



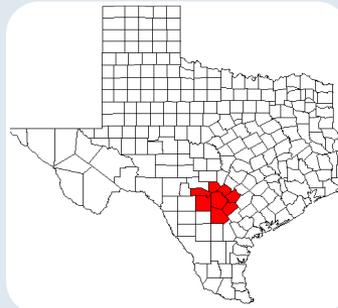
SPATIAL PROGRAMMING AND EFFICIENCY STUDY SERVICES FOR THE FROST BANK TOWER

SBEDA PRESENTATION

SBEDA Eligibility



Certified
by SCTRCA



HQ or
Significant
Business
Presence in
SAMSA



Registered
in CVR

SBEDA Affirmative Procurement Initiatives (APIs)

SBE Prime Contract Program



SBEDA Affirmative Procurement Initiatives (APIs)

M/WBE Prime Contract Program



SBEDA Affirmative Procurement Initiatives (APIs)

Subcontracting Program





City of San Antonio
Subcontractor/Supplier Utilization Commitment Form

Solicitation Name: **Facility Programming, Space Planning and Master Planning Services for the Frost Tower**

Respondent Name:

Initial each statement and sign below.

In responding to this solicitation for which proposals are not initially evaluated based upon price, I hereby affirm my firm's commitment to meet the subconsulting goals indicated in the solicitation.

I understand a Small Business Enterprise applies to this solicitation.

I understand a Small Business Enterprise (SBE) subconsulting goal of **sixteen** percent (16%) applies to this solicitation.

I understand that self-performance by S/M/WBE prime respondents does not count toward this subconsulting goal.

I understand SBE prime respondents proposing at least 51% SBE utilization (prime and/or subconsultant) will receive ten (10) evaluation preference points.

I understand M/WBE prime respondents proposing at least 51% M/WBE utilization (prime and/or subconsultant) will receive ten (10) evaluation preference points.

I understand that absent a waiver approved by the Small Business Office, failure to include a completed, signed copy of this Commitment form with the price proposal response for this solicitation will render this response NON-RESPONSIVE.

I understand that absent a waiver approved by the Small Business Office, failure to include a completed, signed copy of this Commitment form to satisfy the subconsulting goals for this solicitation will render this response NON-RESPONSIVE.

I understand and affirm that absent a waiver approved by the Small Business Office, if asked to submit a price proposal response, I will be required to submit a Subcontractor/Supplier Utilization Plan with the price proposal response.

I understand and affirm that absent a waiver approved by the Small Business Office, if asked to submit a price proposal response, I will be required to submit a Subcontractor/Supplier Utilization Plan with the price proposal response.

I understand that my firm's failure to satisfy subconsulting goals during the price proposal response will be grounds for termination of negotiations and will allow the City to enter into negotiations with another Respondent.

Signature

Date

Printed Name & Title

Waivers



**Respondent/Vendor Subcontracting
Waiver Request Form**

COMPANY MUST SUBMIT THIS FORM WITH ITS SOLICITATION RESPONSE.

COMPANY NAME: DATE:

CONTACT PERSON: CONTACT PHONE #:

CONTACT EMAIL ADDRESS:

SOLICITATION NAME:

1. Describe the rationale for your request for a waiver to the subcontracting goals applied to this solicitation.

2. List all SBE/AABE/ABE/HABE/NABE/WBE listings or directories utilized to solicit participation for this solicitation.

3. List all contractor associations and other associations solicited for SBE/AABE/ABE/HABE/NABE/WBE referrals.

4. Indicate advertisement mediums used for soliciting bids from all SBE/AABE/ABE/HABE/NABE/WBEs.

5. List all other efforts aimed at utilizing SBE/AABE/ABE/HABE/NABE/WBE firms.

- A full or partial waiver of a specified subcontracting goal may be requested, for good cause, by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response
- Form is available at:
<http://www.sanantonio.gov/SBO/Forms.aspx>
- Waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal
- Please refer to the Good Faith Effort Tips Sheet for SBEDA waiver for additional information on how to complete a *Respondent/Vendor Subcontracting Waiver* :
<http://www.sanantonio.gov/Portals/0/Files/SBO/Forms/GFETips07232013FinalVersion.pdf>

Important Notes

Respondents may request an Exception from SBEDA

- Submit with response and are subject to SBO approval
<http://www.sanantonio.gov/SBO/Forms.aspx>

All primes and subcontractors must be registered in SAePS

- <http://www.sanantonio.gov/purchasing/saeps.aspx>
- For technical assistance please call (210) 207-0118

Vendor listing available online

- The City of San Antonio has a new and improved vendor search function. Please visit the COSA Vendor Listing to view or to download a listing of certified and non-certified vendors registered with the City.
<http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>

Assistance available developing proposal, completing the Utilization Plan and priority certification

- Priority certification is not guaranteed before bid closing
- To download the application, please visit the SCRTCA website: <http://www.sctrca.org/>

CONTACT US



David Rodriguez, Sr. Economic Development Specialist

- David.Rodriguez3@SanAntonio.gov
- (210) 207- 0071

UTSA PTAC is available to provide assistance to SMWBEs

- Website: ptac.txsfdc.org
- Email: ptac@utsa.edu
- (210) 458-2458