



**City of San Antonio**

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – Parking Analysis and Feasibility Study

Solicitation Number RFCSP 016-081; 6100007503

Description: The City of San Antonio, Aviation Department, seeks a consultant to provide a detailed analysis of the feasibility of and challenges associated with outsourcing the Airport's Parking and Ground Transportation operations and associated support functions.

Applicable Product Categories: 91817; 91896

Date Issued: Wednesday, June 15, 2016

Due Date & Time: Friday, July 15, 2016 at 11:00 a.m.

Pre-Submittal Conference: Friday, June 24, 2016 at 2:00 p.m. San Antonio International Airport, Terminal A Mezzanine Conference Room A, 9800 Airport Blvd., San Antonio, TX 78216.

Staff Contact Person: Marisol Amador, Procurement Specialist III, [marisol.amador@sanantonio.gov](mailto:marisol.amador@sanantonio.gov)

**Evaluation Committee Voting Members:**

Ryan Rocha, Interim Chief of Operations, Aviation Department

Tamera Marberry, Parking Manager, Aviation Department

Jonathan Featherston, Parking Manager, Downtown Operations

**Pursuant to Section 010 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below on or before 2:00 pm on Friday, July 1, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Marisol Amador, Procurement Specialist III  
City of San Antonio, Aviation Department  
[Marisol.amador@sanantonio.gov](mailto:Marisol.amador@sanantonio.gov)**

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal> . If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.