferred Maintenance & Capital Projects Program grant, an organization must:

- Be an arts and/or cultural organization whose focus is the creation, preservation and presentation of arts and/or cultural services;
- The organization must have its primary base of business operations in the City of San Antonio;
- The organization must reside in a city owned facility, own their facility or have a secured long-term lease(i.e. more than 10 years);
- The organization is presently receiving an operational grant from the City of San Antonio;
- Be tax exempt under Section 501 (c)(3) of the Internal Revenue Code;
- Have been in operations for a minimum of three years;
- Be governed by board of directors/trustees that meets regularly; and
- Have an operating budget with a salaried full-time or part-time manager who is responsible for the business management of the organization

The program will only fund the following:

- Deferred maintenance and capital projects needs that are no more than \$100,000.
- The request must be to complete a project, and not to partially fund a deferred maintenance or capital project that exceeds \$100,000.
- Permanent building (or site) components and fixtures; funds may not be used for removable furnishings or equipment.

- Deferred maintenance, which is defined as maintenance that was not performed when it should have been or was scheduled but delayed until a future period. Examples of deferred maintenance projects may include mechanical, electrical, plumbing, roofing, exterior sealants, painting, asphalt deterioration due to bad drainage, etc.
- Capital projects, which is defined as new construction or upgrades of building systems. Examples may include new lighting systems, new walls/partitions, new central air, new floor, etc.

Review:

- On an annual basis a panel comprised of various City departments including, Cultural Affairs, City Architect, Asset Management, Downtown Operations, City Engineer and a TCC member will review the applications of those organizations who meet the eligibility requirements.

- Applications for deferred maintenance and capital projects needs will be evaluated based on:

Site visit evaluation

Verifiable information such as professional or vendor costs estimates, construction documents, compliance with competitive bidding requirements of Chapter 252 of the Texas Local Government Code, compliance with all applicable prevailing wage regulations and the obtainment of a payment bond in favor of the City

Impact to safety and code issues and decline in the building's general physical condition

Impact to facility's operations and services

Level of priority and cost

Organization's/Facility's ability to match the City's award

Cultural Equity (special populations, special needs, equitable distribution of disciplines and funds) focusing on the development, sustainability and growth of San Antonio's arts and cultural organizations that are deeply rooted in, and able to express the experiences of, culturally specific underserved communities.

Awards:

- To the extent of dollars available, the awards require a 1:1 match from eligible organizations/facilities. The match must be inclusive of the total cost of the project

- Awards to each eligible organization/facility will be only one per year and may range up to \$50,000
- Cultural Arts Board will make recommendations to City Council for final approval

Submit this application, with any attachments, to the San Antonio Office of Cultural Affairs, PO Box 839966, San Antonio TX 78283-3966, attention: Deferred Maintenance & Capital Projects Program

Application for Arts & Cultural Facilities

Deferred Maintenance & Capital Projects Program

I. Applicant Information:

Date: _____

Applicant: _____

Applicant mailing
address: _____

Contact person: _____

Email _____ telephone number: _____

II. Project Description:

Please describe the deferred maintenance and/or capital project for which you are applying. Each organization may submit more than one request but only one project will be awarded per year. (Attach additional sheets if necessary):

Deferred Maintenance Project:

Capital Project:

Impact the project(s) will have on your facility's operations and services (attach additional sheets if necessary):

Submit this application, with any attachments, to the San Antonio Office of Cultural Affairs, PO Box 839966, San Antonio TX 78283-3966, attention: Deferred Maintenance & Capital Projects Program

Expected completion date (up to two years to complete): _____

Amount and source of matching funds:

III. Please the following submit with your application:

Any project-related information such as professional or vendor cost estimates, construction documents, architectural drawings/renderings, photograph(s) of existing conditions, competitive bids from bonded contractors, etc.

IV. Assurances:

At the time of application, I, the applicant, assure that:

1. The activities and services for which this matching grant award is sought will be administered by the applicant organization.
2. I will comply with existing local, state and federal laws that prohibit discrimination based on race, color, national origin, religion, age, sex, sexual orientation, disability and political belief or affiliation.
3. I will include in all published materials and announcements regarding funded activities, an acknowledgement that the activities are "supported (in part) by the City of San Antonio Office of Cultural Affairs".
4. I will maintain auditable financial records for not less than three years reflecting generally accepted accounting standards related to grant activities, and will submit a final report or proof of work product reflecting the progress made in achieving the approved goals and objectives of the grant.

I acknowledge the assurances, the review of the application packet and certify its completeness.

Signature of authorized official:

Signature

Printed Name

Title

Date

Submit this application, with any attachments, to the San Antonio Office of Cultural Affairs, PO Box 839966, San Antonio TX 78283-3966, attention: Deferred Maintenance & Capital Projects Program

MEETING OF THE CITY COUNCIL

ALAMODOME
ARTS & CULTURAL AFFAIRS
ASSET MANAGEMENT
AVIATION
BUDGET & PERFORMANCE ASSESSMENT
BUILDING INSPECTIONS
HOUSE NUMBERING
CITY ATTORNEY
MUNICIPAL COURT
REAL ESTATE (FASSNIDGE)
REAL ESTATE (WOOD)
RISK MANAGEMENT
CITY MANAGER
SPECIAL PROJECTS
CITY PUBLIC SERVICE - GENERAL MANAGER
CITY PUBLIC SERVICE - MAPS AND RECORDS
CODE COMPLIANCE
COMMERCIAL RECORDER
COMMUNITY INITIATIVES
COMMUNITY RELATIONS
PUBLIC INFORMATION
CONVENTION AND VISITORS BUREAU
CONVENTION CENTER EXPANSION OFFICE
CONVENTION FACILITIES
ECONOMIC DEVELOPMENT
FINANCE - DIRECTOR
FINANCE - ASSESSOR
FINANCE - CONTROLLER
FINANCE - GRANTS
FINANCE - TREASURY
FIRE DEPARTMENT
HOUSING AND COMMUNITY DEVELOPMENT
HUMAN RESOURCES (PERSONNEL)
INFORMATION SERVICES
INTERGOVERNMENTAL RELATIONS
INTERNAL REVIEW
INTERNATIONAL AFFAIRS
LIBRARY
METROPOLITAN HEALTH DISTRICT
MUNICIPAL CODE CORPORATION
MUNICIPAL COURT
PARKS AND RECREATION
MARKET SQUARE
YOUTH INITIATIVES
PLANNING DEPARTMENT
DISABILITY ACCESS OFFICE
LAND DEVELOPMENT SERVICES
POLICE DEPARTMENT
GROUND TRANSPORTATION
PUBLIC WORKS DIRECTOR
CAPITAL PROJECTS
CENTRAL MAPPING
ENGINEERING
ENVIRONMENTAL SERVICES
PARKING DIVISION
REAL ESTATE DIVISION
SOLID WASTE
TRAFFIC ENGINEERING
PURCHASING AND GENERAL SERVICES
SAN ANTONIO WATER SYSTEMS (SAWS)
VIA

AGENDA ITEM NUMBER: 23

DATE: JAN 11 2007

MOTION: Pruy/McNeil

ORDINANCE NUMBER: _____

RESOLUTION NUMBER: 2007-01-11-0068

ZONING CASE NUMBER: _____

TRAVEL AUTHORIZATION: _____

ROGER D. FIGUEROA District 1			
SHEILA D. MCNEIL District 2			
ROLAND COSTA District 3			
RICHARD PEREZ District 4			
PATTY HANCOCK District 5			
DELACIA HERNANDEZ District 6			
ELENA GUJARDO District 7			
ART A. HALL District 8			
KEVIN A. WOLFE District 9			
CHRISTOPHER "CHIP" HAASS District 10			
PHIL HARRINGTON Mayor			

CONSENT AGENDA