

## **EXHIBIT E**

### **EVALUATION COMMITTEE SPATIAL PROGRAMMING AND EFFICIENCY STUDY FOR THE FROST BANK TOWER**

In accordance with the Discretionary Contract Selection Process Guidelines, below are the evaluation committee members:

- Lori Houston, Assistant City Manager, City Manager's Office
- Troy Elliott, Director, Finance
- Jorge Perez, Director, Building and Equipment Services
- Debbie Racca-Sittre, Interim Director, Culture and Creative Development
- Kenny Teruya, Performance & Management Specialist, Office of Management and Budget

**Pursuant to Restriction on Communications, outlined in Section VIII of the RFQ, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFQ or proposals from the time the RFQ has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFQ has been released until the contract is awarded.**

#### **Exceptions to the Restrictions on Communications:**

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below via email:

**Carisa Gamez, Contract Coordinator, email: [Carisa.Gamez@sanantonio.gov](mailto:Carisa.Gamez@sanantonio.gov)**

Respondents and/or their agents are encouraged to contact the Small Business Office of the Economic Development Department for assistance or clarification with issues specifically related to City's Small Business Economic Development Advocacy (SBEDA) Program policy and/or completion of the SBEDA form. The point of contact is David Rodriguez. Mr. Rodriguez may be reached by telephone at (210) 207-0071 or by e-mail at [David.Rodriguez3@sanantonio.gov](mailto:David.Rodriguez3@sanantonio.gov). This exception to the restriction on communication does not apply, and there is no contact permitted to the Small Business Office regarding this solicitation, after the solicitation closing date.

Questions submitted and the City's responses to those submitted questions will be posted via Amendment on the City's website <http://www.sanantonio.gov/RFPListings/>.