



## City of San Antonio

### ADDENDUM II

**SUBJECT:** Request for Proposals for Valet Parking Services Concessionaire, (RFP 16-067), Scheduled to Close: Monday, August 8, 2016; Date of Issue: Wednesday, July 6, 2016

**FROM:** Denise D. Gallegos, C.P.M., CPPB  
Procurement Administrator

**DATE:** August 4, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS**

**THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:**

1. The **RFP submission deadline** has been changed from: **Monday, August 8, 2016, 11:00 a.m., local time** to **Wednesday, August 24, 2016, 11:00 a.m., local time**.

**Change:** Section 010 – Submission of Proposal, 2<sup>nd</sup> Paragraph, 1<sup>st</sup> Sentence to read as the following:

**“Proposals must be received in the Office of the City Clerk no later than 11:00 a.m., Central Time, on Wednesday, August 24, 2016 at the address below.”**

**Add/Change:** Section 014 – Schedule of Events, last event to read as the following:

**“Additional Question Deadline: Thursday, August 11, 2016 at 2:00 p.m., Local Time  
Proposal Due: Wednesday, August 24, 2016 at 11:00 a.m., Local Time”**

2. **Add:** RFP Section 003 – Background, 6<sup>th</sup> Paragraph, additional language to read as the following:

**“The City will make available space for a valet kiosk at various selected curb cuts for customers to pick up or drop off their vehicles. These curb cuts will be available on public Right of Way located on or with-in close proximity to Houston St. Selected areas will be decided on with the selected Valet Service provider.**

**The selected Valet Service provider will be allowed to park in City managed parking spaces depending on availability. Additionally, the Valet Service provider may provide their own parking options in lieu of using City facilities.”**

3. **Delete:** RFP Section 003 – Background, 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> Paragraphs.

4. **Delete/Revision/Add:** RFP Section 005 – Sample Concession Agreement, B. Compensation to the City:

1<sup>st</sup> Paragraph, deletion of sentence #2.

3<sup>rd</sup> Paragraph, Option 2, revise sentence #2 and #3 to read:

**“Selected firm shall pay City proposed minimum annual guarantee or the proposed percentage of total adjusted gross sales,” AND  
“Percentage rent must be paid no later than the 15<sup>th</sup> day of the subsequent month.”**

3<sup>rd</sup> Paragraph, Option 2, add last sentence to read:

**“MAG rent must be paid no later than the 1<sup>st</sup> of each month.”**

4<sup>th</sup> Paragraph, revise entire paragraph to read:

“Parking Spaces used by Valet: In addition to the City selecting Option 1 or 2, the Selected Respondent must **provide vehicle storage for valet vehicles. Respondents may utilize City managed public parking spaces upon availability. There will be no charge to utilize City managed public parking spaces. City is open to allowing both private and public storage options if desired by the Selected Respondent. Selected Respondent is responsible for any parking fees associated with utilizing a private parking location. A list of the City managed public parking locations can be found at the following link: <http://www.sanantonio.gov/ccdo/parking/parkingmap.aspx>.”**

5. **Add:** RFP Section 011 – Restrictions on Communication, Additional Question Deadline, to read as the following:

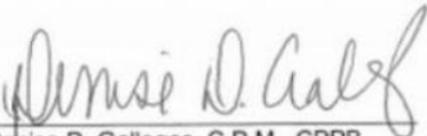
“Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on Thursday, August 11, 2016. Questions received after the stated deadline will not be answered. All questions should be sent by e-mail.”

6. **Delete/Revision:** RFP Attachment B – Compensation Schedule:

1<sup>st</sup> Sentence, delete in its entirety.

Item A - Contract Year in Table, revision of contract year:

Contract Year	Minimum Annual Guarantee Payment to City
11/1/16 - 10/31/17	\$ _____



Denise D. Gallegos, C.P.M., CPPB  
Procurement Administrator  
Finance Department – Purchasing  
Division

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

\_\_\_\_\_  
Signature