



## City of San Antonio

### ADDENDUM I

**SUBJECT:** Request for Proposals (RFP) for Health Services for Seniors (RFP 16-040) Scheduled to Open: **August 9, 2016**; Date of Issue: **July 17, 2016**

**FROM:** Denise D. Gallegos, CPM, CPPB  
Procurement Administrator

**DATE:** July 27, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS**

**THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:**

1. **Replace Section 012, Evaluation of Criteria points to read the following:**

**“Experience, Background, Qualifications (25 Points)**

**Proposed Plan (25 Points)**

**Compensation Plan (15 Points)**

**Small Business Economic Development Advocacy Program (SBEDA) (20 points):**

**SBE Prime Contract Program – 10 points**

Certified SBE firms (*see Small Business Enterprise definition*) headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime CONTRACTORS proposing at least 51% SBE participation (Prime and/or Subcontractor) will receive ten (10) evaluation criteria points, **and**

**M/WBE Prime Contract Program –10 points**

Certified M/WBE firms (*see Minority/Women Business Enterprise definition*) headquartered or having a Significant Business Presence within the San Antonio Metropolitan Statistical Area responding to this solicitation as Prime CONTRACTORS proposing at least 51% M/WBE participation (Prime and/or Subcontractor) will receive ten (10) evaluation criteria points.

No evaluation criteria points will be awarded to non-SBE or non-M/WBE Prime CONTRACTORS through subcontracting to certified SBE or M/WBE firms.

**Local Preference (LPP) Ordinance Program (10 points)**

- 10 evaluation points for local businesses headquartered for one year or more within the incorporated San Antonio city limits,
- OR;
- 5 evaluation points for a business with an office within the incorporated limits of the City, which has been established for one year or more, from which at least 100% of its employees OR at least 20% of its total full-time, part-time and contract employees are regularly based; and from which a substantial role in the business's performance of a commercially useful function or a substantial part of its operations is conducted by those employees.

**Veteran-Owned Small Business (VOSB) Preference Program (5 points)**

- 5 evaluation points for a Prime business that is certified as a Veteran-Owned Small Business.”

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS OF COMMUNICATION:**

- Question 1: What is the maximum amount of points?  
Response 1: The highest total number of points is 100. Please refer to page 14, Section 012 of the RFP to view the Evaluation Criteria.
- Question 2: Regarding dental services delivery, would monthly evaluations be acceptable?  
Response 2: Yes, monthly service evaluations are acceptable however for emergency or resource information the City would require daily referrals.
- Question 3: Regarding mammograms how are the services to be delivered? Is the contractor required to bring equipment to the centers?  
Response 3: Yes, the contractor shall provide all equipment necessary to complete the exam; the equipment can be mobile.
- Question 4: Will the RFP submission be for all sites?  
Response 4: Services shall be provided to all of the Senior Centers however as outlined in Section 013, Award of Contract and Reservations of Rights, the City has the right to award more than one contract and can accept whole or part of a proposal.
- Question 5: What is the difference between Comprehensive, City Nutrition, Vendor, Volunteer Senior Centers?  
Response 5: City Comprehensive sites are City operated and are full day centers. City Nutrition sites are City operated part-time centers open 4-5 hours a day. Vendor/Volunteer sites are not City operated and are in most cases part-time sites operated by various groups, faith based, community centers, senior apartments, etc.
- Question 6: Regarding the term of the contract, is the 5-year renewal subject to the issuance of a new RFP?  
Response 6: Please refer to page 11, Section 006, Term of Contract. If the City does not exercise the

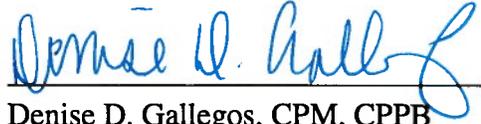
option to renew, the department may choose to issue a new RFP.

Question 7: Is this a brand new contract or is there an existing vendor?

Response 7: Yes, there is an existing vendor.

Question 8: Are these proposals subject to open records?

Response 8: Proposals are subject to open records upon approval by City Council and execution of the contract.



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Finance Department – Purchasing Division