



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Parking Lot Point of Sale System

Solicitation Number: 6100007611, RFCSP-016-080

Description: The City of San Antonio Convention and Sports Facilities Department (“City”) is seeking proposals from qualified and professional firms to provide a Parking Lot Point of Sale System for the Alamodome parking lot. The Successful Respondent shall be responsible for installation of the point of sale system, software maintenance/support and training services.

Applicable Product Categories: NIGP 209-66, NIGP 918-38, NIGP 920-45

Date Issued: May 26, 2016

Bid Due Date & Time: June 27, 2016 at 2:00 p.m. Central Time

Pre-Submittal Conference: City of San Antonio, Finance Department – Purchasing Division, Riverview Towers, Hill Country Conference Room, 111 Soledad, 11th Floor, San Antonio, Texas 78205 at 1:00 p.m. Central Time, on June 3, 2016.

Staff Contact Person: Rebecca A. Garza, Procurement Specialist II, rebecca.garza@sanantonio.gov

Evaluation Committee Voting Members:

Kevin Goodwin, Assistant Director, Information Technology Services Department

Jason Bippert, Network Administrator, Information Technology Services Department

Suzanne Guerra, Financial Operations Administrator, Finance Department

Cody Clem, Manager of Events and Guest Services, Convention & Sports Facilities Department

Frank Anaya Jr., Parking Coordinator, Convention & Sports Facilities Department

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda

item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 2:00 p.m., Central Time, on June 13, 2016. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Rebecca A. Garza, Procurement Specialist II
City of San Antonio, Finance Department, Purchasing Division
rebecca.garza@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.