

## PRE-BID MEETING



CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS

# Low Qualified Formal Invitation Labor and Material for Concrete Work for Park Operations

January 17, 2017

10:00 A.M.

Municipal Plaza 9<sup>th</sup>  
Floor Conference  
Room

City Clerk's Office: 1<sup>st</sup>  
Floor  
100 Military Plaza  
San Antonio, TX 78205  
(SW corner of Commerce &  
Flores)

Send All Questions To:  
Sandy Jenkins  
[Sandy.Jenkins@sanantonio.gov](mailto:Sandy.Jenkins@sanantonio.gov)

- Contract Information
  - Calendar Days: Up to 3 Years (1095 Calendar Days) or until Contract Capacity has been exhausted
  - Estimated Construction Cost: \$6,300,000
  - Anticipated RFCA – March 2017
- Required Forms
  - 010-IFB, 020-Bid Form, 025-Unit Pricing, Signed Addenda (All of them), Proof of (TEC Form 1295), & Subcontractor/Supplier Utilization Plan; Bid Bond
- Wage Decision: Heavy Hwy Decision, TX170016, Mod#0 01/06/2017
  - Labor Compliance Top 10
- SBEDA Goal of 25% M/WBE; 2% AABE
  - Self-performance does count
- Submission of Questions
  - Written questions due: **January 20, 2017 by 2:00p.m.**
  - Email written questions concerning solicitation to Project Manager at [Sandy.Jenkins@sanantonio.gov](mailto:Sandy.Jenkins@sanantonio.gov).
  - Any responses to questions presented today & prior to the deadline will be answered via addendum on **January 24, 2017**
- Submission of bids
  - Bids due: **January 31, 2017 by 2:00 p.m.**
  - Location: City Clerk's Office, 1<sup>st</sup> Floor
  - Allow plenty of time to find parking
- Respondents are prohibited from communication with the city staff and city officials regarding this solicitation with the exception of SBEDA
- Contract Award (Within 10 days of contract award)
  - Certificate of Insurance (Article 11 – General Conditions) & Waiver of Subrogation
  - Payment & Performance Bonds
- Meeting Information – Website (<http://epay.sanantonio.gov/RFPListings/>)
  - Pre-Bid Meeting handouts and Sign-In Sheet
- EDD discuss SBEDA requirements
- PM discuss project scope
- Questions?

# COMPLIANCE - TOP 10



- 1 Post the appropriate Wage Determination for the project in a conspicuous location.
- 2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
- 3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
- 4 Workers must be classified for the work performed, in accordance to the Wage Determination.
- 5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
- 6 Certified payrolls must be submitted through the LCP Tracker System, weekly.
- 7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
- 8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.
- 9 Site Visits may be conducted to ensure proper work classification and wage rates.
- 10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.