City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal Contract for Mowing Services at Historical Cemeteries

Solicitation Number: 6100006183, RFCSP-015-65

Description: The City of San Antonio is soliciting proposals for a contractor to furnish all labor, materials and equipment to perform mowing services at sixteen Historical Cemeteries. Mowing services shall include but are not limited to mowing, edging, trimming, leaf /debris blowing, litter pick up and power blower sweeping services. The total acreage of all 16 cemeteries is approximately 59.9 acres.

Applicable Product Categories: 98836

Date Issued: August 28, 2015

Bid Due Date & Time: October 2, 2015 at 2:00 pm CT

Pre-Submittal Conference: September 15, 2015 , 9:30 AM CT at Ron Darner Building, Texas Conference Room, 5800 Old Hwy 90 W. San Antonio, 78227.

A Pre-Proposal conference will be held on September 15, 2015 at 9:30 A.M., CT at Ron Darner Building, Texas Conference Room, 5800 Old Hwy 90W, San Antonio, Texas 78227. Site Tours of the following designated locations will begin at the conclusion of the conference (transportation will not be provided).

TIME	CEMETERY NAME	ADDRESS
11:00 A.M., Central Time	Cemetery #6	2015 E. Commerce, San Antonio, Texas 78203
1:20 A.M., Central Time	Confederate Cemetery	New Braunfels & E. Commerce, San Antonio, Texas 78203
11:40 A.M., Central Time	Cemetery #4	New Braunfels & E. Commerce, San Antonio, Texas 78203

Finance Department, Purchasing Division
PO Box 839966 ◆ San Antonio, TX 78283-3966 ◆ Tel: 210-207-7260

Staff Contact Person: RAMON SANCHEZ, PROCUREMENT SPECIALIST II,
Email: RAMON.SANCHEZ@SANANTONIO.GOV

Evaluation Committee Voting Members:

Homer Garcia III, Interim Asst. Director, Parks and Recreation Department
Ron Griego, Facilities Administrator, BES Department
Eric Meyer, Operations Superintendent, TCI Department
Roxanna Moreno, Assistant Parks and Recreation Manager
Oscar Sabedra, Library Facilities Coordinator, SAPL

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **September 25, 2015.** Questions received after the stated deadline will not be answered.

All questions shall be sent by e-mail.
Ramon Sanchez, Procurement Specialist II, City of San Antonio, Finance Department, Purchasing Division, Ramon.Sanchez@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to https://supplierservice.sanantonio.gov/irj/portal. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at http://www.sanantonio.gov/purchasing/SAePS.aspx. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.