

Transportation and Capital Improvements RFQ for On-Call Real Estate Appraisal Services

Pre-Submittal Conference Agenda

December 4, 2015

1:00 PM

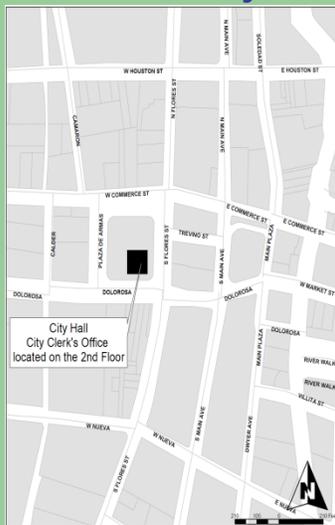
Municipal Plaza
Building Plaza,

114 W. Commerce,

9th Floor Conference
Room

- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II
- Review of RFQ:
- Tentative Schedule (Section III)
 - Deadline for written questions, December 15, 2015
 - SOQ Submittal Deadline, January 5, 2016
 - Interviews, if necessary, To Be Determined
 - Anticipated Council Date, March 2016
- IV, PreSubmittal Conference
- V, Submittal Document Requirements and Evaluation Criteria
 - A. Experience and Qualifications of Prime Firm and Key Sub-Consultants – 40%
 - B. Proposed Management Plan – 25%
 - C. Team's Experience with San Antonio Region Issues and past experience with CoSA – 15%
 - D. SBEDA – 20%
 - SBE Prime Contract Program 10%
 - M/WBE Prime Contract Program -10%
- VI, Submission Instructions, No later than Tuesday, January 5, 2016 at 3:00 PM – **No late submittals will be accepted**
- VII, Amendments to RFP
- IX, Restriction on Communication
 - POC for RFQ questions, Elvia Fernandez, 210-207-4033
 - POC for SBEDA questions, David Rodriguez, 210-207-0071
- IX, Award of Contract and Reservation of Rights
- X, SBEDA Requirements
- Questions and/or Information
- Adjournment

Office of the City Clerk



Send All Questions To:
Elvia.Fernandez@sanantonio.gov

