



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – SA Tomorrow Area Planning Services

Solicitation Number: RFQ 17-015, 6100008341

Description: The City of San Antonio's Department of Planning & Community Development ("DPCD") is soliciting proposals for a firm to provide area-planning services for SA Tomorrow. The City is embarking on the implementation phase of the comprehensive planning process, which includes the development of detailed land use and design plans for each regional center, as well as a number of Community Plan areas. Thirteen (13) regional centers were identified during the SA Tomorrow Comprehensive Plan process. The FY 2016-17 budget includes funding for the development of one Community Plan and the initial five (5) regional center plans: Brooks, Downtown, Medical Center, Midtown, and UTSA (North). The City is looking for a firm to provide the major plan components and steps for the Community Plan and the five (5) Regional Center Plans.

Applicable Product Categories: 91892 – Urban Planning Services

Date Issued: Monday, November 14, 2016

Due Date & Time: Friday, December 16, 2016, 11:00 a.m. Local Time

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, 11th Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at 10:00 a.m., Central Time, on Tuesday, November 22, 2016.

Staff Contact Person: Laura Sambrano, Procurement Specialist III, laura.sambrano@sanantonio.gov.

Evaluation Committee Voting Members:

Bridgett White, AICP, Director, Department of Planning & Community Development
Rudy Nino, Jr., AICP, Interim Assistant Director, Department of Planning & Community Development
Michael Dice, Policy Administrator, Development Services Department
Eloisa Portillo-Morales, Sustainability Planning & Community Engagement Manager, Office of Sustainability
Sandy Jenkins, Parks & Recreation Manager, Department of Parks & Recreations
Irby Hightower, Principal, Alamo Architects
Hannah Santiago, Strategic Planner II, VIA Metropolitan Transit
Elyse Bernal, Five Points Neighborhood
Brian Dillard, Dignowity Hill Neighborhood

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFQ or proposal from the time the RFQ has been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and 2) City employees from the time the RFQ has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until 10:00 a.m., Local Time, on Wednesday, November 30, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Laura Sambrano, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
laura.sambrano@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov.

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.