

City of San Antonio

ADDENDUM II

SUBJECT: Request for Proposals for Insurance Appraisal Services, (RFP 15-020, 6100005667), Scheduled to Open: **Friday, April 3, 2015**; Date of Issue: **March 2, 2015**

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: March 18, 2015

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

CHANGE: Proposal due date has been changed from **Friday April 3, 2015, 2 p.m. CST** to **Friday, April 10, 2015, 2 p.m. CST**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS ON COMMUNICATIONS:

Question 1: If posting electronically; each of the following sections has to be separate attachments, correct?

- a. Table of Contents
- b. Executive Summary
- c. General Information Form
- d. Experience, Background & Qualifications
- e. Proposed Plan
- f. Pricing Schedule
- g. Contracts Disclosure Form
- h. Litigation Disclosure Form
- i. Small Business Economic Development Advocacy (SBEDA) Program Forms(s)
- j. SBEDA Mentorship Incentive Form
- k. Local Preference Program (LLP) Ordinance Identification Form
- l. Veteran-owned Small Business Preference Program (VOSBPP) Ordinance Identification Form
- m. Proof of Insurability
- n. Signature Page
- o. Proposal Checklist

Response: Yes

Question 2: Will the buildings in excess of \$15 Million that have been appraised under 3 years ago be noted for us so we can continue their 3 year cycle of appraisals? Or are you anticipating that their 3 year appraisal cycle starts when we appraise them?

Response: The 3 year cycle begins upon any new appraisal.

Question 3: RFP is asking for Cost of Reproduction New; can you provide us your definition of Reproduction Cost New?

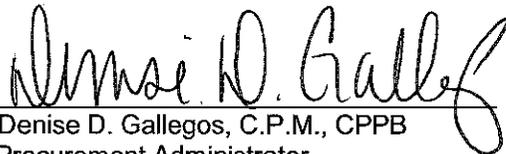
Response: "Reproduction Cost New" is the current cost new at the date of the appraisal of duplicating an identical item or reproducing an exact replica, embodying all of the subject's deficiencies, super-adequacies and obsolescence.

Question 4: Are land/site improvement also excluded in this project?

Response: This contract only covers appraisal of structures and contents.

Question 5: Is there an area of higher need to be appraised first or in the first year?

Response: No



Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division