

PRE-BID MEETING



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

Formal Invitation for Bids (IFB) 2017-2018 Micro-Surface Task Order Package 10

October 13, 2016

3:30 PM

Municipal Plaza 9th
Floor Conference
Room

City Clerk's Office: 1st
Floor
100 Military Plaza
San Antonio, TX 78205
(SW corner of Commerce &
Flores)

Send All Questions To:
Stephen Aniol – LAN, Inc.
SJAniol@lan-inc.com

- Review of Contract Requirements
 - Calendar Days: 730
 - Estimated Construction Cost: \$1,000,000.00
 - Anticipated RFCA in December, 2016
- Required Forms
 - 010-IFB, 020-Bid Form, 025-Unit Pricing, Signed Addenda (All of them), Proof of (TEC Form 1295), & Subcontractor/Supplier Commitment Form
- Wage Decision: Heavy Hwy Decision, TX160016, Mod#0 1/8/16
 - Labor Compliance Top 10
- SBEDA Goal of 7% M/WBE
 - Self-performance does count
- Submission of Questions
 - Written questions due: **October 19, 2016 by 2:00p.m.**
 - Email written questions concerning solicitation to consultant at SJAniol@lan-inc.com
 - Any responses to questions presented today & prior to the deadline will be answered via addendum on **October 25, 2016**
- Meeting Information – Website (<http://epay.sanantonio.gov/RFPListings/>)
 - Pre-Bid Meeting handouts and Sign-In Sheet
- Submission of bids
 - Bids due: **November 1, 2016 by 2:00 p.m.**
 - Location: City Clerk's Office, 1st Floor
 - Allow plenty of time to find parking
- Respondents are prohibited from communication with the city staff and city officials regarding this solicitation with the exception of SBEDA
- Contract Award (Within 10 days of contract award)
 - Certificate of Insurance (Article 11 – General Conditions) & Waiver of Subrogation
 - Payment & Performance Bonds
- EDD discuss SBEDA requirements, et-cetera
- PM discuss project scope, et-cetera
- Questions?

COMPLIANCE - TOP 10



- 1 Post the appropriate Wage Determination for the project in a conspicuous location.
- 2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
- 3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
- 4 Workers must be classified for the work performed, in accordance to the Wage Determination.
- 5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
- 6 Certified payrolls must be submitted through the LCP Tracker System, weekly.
- 7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
- 8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.
- 9 Site Visits may be conducted to ensure proper work classification and wage rates.
- 10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.