

ADDENDUM NO. 1

PROJECT NAME: CENTRAL LIBRARY HVAC CONTROLS

DATE: 3/17/16

ADDENDUM NO.1

This addendum should be included in and be considered part of the plans and specifications for the name of the project. The contractor shall be required to sign an acknowledgement of the receipt of this addendum and submit with their bid.

Formal Invitation for Bid and Contract:

General Comments:

1. A scheduled site visit is scheduled for Thursday, March 24, 2017 to begin promptly at 8:00 AM at the entrance of the San Antonio Central Library, 600 Soledad, San Antonio, TX. 78205.
2. It was mentioned in the pre-bid meeting that restrictions of communications prevented City Staff and its Representatives from speaking about this Project until it has been awarded. Instead, we ask that all questions be submitted in writing before the posted deadline and the answers will be included in the next addendum. Exceptions to the restrictions are questions regarding the achievement of the 5% M/WBE SBEDA subcontracting goal. I will take calls concerning the SBEDA process up until the submission of bids. My contact information is: Ronald Ramirez (210)207-8063 or Ronald.ramirez@sanantonio.gov.

Attachments:

1. Pre-Bid Meeting Agenda;
2. Labor Compliance Top 10;
3. Pre-Bid Meeting Sign-in Sheet;
4. Pre-Bid Meeting SBEDA Presentation;
5. Addendum #1 Acknowledgement Form.

End of Addendum No.1

CENTRAL LIBRARY HVAC CONTROLS Project No. 40-00405

Pre-Bid Meeting Agenda



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

Pre-bid Meeting

Thursday, March 17, 2016
Municipal Plaza Building,
9th Floor Conference Room
114 W. Commerce
San Antonio, Texas 78205

Plans & Specifications available at:
Gill Reprographics
1227 Safari
San Antonio, TX. 78216

Project PM:
Stacy Gonzales
City of San Antonio
Transportation and Capital
Improvements (TCI)
Stacy.Gonzales@sanantonio.gov

Solicitation documents available
for download at:
<http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx>

Bids due by 2:00 P.M. in
the Office of the City Clerk
and will be read out loud
shortly after in the City
Council Chambers of the
Municipal Plaza Building

Office of the City Clerk



Office of the City Clerk
City Hall
100 Military Plaza,
San Antonio, TX 78205

- **Welcome, Introduction & General Information**
- **Project Background & Scope**
- **Review of Contract Requirements & Expectations**
 - **Type of Contract: IFB –Qualified Low Bid.**
 - **Contract Duration:**
 - 120 calendar days to substantial completion;
 - 30 additional calendar days to final completion.
 - **Liquidated Damages:**
 - \$800.00 if substantial completion deadline is not met;
 - \$400.00 in if final completion deadline is not met.
 - **Estimated Construction Cost: \$495,000.00**
 - **Required Forms**
 - Please ensure to sign and date the **010, 025, SBEDA Commitment Plan** and any/all **addenda acknowledgment** forms;
 - Original signatures are mandatory on bid proposals;
 - Notarized receipt of Form 1295 is required.
 - **Contractor shall create and maintain the Project Schedule using project management scheduling software compatible with Owner's project management scheduling software.**
- **Schedule of Events**
 - **Deadline for submission of written questions:**
 - Friday, April 1, 2016 by 4:00 P.M.
 - Questions are to be submitted to Stacy Gonzales, the Project PM
 - **Responses due on Tuesday, April 12, 2016 by 2:00 P.M.**
- **Restriction on Communications**
- **Labor Compliance & Wage Decision**
- **SBEDA Requirements/Expectations**
- **Comments from Staff**
- **Questions**
- **Project Walk-through**

COMPLIANCE - TOP 10



1 Post the appropriate Wage Determination for the project in a conspicuous location.

2 Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.

3 Pay time-and-a-half to workers who work in excess of 40 hours in a given week.

4 Workers must be classified for the work performed, in accordance to the Wage Determination.

5 Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.

6 Certified payrolls must be submitted through the LCP Tracker System, weekly.

7 Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.

8 All workers must be paid on an hourly rate basis. No piece work or day labor rates.

9 Site Visits may be conducted to ensure proper work classification and wage rates.

10 If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.

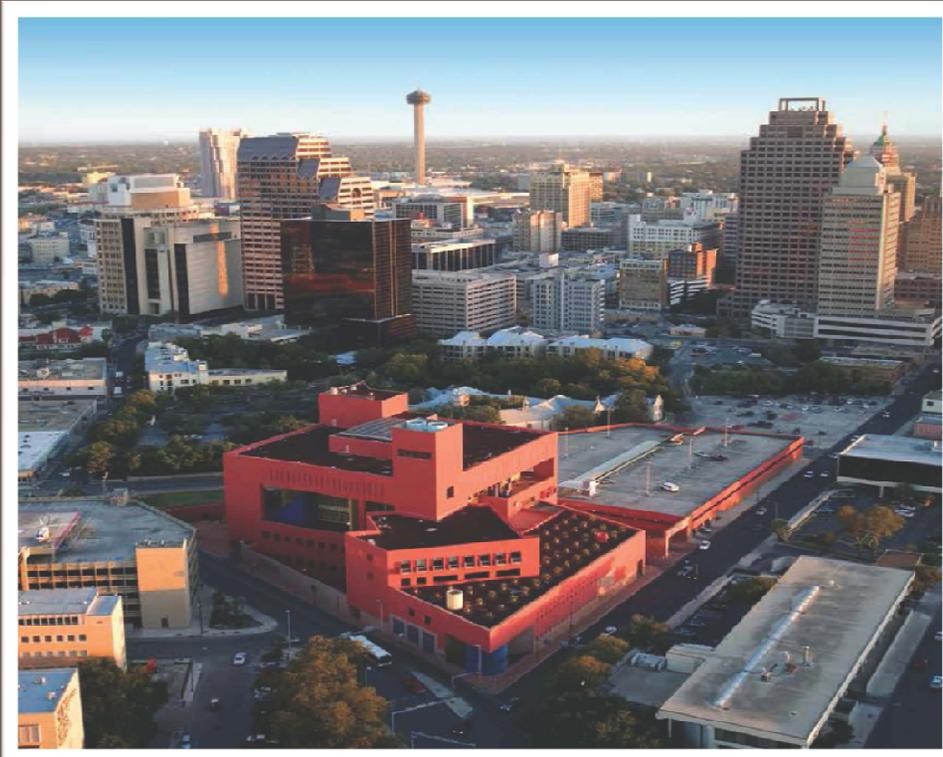
Pre-Bid Meeting Sign-In



CITY OF SAN ANTONIO TRANSPORTATION & CAPITAL IMPROVEMENTS

NAME	ORGANIZATION	PHONE	EMAIL
RON RAMIREZ	TCI - CONTRACT SERVICES	207-8063	Ronald.Ramirez@sanantonio.gov
Don Story	EZ Mechanical Inc.	521-5515	dstory@ezmech.com
RON RUSSELL	Automated Logic	889-0883	RONALD.RUSSELL@AUTOMATEDLOGIC.COM
Dennis Dolsing	Climateco	954-6397	ddolsing@climateco.com
Richard McBride	Johson Controls	210-527-7068	richard.b.mcbride@jci.com
Keith Robinson	TRANE	512-284-327	Keith.Robinson@Trane.com
MARK COISKEL	COSA - CLIMATE	207-2597	MARK.COISKEL@SANANTONIO.GOV
Raymond Flanagan	CUSA - Liberty	207-2503	Raymond.Flanagan@starkorio.gov
SCOTT MOORE	CMG	224-8841	Scott.moore@cmgengineering.com
Daron Rios	Vaporos Elec	365-2957	
DARRELL DELACK	VAPOROS, ELEC.	394-0829	
Stacy Gonzales	TCI Vertical	207-2160	stacy.gonzales@sanantonio.gov

THIS FORM WILL BE POSTED TO THE CITY WEBSITE. SIGNING THIS FORM GIVES CITY PERMISSION TO RELEASE YOUR INFORMATION



CENTRAL LIBRARY HVAC CONTROLS

SBEDA PRESENTATION

SBEDA Eligibility



Certified
by SCTRCA

HQ or
Significant
Business
Presence in
SAMSA

Registered
in CVR

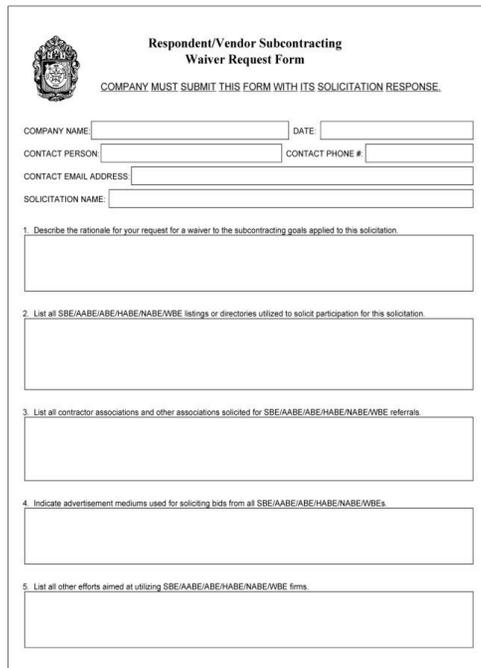
SBEDA Affirmative Procurement Initiatives (APIs)



Subcontracting Program



Waivers



**Respondent/Vendor Subcontracting
Waiver Request Form**

COMPANY MUST SUBMIT THIS FORM WITH ITS SOLICITATION RESPONSE.

COMPANY NAME: DATE:

CONTACT PERSON: CONTACT PHONE #:

CONTACT EMAIL ADDRESS:

SOLICITATION NAME:

1. Describe the rationale for your request for a waiver to the subcontracting goals applied to this solicitation.

2. List all SBE/AABE/ABE/HABE/NABE/WBE listings or directories utilized to solicit participation for this solicitation.

3. List all contractor associations and other associations solicited for SBE/AABE/ABE/HABE/NABE/WBE referrals.

4. Indicate advertisement mediums used for soliciting bids from all SBE/AABE/ABE/HABE/NABE/WBEs.

5. List all other efforts aimed at utilizing SBE/AABE/ABE/HABE/NABE/WBE firms.

- A full or partial waiver of a specified subcontracting goal may be requested, for good cause, by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response
- Form is available at:
<http://www.sanantonio.gov/SBO/Forms.aspx>
- Waiver request must fully document subcontractor unavailability despite good faith efforts to comply with the goal
- Please refer to the Good Faith Effort Tips Sheet for SBEDA waiver for additional information on how to complete a *Respondent/Vendor Subcontracting Waiver* :
<http://www.sanantonio.gov/Portals/0/Files/SBO/Forms/GFETips07232013FinalVersion.pdf>



Important Notes

Respondents may request an Exception from SBEDA

- Submit with response and are subject to SBO approval
<http://www.sanantonio.gov/SBO/Forms.aspx>

All primes and subcontractors must be registered in SAePS

- <http://www.sanantonio.gov/purchasing/saeps.aspx>
- For technical assistance please call (210) 207-0118

Vendor listing available online

- The City of San Antonio has a new and improved vendor search function. Please visit the COSA Vendor Listing to view or to download a listing of certified and non-certified vendors registered with the City.
<http://sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>

Assistance available developing proposal, completing the Utilization Plan and priority certification

- Priority certification is not guaranteed before bid closing
- To download the application, please visit the SCRTCA website: <http://www.sctrca.org/>

CONTACT US



David Rodriguez, Sr. Economic Development Specialist

- David.Rodriguez3@sanantonio.gov
- (210) 207- 0071

UTSA PTAC is available to provide assistance to SMWBEs

- Website: ptac.txsfdc.org
- Email: ptac@utsa.edu
- (210) 458-2458



Note: Addenda Acknowledgement Form for Addendum 1 is attached herein. This form must be signed and submitted with the bid package.

RECEIPT OF ADDENDUM NUMBER(S) 1 IS HEREBY ACKNOWLEDGED FOR PLANS AND

SPECIFICATIONS FOR CONSTRUCTION OF CENTRAL LIBRARY HVAC CONTROLS
FOR WHICH BIDS WILL BE OPENED ON TUESDAY, APRIL 12, 2016 AT 2:00 P.M.

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE
BID PACKAGE.

Company Name: _____

Address: _____

City/State/Zip Code: _____

Date: _____

Signature

Print Name/Title