



**CITY OF SAN ANTONIO**  
**REQUEST FOR COMPETITIVE SEALED PROPOSALS (RFCSP)**  
**FOR**  
**JOB ORDER CONTRACTING**  
**AMENDMENT #2**  
**October 30, 2014**

**Amendment #2 includes questions received at the Pre Submittal Conference held on October 29, 2014 and questions received in writing and revisions/clarification to solicitation documents and/or required forms.**

**I. QUESTIONS AND CLARIFICATIONS TO RFCSP**

1. Where do I need to submit my information?

**Response:** Kindly refer to the City's website <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx> for Submission Instructions on page 12 of the RFCSP document.

2. Is there a budget or estimated cost available?

**Response:** There currently are no funds specifically allocated to be spent utilizing the JOC Project Delivery Method. City projects are funded on a project-by-project basis. Upon the funding of a project, if Job Order Contracting is deemed to be the most expedient/efficient method to deliver that particular project, work will be assigned to one of the JOC awarded contractors.

3. The RFP states that the City will award to multiple contractors. How many JOC contracts does the City intend to issue under this solicitation?

**Response:** Staff's recommendation on the number of JOC contracts to award will be made based on a natural break in the Respondents' scores, following the selection committee's review/rating of the submittals received. In the most recent solicitation for JOC, City Staff recommended four (4) Respondents for the award. The San Antonio City Council elected to award ten (10) contracts, exercising its authority to overrule Staff's recommendation.

4. What is expected annual contract value for each issued JOC contract (e.g. each single contract is valued at \$5M/year for a maximum of \$25M over the life of the contract.)?

**Response:** Funding for issued JOC work comes from a multitude of sources; therefore, the City will not attempt to estimate the annual capacity of each contract or the cumulative annual total JOC work issued. The City will confirm since February 2011, the cumulative value of JOC-issued work has exceeded \$30 million, or just over \$8 million annually.

5. What is the expected size for each task order and is there a maximum dollar value per task order?

**Response:** Since 2011, the average issued JOC task orders is \$40,250. There is no maximum dollar value for an issued task order. Note City Council must approve any issued task order greater than \$100,000.

6. Who are the incumbent JOC contractors and what are their coefficients?

**Response:** Kindly note that the incumbent JOC contractors coefficients are not addressed in this solicitation. This is a new solicitation for new contractors. If you feel strongly about this request, you request the information by submitting an Open Records Request at the link below:

<http://www.sanantonio.gov/opengovernment/>

The JOC contractors awarded contracts in 2011 are: Alpha Building Corporation, Jamail & Smith Construction, Kellogg Brown & Root LLC, The Sabinal Group, Con Cor Inc., Horizon Group International, Eaton Commercial, Davila Construction, FA Nunnely Co. and Health Resources Enterprise.

7. Regarding the Contracts Disclosure Form, Page 4 # 3 – is this considered a “High-Profile” contract?  
**Response:** Yes, this is a high profile contract, as outlined on the cover sheet of the RFCSP cover page.
8. Page 12, Submission Instructions. Please clarify what is meant by “original unbound.” If not in a 3-ring binder or plastic spiral or comb binding, how do you prefer the pages and divider tabs be packaged so as to not come apart? Should they simply be clipped together and put in a separate envelope?  
**Response:** The City has seen unbound “originals” with tabs held together by a rubber band or binder clip.
9. Page 12, Submission Instructions. Regarding the original “which shall include the cited documents that only are to be included in Respondent’s original submission.” Do you intend that only the original will have the items for Tabs 1-8 and that the 7 copies should only consist of Tabs 9-16?  
**Response:** The original submission and copies shall contain all information requested in tabs 1 through 16.
10. Page 9, Section A, Item 1. The passage refers to “all” and “each” Subcontractor. Since this is a JOC contract with no specified scope of work at the time of bidding, it is impossible to know what all subcontractors will be used. Is the intent of the City to have Respondents describe the overall role and function of Subcontractors?  
**Response:** If you are able to identify major subcontractors that will be utilized for JOC work, kindly include those major subcontractors in Respondent’s Submittal.
11. Page 9, Section A, Item 1. This passage requires Respondents to list all Subcontractors. Since subcontractors cannot be known at the time of bidding, will the City accept “TDB” and on which form and Tab should this information appear?  
**Response:** Kindly see Response #12 above.
12. Page 9, Section A, Item 1 requests two different sets of information under the heading of “Experience.” The first two sentences seem to request information on the Respondent’s experience. The last two sentences request information on roles and responsibilities of the Respondent and Subcontractors. This later request is not related to experience could perhaps more appropriately be part of Tab 15-Proposed Management Plan. Would the City consider leaving Tab 10 as a 2-page narrative on experience and making Tab 15 a 4-page narrative to include the roles and responsibilities information?  
**Response:** These sections shall remain unchanged. Kindly see Response #12 above regarding subcontractor information.
13. Page 9, Section A, Item 2. Is the City looking for overall JOC program experience information or specific task order information? It would seem to make sense that, since this solicitation is for Job Order Contract services, you would be looking for overall JOC program information, but that would not fit the request for original and final construction amounts and proposed and actual completion dates. Would the City consider allowing Respondents with JOC Prime experience to answer providing JOC program examples and answer the questions 6 and 7 appropriately?  
**Response:** The City is seeking three highlighted projects sheets with task orders completed through a JOC over the past five years.
14. Are you going to select small or large firms?  
**Response:** The City will select the most qualified firms who score the highest in the evaluation criteria published in the RFCSP.
15. Will the City set a limit on the coefficient so that firms will not low ball in order to receive the full 25 points?  
**Response:** There is no limit on the coefficient.
16. Will there be a need for architectural, engineering, professional inspection or testing services needed on the team for the contract?  
**Response:** No, the City will use its existing on-call contracts for these professional services. This contract strictly is for job order contracting for construction.

17. Will there be a need to move existing equipment or furniture?

**Response:** Very seldom will there be a need to move existing equipment or furniture. If this service is needed, it will be outlined in the task order scope of work.

18. Are permit fees part of the coefficient?

**Response:** No, the City will cover all permit fees.

19. Where do we acknowledge addenda in the bid package? Should I just add a line on Form 6?

**Response:** The Amendment Acknowledgment form has been added to each Amendment listed on the City's website at <http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx>. All Amendment Acknowledgment forms shall be included in the Submittal package and labeled as "Tab 17". Refer to Section II, Revisions to the RFCSP and Required Forms section below.

## II. REVISIONS TO THE RFCSP AND REQUIRED FORMS

1. On page of 12 of the RFSCP, Submission Instructions the sentence in parenthesis which states the following: "(which shall included the cited documents that only are to be included in the Respondent's original submission)" Has been deleted in its entirety.
2. Amendment Acknowledgement Form shall be labeled and included in "Tab 17" of the Submittal package.

### END OF REVISIONS

No other items, dates or deadlines for this RFCSP are changed.

**CITY OF SAN ANTONIO  
TRANSPORTATION AND CAPITAL IMPROVEMENTS DEPARTMENT  
CONTRACT SERVICES DIVISION**

RECEIPT OF AMENDMENT NUMBER(S) 2 IS HEREBY ACKNOWLEDGED FOR RESPONSES AND CLARIFICATION FOR **JOB ORDER CONTRACTING** FOR WHICH PROPOSALS WILL BE OPENED ON **NOVEMBER 18, 2014.**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE PROPOSAL PACKAGE.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/Title