



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals - Annual Job Order Contract for On-Call HVAC Services for San Antonio Airport Systems

Solicitation Number: RFCSP 14-052, 6100003858

Description: The City of San Antonio, Aviation Department, seeks proposals from qualified trade contractors interested in providing on-call commercial heating, ventilation and air conditioning (HVAC) maintenance and repairs through an on call contracting services contract. Services shall be for maintenance and repairs at both the San Antonio International Airport and Stinson Municipal Airport.

Applicable Product Categories: 91036

Date Issued: Friday, May 16, 2014

Due Date & Time: Monday, June 16, 2014 at 2:00 p.m.

Staff Contact Person: Marisol Amador, Procurement Specialist III, marisol.amador@sanantonio.gov

Evaluation Committee Voting Members:

Loyce Clark, Assistant Director, Aviation Department

Carlos Alonso, Facilities Manager, Aviation Department

Luis Borrero, Assistant Director, Building and Equipment Services

Pursuant to Section 003 – Instructions for Respondents, Part A, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below on or before 7 calendar days prior to the date proposals are due. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Marisol Amador, Procurement Specialist III

City of San Antonio, Aviation Department

marisol.amador@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list