



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Valet Parking Services Concessionaire

Solicitation Number: RFP 16-067

Description: The City of San Antonio (“City”), Center City Development & Operations Department is requesting proposals from experienced and qualified firms to manage and operate a curbside valet parking service concession in Downtown San Antonio. The selected Respondent will construct, install, and equip valet parking services. The selected Respondent will be responsible to manage and operate the service with sufficient personnel to ensure an effective, efficient, and convenient parking operation to Downtown visitors.

Date Issued: Wednesday, July 6, 2016

Due Date & Time: Monday, August 8, 2016, 11:00 a.m. Local Time

Staff Contact Person: Laura Sambrano, Procurement Specialist III, [laura.sambrano@sanantonio.gov](mailto:laura.sambrano@sanantonio.gov).

#### Evaluation Committee Voting Members:

Lori Houston, Assistant City Manager, City Manager’s Office

John Jacks, Interim Director, Center City Development and Operations Department

Jim Mery, Deputy Director, Center City Development and Operations Department

Jonathan Featherstone, Parking Operations & Enforcement Manager, Center City Development and Operations Department

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials or the Corporation board, and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a Corporation Board agenda item; and 2) City and Corporation Board employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on Wednesday, July 20, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Laura Sambrano, Procurement Specialist III

City of San Antonio, Finance Department – Purchasing Division

[laura.sambrano@sanantonio.gov](mailto:laura.sambrano@sanantonio.gov)

Questions submitted and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio’s website, Bidding and Contracting Opportunities, <http://www.sanantonio.gov/RFPListings/>.