



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Independent Audit Services

Solicitation Number: RFP 017-010

Description: The City of San Antonio, Finance Department (“City”) is seeking proposals for qualified Respondents interested in providing the services as described in this RFP. The selected Respondent(s) will provide the Finance Department with Independent Audit Services.

Applicable Product Category: 94620- Auditing

Date Issued: Friday, January 13, 2017

Due Date & Time: Monday, February 13, 2017 at 11:00 A.M., Central Time

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, 11th Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at 1:00 p.m., Central Time, on Wednesday, January 18, 2017.

Staff Contact Person: Debra Light, Procurement Specialist III, debra.light@sanantonio.gov.

Evaluation Committee Voting Members:

Ben Gorzell, Jr., CPA, Chief Financial Officer, City Manager’s Office

Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department

Kevin Goodwin, Interim Chief Technology Officer/Director, Information Technology Services Department

Kevin Barthold, CPA, City Auditor, City Auditor’s Department

Melanie Seale, CPA, Assistant Director, Finance Department

Victoria Roeder, Controller, Finance Department

Edie Cogdell, CPA, Comptroller, University of the Incarnate Word

Pursuant to the Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on Wednesday, January 25, 2017. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Debra Light, Procurement Specialist III

City of San Antonio, Finance Department, Purchasing Division

debra.light@sanantonio.gov

Questions submitted before the question deadline and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio’s website, Bidding and Contracting Opportunities, <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities>.