



## ADDENDUM 3

**PROJECT NAME: Labor and Material for Concrete Work for Park Operations**

DATE: 01/24/2017

This Addendum 3 shall be included in and considered part of the solicitation documents for the construction of the Labor and Material for Concrete Work for Park Operations Project. Contractor shall be required to sign its acknowledgement of the receipt of this Addendum and submit its signed Addendum 1 Acknowledgement Form (attached hereto) with its bid.

**PROJECT NO.: 260101001-2017**

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### **Low Qualified Formal Invitation for Bids:**

#### **General Questions**

1. Can you please give an example of a common "scope of work" for this contract? From mobilization to proposal acceptance, to work completion, to invoicing and final payment.  
Park staff will meet with contractor on site and cover the scope of work. A common example is playground replacement. I would meet with the contractor on site and provide dimensions of the new playground. We would cover accessibility and the playground site work to be performed. Contractor would then send a proposal to park staff and staff would process a PO in Primelink. Work schedule would be agreed by contractor and park staff. Park staff would give contractor the notice to proceed either verbally or in writing. Once work is completed, contractor would invoice through Primelink and provide certified payrolls for the work. Once certified payrolls are confirmed, a check would be issued to the contractor.
2. Will barricades and construction fencing be required for each job?  
Yes, mostly construction fencing and barricades in the event of trail repair.
3. Will the contractor be responsible to provide a portable toilet for each job?  
No, if the project is located in park, the portable toilet at the park may be used. In the event that the job site is remote, such as on the Leon or Salado creek, then yes, the contractor needs to provide a portable toilet.
4. Will a project sign be required for each job?  
If signage is required, the City will provide the signage.



5. Will a SWPPP plan be required for each job?  
No, a SWPPP is not required for each job. If a SWPPP is required, the City will provide the SWPPP.
6. Will tree protection be required for each job? What type of protection do PARKS require around trees? What about if tree pruning is needed, is that part of our scope also?  
Yes, tree protection is required for each job. The tree protection is the same tree protection as required in the UDC. Tree pruning should not be required.
7. How does the proposal process work for each job?  
The parks staff meets with the contractor and provides a proposal based upon the unit pricing that is provided in the contract.
8. How does the payment process work for each job?  
Payment is made upon completion of the project and certified payrolls completed.
9. Will each individual task order have separate payrolls or is payroll input for the entire contract?  
Yes, each individual task order has separate certified payrolls.
10. Can you please give an example of when Item No 8 EMERGENCY RESPONSE will be used?  
Emergency response would be required in the event of concrete collapse or failure. If there is immediate danger to the public, then emergency response is required.
11. Item NO. 10 - Incidentals – The line for "Seeding" can you please clarify the scope of work for this? Will it require watering and maintenance for the purpose of establishing grass?  
Seeding is required for any soil disturbance. Yes, watering will be required to establish the grass.
12. Under what circumstances will material submittals be necessary?  
Submittals will be required for concrete finishes that may be unique. For example, Commander's house has specialized sidewalks that are historic, submittals would require for that project.
13. Will each task order need an individual bond or will a bond for the entire awarded contract amount be needed?  
Bond for the entire awarded contract is required.
14. Will the contractor be responsible for traffic control or street closures for Item No1 SIDEWALKS or Item No3 APPROACHES when necessary?  
In the event that a public street is impacted, then yes. We try to minimize impact to streets with the park projects.



15. Is there any known contaminate soil or liquids that contractors should know? No. The sites will not have any contaminated soils or liquids.
16. Who pays for the Material Testing for the concrete? If material testing is needed, the City will arrange for material testing.
17. Can a schedule be released?  
Yes, the list will contain projects for 2017 with the anticipation that other upcoming projects may be added. I will provide this for you in a separate document. (See attached List below)
18. Is the project federally funded?  
No federal funds will be used for this project. In the event that federal funds become available, the contractor will be informed.

**Note: The Addenda Acknowledgement Form for Addendum 3 is attached hereto. This Addenda Acknowledgement Form must be signed and submitted with Contractor's bid package.**

## **Labor and Material for Concrete Work for Park Operations**

List of upcoming concrete projects – City of San Antonio Parks & Recreation

- San Pedro Springs park – playground replacement
- Haskin park – playground replacement
- Woodlawn Lake – sidewalk replacement near casting pond
- Leon Creek – Low Water crossing at Bandera Road (portion of trail replacement)
- Medina River Greenway – renovate section of trail
- Defoste park to Salado Greenway trail – connect the park to the trail
- Salado Greenway – various trail replacements



## ACKNOWLEDGEMENT FORM

RECEIPT OF ADDENDUM NUMBER(S) 3 IS HEREBY ACKNOWLEDGED BY THE UNDERSIGNED REGARDING THE SOLICITATION OF THE CONSTRUCTION OF Labor and Material for Concrete Work for Park Operations – PROJECT NO. 2601010001-2017, FOR WHICH BIDS ARE SCHEDULED TO BE OPENED ON TUESDAY, JANUARY 31, 2017 AT 2:00 P.M.

THIS ACKNOWLEDGEMENT FORM MUST BE SIGNED AND RETURNED WITH CONTRACTOR'S BID PACKAGE.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Signature

\_\_\_\_\_

Print Name/Title