



# CITY OF SAN ANTONIO

P.O. Box 839966  
San Antonio, Texas 78283-3966

## AMENDMENT III

SUBJECT: REQUEST FOR QUALIFICATIONS "AVIATION GENERAL ENGINEERING CONSULTANT (GEC) ON-CALL SERVICES/ SBEDA" DATED AUGUST 20, 2014

DATE: September 12, 2014

***THIS NOTICE SHALL SERVE AS AMENDMENT NO. III  
TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS (RFQ)***

**A. QUESTIONS RECEIVED BY CITY STAFF IN ACCORDANCE WITH RFQ SECTION IX  
ARE ANSWERED AS FOLLOWS:**

**QUESTION 1:** Section VIII – Evaluation Criteria, Item B.7, Project Approach/ Management Plan, Page 12, states "Describe Respondent's approach if multiple packages were needed to facilitate a fast track design". Are the referenced "packages" referring to "Construction Bid Packages" in instances where multiple General Contractors may be required to complete a single fast track project/ design? If not, can you provide additional clarification?

**RESPONSE:** *Yes, the packages are referring to "Construction Bid Packages", but the focus of the response should be on the approach to fast track design.*

**QUESTION 2:** Section VIII – Evaluation Criteria, Item E, "Contracts Disclosure Form, Page 13, states "Prime shall complete and submit a form for the entire team." Does this mean that Prime is intended to show any/ all of the sub-consultant contributions on the form –OR- are we required to have the sub-consultants complete their own form?

**RESPONSE:** *The Prime is responsible for completing the Contracts Disclosure Form for the all team members. Only one (1) form will be submitted per team.*

**QUESTION 3:** Section VIII, Evaluation Criteria, Item D, "References", Page 13, is requesting five references. Is this for all team members or just the Prime?

**RESPONSE:** *Prime.*

**QUESTION 4:** Section X, Award of Contract and Reservation of Rights, Item J, Page 16, requires a Conflict of Interest Questionnaire (CIQ) to be filed with the Office of Clerk. Is CIQ required for every proposal submitted in response to an RFQ or can CIQ be updated through addendum? Also, is CIQ required for sub-consultants?

*RESPONSE:* Please refer to the last sentence of Item J, Page 17, which states "Respondent shall consult its own legal advisor if it has any questions regarding the statute, CIQ form or CIQ Addendum."

**QUESTION 5:** Do the physical tabs that separate the sections need to be labeled as Tab 1, Tab 2, etc., or can we use regular numbered tabs? Also, is a separate tab required for each sub-tab (i.e. 6-1, 6-2)?

*RESPONSE:* Refer to RFQ Form #2, SOQ Checklist, Page 37. The "Tab in Respondent's SOQ" column lists all tabs with numbers as required. Numbered tabs are acceptable, but numbered and labeled tabs are recommended. Yes, sub-tabs are required.

----- End of Amendment -----