

Request for Qualifications

On-Call Civil Engineering Services for the IMP Program

Pre-Submittal Conference Agenda

January 18, 2017

9:00 A.M.

Municipal Plaza
Conference Room C

- Introductions/Welcome
- Section I, Background
- Section II, Project Scope
- Section III, Tentative Schedule
 - Deadline for written questions, January 25, 2017 at 4:00 PM
 - Submittal Deadline, February 6, 2017 at 10:00 AM
 - Interviews (If Necessary), February 2017 (TBD)
 - Anticipated Council Date, March/April 2017 (TBD)
- Section IV, Pre-Submittal Conference
- Section V, Submittal Document Requirements and Evaluation Criteria
 - A. Background, Experience and Qualifications of Prime Firm and Key Sub-Consultants – **35 Pts**
 - B. Team's Experience with San Antonio Region Issues and past experience with CoSA contracts – **20 Pts**
 - C. Proposed Management Plan – **25 Pts**
 - D. SBEDA ESBE and M/WBE Prime Contract Program – **20 Pts**;
- Section VI, Submission Instructions
 - No later than February 6, 2017 at 10:00 A.M. – **No late submittals will be accepted.**
- Section VII, Amendments
- Section VIII, Restriction on Communication
 - POC for RFQ questions, David Rios, 210-207-1339
- Section IX, Award of Contract and Reservation of Rights
- Section X, SBEDA Ordinance Compliance Provisions
- Questions and/or Information
- Adjournment

Send All Questions To:
David.Rios@sanantonio.gov

