KD/vv
08/07/14
Item #18

AN ORDINANCE 2014-08-07-0537

AUTHORIZING THE ACCEPTANCE OF ADDITIONAL FUNDING FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE 2014 COMMUNITY SERVICES BLOCK GRANT IN AN AMOUNT UP TO $269,222.00 FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2014, AND OF ONE-TIME FUNDS IN AN AMOUNT UP TO $473,100.00 FOR THE PERIOD APRIL 1, 2014 THROUGH SEPTEMBER 30, 2014; APPROVING BUDGETS AND A PERSONNEL COMPLEMENT FOR THE OPERATION OF PROGRAMS FUNDED THROUGH THE GRANT.

* * * * *

WHEREAS, on December 19, 2013, City Council authorized the acceptance of $1,588,858.00 from the Texas Department of Housing and Community Affairs (TDHCA) for the operation of programs funded by the U.S. Department of Health and Human Services Community Services Block Grant (CSBG) for FY 2014; and

WHEREAS, the primary purpose of the program is to provide services, including case management, financial education, employment, emergency and basic safety net assistance, designed to assist individuals and families to transition to above 125% of the federal poverty level; and

WHEREAS, on April 22, 2014, TDHCA notified the Department of Human Services (DHS) of a final 2014 CSBG grant award of $1,858,080.00, which is an increase of $269,222.00 over the initial grant award; and

WHEREAS, the funding may be used for activities eligible under the initial CSBG annual allocation and must expended by December 31, 2014; and

WHEREAS, on June 27, 2014, TDHCA notified DHS of an additional award of one-time funds in the amount of $473,100.00 that is being provided to the City since the City fully expended 2013 Program Year funds within the contract period; and

WHEREAS, the one-time funds will be used to provide additional direct assistance to clients and to purchase equipment for the Volunteer Income Tax Assistance program and the senior technology project; **NOW THEREFORE:**

KD/vv
08/07/14
Item #18

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to accept from the Texas Department of Housing and Community Affairs for the 2014 Community Services Block Grant additional funding in an amount up to $269,222.00 for the period January 1, 2014 through December 31, 2014, and up to $473,100.00 in one-time funds for the period April 1, 2014 through September 30, 2014. The City Manager or her designee, or the Director of DHS or her designee, is further authorized to execute all necessary documents to effectuate acceptance of the additional funding. A copy of the original grant application is on file with DHS.

SECTION 2. Fund 2606038010 is hereby designated for use in the accounting for the fiscal transaction in the acceptance of these additional grant funds, and the sum of up to $742,322.00 will be appropriated in said fund upon award. The budgets, which are attached hereto and incorporated herein for all purposes as **Attachment I** and **II**, are approved and adopted for entry in the City books.

SECTION 3. The personnel complement of twenty-two (22), which is attached hereto and incorporated herein for all purposes as **Attachment III**, is approved.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 7th day of August, 2014.

Ivy R. Taylor

M A Y O R
Ivy R. Taylor

ATTEST:

Leticia M. Vacek

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

Hollis Young

for Robert F. Greenblum, City Attorney

Agenda Item:	**18 (in consent vote: 6, 7, 8, 9, 12, 13, 15, 16, 17A, 17B, 17C, 17D, 18, 19, 21, 22, 23, 24, 25, 26, 27)**
Date:	08/07/2014
Time:	11:34:24 AM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing the acceptance of additional funding from the Texas Department of Housing and Community Affairs for the 2014 Community Services Block Grant Program in an amount up to $269,222.00 for the period January 1, 2014 through December 31, 2014, and of one-time funds in an amount up to $473,100.00 for the period April 1, 2014 through September 31, 2014; approving budgets and a personnel complement for the operation of programs funded through the grant. [Gloria Hurtado, Assistant City Manager,; Melody Woosley, Director, Human Services]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy Taylor	Mayor		x				
Diego Bernal	District 1		x				
	District 2	x					
Rebecca Viagran	District 3		x				x
Rey Saldaña	District 4		x			x	
Shirley Gonzales	District 5		x				
Ray Lopez	District 6	x					
	District 7	x					
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

Attachment I

2014 Community Service Block Grant
January 1, 2014 - December 31, 2014

		CURRENT BUDGET	+/-	REVISED BUDGET
REVENUES:				
4501100	Grants Federal Operating	$ 1,588,858	269,222	$ 1,858,080
	TOTAL REVENUES	**$ 1,588,858**	**269,222**	**$ 1,858,080**
APPROPRIATIONS				
138000001228 2014	**CSBG Administration**			
5101010	Reg Salaries & Wages	$ 131,070	(0)	$ 131,070
5101050	Language Skill Pay		0	-
5101070	Retiree Payout Sal		0	-
5103005	FICA	10,027	(0)	10,027
5103010	Life Insurance	131	0	131
5103035	Personal Leave Buy Back Pay	2,751	0	2,751
5103056	Transportation Allowance	864	0	864
5104030	Flex Benefits	16,848	(0)	16,848
5105010	Retirement Expense	14,129	0	14,129
5202025	Other Contractual Services		14,975	14,975
5203040	Advertisng	2,700	0	2,700
5203050	Membership Dues	4,350	0	4,350
5203060	Binding Printing & Repro.	200	3,000	3,200
5203090	Transportation Fees	839	0	839
5205010	Mail & Parcel Post	400	300	700
5205020	Rental of Equipment	9,137	(1,500)	7,637
5302010	Office Supplies	3,000	(0)	3,000
5304010	Food	2,800	2,500	5,300
5403040	Wireless Data Comm.	1,600	0	1,600
5403020	Communications Radios	50	0	50
5403040	Cellular Phones	500	2,000	2,500
5405020	Workrs Comp Assess	19,963	0	19,963
5405030	General Liab Assess	9,621	0	9,621
	Total 138000001228	**$ 230,980**	**$ 21,274**	**$ 252,254**

Attachment I

2014 Community Service Block Grant
January 1, 2014 - December 31, 2014

138000001229 2014 CSBG Family Assistance Division

5101010	Reg Salaries & Wages	$	585,133	57,971	$	643,104
5101050	Language Skill Pay		4,800	0		4,800
5101070	Retiree Payout Sal			0		-
5103005	FICA		44,762	4,435		49,197
5103010	Life Insurance		585	58		643
5103035	Personal Leave Buy Back Pay		8,595	0		8,595
5103056	Transportation Allowance		1,080	0		1,080
5104030	Flex Benefits		122,528	11,487		134,015
5105010	Retirement Expense		62,146	7,181		69,327
5201025	Education		10,750	0		10,750
5201040	Fees to Professional			2,994		2,994
5203090	Transportation Fees		2,000	0		2,000
5204020	Maint & Repair - Cmrcl			0		-
5204050	Maint - Building		660	200		860
5204060	Cleaning Services		4,477	4,802		9,279
5204090	Main - Repair Auto		854	(854)		-
5207010	Travel		6,000	0		6,000
5208530	Alarm and Security		3,699	7,341		11,040
5206010	Rental of Facilities		28,170	(13,170)		15,000
5302010	Mtce & Repairs - Bldg & Impr		1,668	0		1,668
5301020	M & R Parts - Auto		560	1,100		1,660
5302010	Office Supplies		3,350	0		3,350
5403545	Motor Fuel & Lubricants		700	0		700
5404520	Software Licenses		46,881	0		46,881
5404530	Gas and Electricity		4,438	0		4,438
5404540	Water and Sewer		1,067	0		1,067
5407032	Direct Assistance		391,575	162,748		554,323
5501065	Equipment		6,400	(3,000)		3,400
5407032	Relocation Expense			4,655		4,655
	Total 138000001229	**$**	**1,342,878**	**$ 247,948**	**$**	**1,590,826**

138000001230 2014 CSBG VITA

5302010	Office Supplies		15,000	0		15,000
	Total 138000001230	**$**	**15,000**	**0**	**$**	**15,000**

TOTAL PROPOSED APPROPRIATIONS		**$**	**1,588,858**	**269,222**	**$**	**1,858,080**

Attachment II

2014 Community Service Block Grant - Extra Allocation
April 1, 2014 - September 30, 2014

			BUDGET
REVENUES:			
4501100	Grants Federal Operating	$	473,100
	TOTAL REVENUES	**$**	**473,100**
APPROPRIATIONS			
138000001243 2014 CSBG Family Assistance Division			
5404520	CIMS licenses/software upgrade		12,000
5203040	Advertising		9,000
5202020	Contractual		25,470
5203050	Membership Dues		3,600
5203060	Office Supplies		2,000
5301020	M&R Parts Auto		10,000
5304080	Other Commodities		500
5501055	Equipment		169,175
5501065	Furniture & Fixtures		35,277
5407032	Direct Assistance		206,078
	Total 138000001243	**$**	**473,100**
TOTAL PROPOSED APPROPRIATIONS		**$**	**473,100.00**

Attachment III

2014 Community Services Block Grant
January 1, 2014 - December 31, 2014

Personnel Complement

Job Class	Position	FY2014	Add/Delete	Revised FY2014
999	Senior Management Analyst	1		1
46	Management Analyst	0		0
40	Admin Asst I	2		2
2063	Admin Assoc	4		4
2054	Community Svcs Supervisor	1		1
2062	Community Svcs Specialist	8	1	9
2289	Family Support Supervisor		2	2
844	Fiscal Manager	1		1
66	Assistant City Attorney	1		1
42	Senior Admin Asst	1		1
	Total Positions	**19**	**3**	**22**