



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Mission Historic District Design Manual Consultant

Solicitation Number: RFP 17-029, 6100008376

Description:

The City of San Antonio's Office of Historic Preservation (OHP) and World Heritage Office (WHO) is seeking a historic preservation consultant to create a "Design Manual" specific to the Mission Historic District and Historic Landmarks within the World Heritage Buffer Zone for the City of San Antonio. The Manual will act as district-specific design guidelines for the Mission Historic District, serve as a consolidated resource for design requirements within District, articulate the unique and character-defining features of the district, and demonstrate best-practices concerning land development in sensitive areas. Respondents should have proven experience within the areas of historic preservation, cultural resource and heritage management, and the development of historic design guidelines.

Applicable Product NIGP Categories: 90648 – Historical Preservation
91892 – Urban Planning Consulting
95825 – Conservation/Resource Management Services

Date Issued: Friday, December 9, 2016

Due Date & Time: Friday, January 27, 2017 at 11:00 A.M. CST

The Pre-Submittal Conference will be held at the City of San Antonio's Finance Department - Purchasing Division, Large Conference Room, Riverview Towers, 111 Soledad, 11th Floor, San Antonio, Texas 78205 at 11:00 a.m., Local Time, on Friday, December 16, 2016. Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Staff Contact Person: Charisma Esparza, Procurement Specialist III, Charisma.Esparza@sanantonio.gov.

Evaluation Committee Voting Members:

Shannon Miller, Director, Office of Historic Preservation
Colleen Swain, Director, World Heritage Office
Vince Michael, Executive Director, San Antonio Conservation Society
Edward Garza, HDRC Commissioner, District 3
Kathy Rodriguez, Deputy Historic Preservation Officer, Office of Historic Preservation

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on Friday, January 6, 2017. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Charisma Esparza, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
Charisma.Esparza@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation on the City of Antonio's Bidding and Contracting Portal.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.