



**CITY OF SAN ANTONIO  
REQUEST FOR QUALIFICATIONS (RFQ)**

**DESIGN SERVICES FOR THE HOWARD W. PEAK GREENWAY TRAILS SYSTEM PROGRAM  
(TCI #09262016RR)**

**October 5, 2016**

Amendment #1 comprises changes to the RFQ and RFQ solicitation documents.

**I. Clarification**

1. New SBEDA Form #6– SBEDA: Subcontractor/Supplier Commitment Form is being added to the RFQ and can be submitted instead of the Subcontractor/Supplier Utilization Form to show the intent to subcontract if the contract is awarded to the Prime Respondent. Please submit at least one form with your bid, either of the forms can be submitted to the Small Business Office.

Please contact Shuchi Nagpal, Economic Development Manager at (210) 207 -1001 or at Shuchi.Nagpal@sanantonio.gov for any questions or concerns.

**II. REVISIONS TO THE RFQ & SOLICITATION DOCUMENTS**

1. In Section V. **SUBMITTAL DOCUMENT REQUIREMENTS AND EVALUATION CRITERIA**, paragraph F. **SMALL BUSINESS ECONOMIC ADVOCACY FORM** which reads:

**“F. SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY FORM (Form #5) (Indexed and labeled as “Tab 5”) –** Respondent shall submit a completed and signed Subcontractor/Supplier Utilization Commitment Form indicating Respondent’s firm commits to satisfy the established (16%) Minority/Women Business Enterprise (M/WBE) and at least one percent (1%) of the contract value to a certified African American Business Enterprise (AABE) subcontracting goal for this Project. During the first phase of this solicitation, absent a waiver granted by the Small Business Office (SBO), failure of a Prime Contractor to submit a completed Subcontractor/Supplier Utilization Commitment Form in its response shall render its response NON-RESPONSIVE.”

Is amended to read:

**“F. SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY FORM (Form #5 or FORM #6) (Indexed and labeled as “Tab 5”) –** Respondent shall submit a completed and signed Subcontractor/Supplier Utilization Plan or a Subcontractor/Supplier Utilization Commitment Form indicating Respondent’s firm commits to satisfy the established (16%) Minority/Women Business Enterprise (M/WBE) and at least one percent (1%) of the contract value to a certified African American Business Enterprise (AABE) subcontracting goal for this Project. The SBO will accept either of the forms (only one form needs to be submitted as Tab 5). During the first phase of this solicitation, absent a waiver granted by the Small Business Office (SBO), failure of a Prime Contractor to submit a completed Subcontractor/Supplier Utilization Plan or a Subcontractor/Supplier Utilization Commitment Form in its response shall render its response **NON-RESPONSIVE.**”

2. In **Section V. SUBMITTAL DOCUMENT REQUIREMENTS AND EVALUATION CRITERIA**, letter **d. SBEDA (20 points total)**, which reads:

**“ESBE Prime Contract Program – 10 pts.**

Certified SBE firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime Consultants proposing at least 51% ESBE participation (Prime and/or Sub-Consultant) shall receive ten (10) evaluation criteria percentage points, and

**MWBE Prime Contract Program –10 pts.**

Certified M/WBE firms (see Minority/Women Business Enterprise definition) headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime Consultants proposing at least 51% M/WBE participation (Prime and/or Sub-Consultant) shall receive ten (10) evaluation criteria percentage points.

No evaluation criteria points shall be awarded to non-SBE or non-M/WBE Prime CONTRACTORS through subcontracting to certified SBE or M/WBE firms. Further, failure to meet any M/WBE and ABE subcontracting requirements shall deem your proposal nonresponsive.”

Is amended to read:

**“ESBE Prime Contract Program – 10 pts.**

Certified **ESBE** firms headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime Consultants proposing at least 51% ESBE participation (Prime and/or Sub-Consultant) shall receive ten (10) evaluation criteria percentage points, and

**MWBE Prime Contract Program –10 pts.**

Certified M/WBE firms (see Minority/Women Business Enterprise definition) headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime Consultants proposing at least 51% M/WBE participation (Prime and/or Sub-Consultant) shall receive ten (10) evaluation criteria percentage points.

No evaluation criteria points shall be awarded to non-**ESBE** or non-M/WBE Prime CONTRACTORS through subcontracting to certified **ESBE** or M/WBE firms. Further, failure to meet any M/WBE and ABE subcontracting requirements shall deem your proposal nonresponsive.”

3. In **Section VI. Submission Instructions**, the second paragraph is amended to read:

“Respondent shall submit a total of **seven (7)** Qualification Statements, which shall include one (1) original unbound Qualification Statement (to include Respondent’s DISCRETIONARY CONTRACTS DISCLOSURE FORM – Form #3 under Tab 3), signed in ink, and six (6) reprinted copies of its submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package, with Respondent’s submittal clearly marked on the front of the package **“RFQ: DESIGN SERVICES FOR THE HOWARD W. PEAK GREENWAY TRAILS SYSTEM PROGRAM”**.”

**END OF AMENDMENT 1**

No other items, dates, or deadlines for this RFQ are changed.