KD/vv
12/19/13
Item #28

AN ORDINANCE 2013-12-19-0919

AUTHORIZING THE ACCEPTANCE UPON AWARD OF UP TO $1,588,858.00 IN COMMUNITY SERVICES BLOCK GRANT FUNDS FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR THE PERIOD JANUARY 1, 2014 THROUGH DECEMBER 31, 2014; APPROPRIATING FUNDS AND APPROVING A BUDGET AND PERSONNEL COMPLEMENT FOR THE OPERATION OF PROGRAMS FUNDED THROUGH THE CSBG.

* * * * *

WHEREAS, Community Services Block Grant (CSBG) funding is provided by the U.S. Department of Health and Human Services with oversight by the Texas Department of Housing and Community Affairs; and

WHEREAS, the City of San Antonio, through the Department of Human Services, has operated the Community Action Program (CAP) for San Antonio and Bexar County since 1979; and

WHEREAS, the Community Action Advisory Board acts in an advisory capacity regarding implementation of CAPs, and approved the program year 2014 CAP plan and budget on October 2, 2013; and

WHEREAS, the primary purpose of the program is to transition individuals and families out of poverty and to provide safety net assistance, including utility and rental assistance, and long-term case management focusing on education, employment, emergency support and financial education, to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level (FPL) to help them achieve a sustained family income above 125% of the FPL; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is hereby authorized to accept Community Services Block Grant funds upon award in an amount up to $1,588,858.00 from the Texas Department of Housing and Community Affairs for the period January 1, 2014 through December 31, 2014, and to execute any and all necessary documents to effectuate acceptance of the grant funds. A copy of the grant is on file with the Department of Human Services.

SECTION 2. Fund 26060000 entitled "TDHCA" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant should funding be awarded, and the sum of up to $1,588,858.00 will be appropriated in said fund. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books. A formal final budget will be submitted by DHS upon award.

SECTION 3. The personnel complement of nineteen (19) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is approved.

KD/vv
12/19/13
Item #28

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 19th day of December, 2013.

M A Y O R
Julián Castro

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

for Robert F. Greenblum, City Attorney

Agenda Item:	**28 (in consent vote: 6, 7, 8, 9, 10, 1010A, 1010B, 11, 13, 1313A, 1313B, 1313C, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 32, 34, 36, 37)**
Date:	12/19/2013
Time:	10:01:40 AM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing the acceptance upon award of up to $1,588,858.00 in Community Services Block Grant funds from the Texas Department of Housing and Community Affairs for the period January 1, 2014 through December 31, 2014; and authorizing the negotiation and execution of contracts and documents in connection with the grant. [Gloria Hurtado, Assistant City Manager; Melody Woosley, Director, Human Services]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				x
Ivy R. Taylor	District 2		x				
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x			x	
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Carlton Soules	District 10		x				

Attachment I

2013 Community Service Block Grant
January 1, 2014 - December 31, 2014

			BUDGET
REVENUES:			
4501100	Grants Federal Operating	$	1,588,858
	TOTAL REVENUES	**$**	**1,588,858**
APPROPRIATIONS			
138000000xxx 2014	**CSBG Administration**		
5101010	Reg Salaries & Wages	$	131,070
5101050	Language Skill Pay		-
5101070	Retiree Payout Sal		-
5103005	FICA		10,027
5103010	Life Insurance		131
5103035	Personal Leave Buy Back Pay		2,751
5103056	Transportation Allowance		864
5104030	Flex Benefits		16,848
5105010	Retirement Expense		13,959
5203040	Advertisng		2,700
5203050	Membership Dues		4,350
5203060	Binding Printing & Repro.		200
5203090	Transportation Fees		839
5205010	Mail & Parcel Post		400
5205020	Rental of Equipment		9,137
5302010	Office Supplies		3,000
5304010	Food		2,800
5403040	Wireless Data Comm.		1,600
5403020	Communications Radios		50
5403040	Cellular Phones		500
5405020	Workrs Comp Assess		19,963
5405030	General Liab Assess		9,621
	Total 138000000xxx	**$**	**230,809**

2013 Community Service Block Grant
January 1, 2014 - December 31, 2014

138000000xxx 2014 CSBG Family Assistance Division			
5101010	Reg Salaries & Wages	$	585,133
5101050	Language Skill Pay		4,800
5101070	Retiree Payout Sal		-
5103005	FICA		44,762
5103010	Life Insurance		585
5103035	Personal Leave Buy Back Pay		8,595
5103056	Transportation Allowance		1,080
5104030	Flex Benefits		122,528
5105010	Retirement Expense		62,317
5201025	Education		10,750
5203090	Transportation Fees		2,000
5204020	Maint & Repair - Cmrcl		60
5204050	Maint - Building		660
5204060	Cleaning Services		4,477
5204090	Main - Repair Auto		854
5207010	Travel		6,000
5208530	Alarm and Security		3,699
5206010	Rental of Facilities		28,170
5302010	Mtce & Repairs - Bldg & Impr		1,668
5301020	M & R Parts - Auto		500
5302010	Office Supplies		3,350
5403545	Motor Fuel & Lubricants		700
5404520	Software Licenses		46,881
5404530	Gas and Electricity		4,438
5404540	Water and Sewer		1,067
5407032	Direct Assistance		391575
5501055	Equipment		6,400
	Total 138000000xxx	**$**	**1,343,049**
138000000xxx 2014 CSBG VITA			
5302010	Office Supplies		15,000
	Total 138000000xxx	**$**	**15,000**
TOTAL PROPOSED APPROPRIATIONS		**$**	**1,588,858**

Attachment II

2014 Community Services Block Grant
January 1, 2014 - December 31, 2014

Personnel Complement

Job Class	Position	Number Authorized	Add/Delete	Revised Authorized
999	Senior Management Analyst	1	0	1
46	Management Analyst	3	-3	0
40	Admin Asst I	2	0	2
2063	Admin Assoc	7	-3	4
2054	Community Svcs Supervisor	1	0	1
2062	Community Svcs Specialist	8	0	8
844	Fiscal Manager	1	0	1
66	Assistant City Attorney	1	0	1
42	Senior Admin Asst	1	0	1
	Total Positions	**25**	**-6**	**19**