



CITY OF SAN ANTONIO

P.O. Box 839966
San Antonio, Texas 78283-3966

AMENDMENT I

SUBJECT: REQUEST FOR QUALIFICATIONS "AVIATION GENERAL ENGINEERING CONSULTANT (GEC) ON-CALL SERVICES/ SBEDA" DATED AUGUST 20, 2014

DATE: September 3, 2014

***THIS NOTICE SHALL SERVE AS AMENDMENT NO. I
TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS (RFQ)***

A. THE ABOVE MENTIONED RFQ IS HEREBY AMENDED AS FOLLOWS:

1. RFQ Section III – Schedule of Events, Page 7, delete in its entirety and replace with:

The following is a tentative schedule for the solicitation and evaluation of this RFQ:

Pre-Submittal Conference	Thursday, August 28, 2014 at 1:30 p.m.
Deadline for Submission of Written Questions	Thursday, September 11, 2014 at 12:00 noon
Responses Due	Tuesday, September 23, 2014 at 3:00 p.m.
<i>Interviews, if necessary and if invited*</i>	<i>October 31, 2014</i>
City Council Consideration	December 2014

*Respondents are encouraged to maintain availability for interviews during these days, should they be invited.

2. RFQ Section VI – Restrictions on Communication, Item 2, Page 8, delete Leonor-Grimaldo-Hargis@sanantonio.gov in its entirety and replace with Leonor.Grimaldo-Hargis@sanantonio.gov.

3. RFQ Form 4, Staff Experience Matrix, delete in its entirety and replace with revised Staff Experience Matrix per attachment.

B. QUESTIONS RECEIVED BY CITY STAFF IN ACCORDANCE WITH RFQ SECTION IX ARE ANSWERED AS FOLLOWS:

QUESTION 1: Does the Prime have to complete the Contracts Disclosure Form (RFQ Form 5) and does it include everyone on the team?

RESPONSE: Yes, the Prime is responsible for completing the Contracts Disclosure Form for the all team members. Only one (1) form will be submitted per team.

QUESTION 2: Can a Prime also join a different team as a subconsultant?

RESPONSE: Yes.

QUESTION 3: The information being requested on Tab 6-3, Proposed Key Personnel/ Organization Table is redundant, since it is shown on resumes. Is this required?

RESPONSE: Yes, information for Tab 6-3 is required and it should match up to the information being reported under the resumes.

**GEC ON-CALL SERVICES/ SBEDA
STAFF EXPERIENCE MATRIX (Revised)
(Form #4)**

Use one box below for each key personnel as shown on Organizational Chart. Enter first and last name, name of firm, and assigned task in blue box. See Example. Enter the number of years of experience by individual for each category shown on the left. If that individual has no experience in that category, leave blank.

EXPERIENCE		John Doe, ABC, Inc. Airport Planner								
1	Familiar with Multiple Funding Sources	8								
2	Managed Large, Multi-Disciplined Team Management									
3	Multi-Year Projects	2								
4	Planning	8								
5	Engineering/Architectural									
6	Construction Management / Administration									
7	Resident Project Representative (RPR)									
8	Resident Inspection Services (RIS)									
9	Project Management	3								
10	Lead Management Position - Projects greater than \$ 5M									
11	Lead Management Position - Projects less than \$ 1M									
12	City of San Antonio									
13	San Antonio International Airport									
14	Stinson Municipal Airport									
15	Master Plans									
16	Performed Studies, Analyses, Assessments									
17	Traffic Analyses and Forecasts	7								
18	Surveying / Geotech Services									
19	Cost Estimating / Scheduling									
20	Site Selection / Feasibility Study / Benefit Cost Analysis									
21	Facility Assessments / Programming									
22	Environmental Services									
23	National Environmental Policy Act (NEPA) Studies									
24	Support Buildings Design									
25	Storm Water Master Plans									
26	Constructability Reviews									
27	Safety Management System (SMS)									
28	Standards Development (Design, Airport, Tenant)									
29	Cost / Schedule / Budget Management	1								
30	Document Control Development and Implementation									
31	Fast-Track, Multi-Package Construction									
32	Alternative Delivery Methods - CMR									
33	Alternative Delivery Methods - Design Build									

----- End of Addendum -----