



CITY OF SAN ANTONIO

TRANSPORTATION & CAPITAL IMPROVEMENTS #

THROUGH INNOVATION AND DEDICATION, WE BUILD AND MAINTAIN SAN ANTONIO'S INFRASTRUCTURE.

RFQ: ON-CALL PROFESSIONAL ARCHITECTURAL SERVICES

AMENDMENT#1

March 23, 2016

Amendment #1 contains questions received in writing and/or revisions to the RFQ and/or RFQ documents.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. CLARIFICATION : THIS RFQ HAS BEEN IDENTIFIED AS A HIGH PROFILE SOLICITATION. THE COVER PAGE TO THE RFQ HAS BEEN REVISED AND NOW CONTAINS THE FOLLOWING INFORMATION:

“Notice Regarding Prohibition on Campaign or Officeholder Contributions for Individuals and Entities Seeking High-Profile Contracts. Under Section 2-309 of the Municipal Campaign Finance Code, the following are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the tenth (10th) business day after a contract solicitation has been released until thirty (30) calendar days after the contract has been awarded:

1. Legal signatory of a high-profile contract;
2. Any individual seeking a high-profile contract;
3. Any owner or officer of an entity seeking a high-profile contract;
4. The spouse of any of these individuals;
5. Any attorney, lobbyist or consultant retained to assist in seeking contract.

A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these above-listed individuals during the “black out” period.”

2. The pre-submittal conference is scheduled on Good Friday when many offices are closed. Do you plan to reschedule the meeting for a different date?

Response: Yes, the Pre-Submittal Conference has been rescheduled for **Monday, March 28, 2016 at 9:30 AM** at the Municipal Plaza, B Room, located at 114 W. Commerce, San Antonio, Texas 78205 via this Amendment #1.

3. Is the intention of this RFQ primarily to hire SBE firms for the pool of professional architectural services?

Response: The intent is to hire the most qualified professional architectural firm. However, 10 points for qualified SBE firms and 10 points for qualified WMBE points are available in the scoring criteria.

4. The RFQ states in the first paragraph that this IDIQ is for “small projects.” Do you have a cap on the construction cost limit for these projects?

Response: Most of the projects are small and the value of construction is below \$500k.

5. I cannot get the Discretionary contracts form to open when I click on the link and would like one sent to me.

Response: It is recommended that you use the Internet Explorer browser to open the form. The Contracts Disclosure Form has been uploaded onto the RFP website.

6. Do you want the prime architect firms to submit as a full team with MEP, civil and structural consultants, on their team? Are there any disciplines that may make up our team that the City is already contracting with like geotechnical on an on-call basis who we would not need to provide?

Response: The prime firm may submit the team it feels is most advantageous to the scope of work outlined in the RFQ.

7. Can you provide the results of the firms chosen on the last On-Call Architectural Services RFQ released by the City? It was due May 1, 2012.

Response: Kindly submit this request through the opens records request link, <http://www.sanantonio.gov/opengovernment/>

8. Question related to Page 5 of the RFQ: For Items 3 and 4, it says if you are proposing as a team then each party has to complete and submit a Discretionary Contracts Disclosure and Litigation Disclosure Form. If we include sub-consultants that would be required to complete any MEP, civil or other tasks associated with the scope, do they also need to complete these 2 forms?

Response: During this phase, the City is only requesting the Contract Disclosure Form and Litigation Disclosure form from the Prime firm. If the prime is recommended and has proposed sub-consultants, the City may request these forms at that time.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

1. The Pre-Submittal dates listed in the RFQ have been revised and rescheduled to **Monday, March 28, 2016 at 9:30 AM** at the Municipal Plaza, B Room, located at 114 W. Commerce, San Antonio, Texas 78205.

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.