



City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

ADDENDUM No. 1

PROJECT NAME: Leon Creek Greenway (Ingram to Military Rd)

DATE: October 21, 2014

This addendum is separated into sections for convenience; however, all contractors, subcontractors, material men, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The contractor shall be required to sign an acknowledgement of the receipt of this addendum and submit with their bid.

Addendum No. 1 is issued to notify, add, revise and replace the following:

1. Form 010 – Formal Invitation For Bids and Contract, revisions include:

A. **Deadline to Bid:** 2:00 P.M. on Tuesday, November 4, 2014

2. Responses to Bidder's Questions:

A. Please clarify the requirements of the City's SBEDA Plan as to what constitutes a Good Faith Effort and what the specific requirements are for obtaining approval of a full or partial waiver request. Please specify how many subcontractors of each required category (M/WBE and AABE) must be solicited to constitute a Good Faith Effort and specify how many times they must be contacted. Without definitive guidelines there is no way for the bidding contractors to know what we must do to satisfy the SBEDA requirements and any decision by the City of San Antonio regarding a full or partial waiver request would be arbitrary.

Answer: The best resource that could assist bidders to increase the possibility of gaining approval of a full or partial waiver is the form entitled Good Faith Effort Tips for SBEDA Waivers. This resource outlines the key components that the Small Business Office of the Economic Development Department (EDD) looks for when evaluating whether sufficient good faith efforts have been administered by bidders and may be considered as a checklist of "good faith effort".

To reference how many subcontractors of each category (M/WBE and AABE) must be solicited, please refer to tip Nos. 2, 3, 4 and 5 in the Good Faith Effort Tips for SBEDA Waivers for guidance. These tips provide guidance on identifying the number of firms that could potentially be contacted for the solicitation. As an example, when referencing tip #4, if a bidder utilizes the City's NIGP Search Website and finds a total of 10 M/WBE firms to provide commercially useful work to fulfill a M/WBE subcontracting goal on a contract, it is reasonable to assume that the more M/WBE firms that a bidder contacts seeking responsive subcontracting bids, the greater the weight is given regarding whether a good faith effort has been performed (i.e., contacting all 10 M/WBE firms multiple times through multiple methods would be considered a stronger good faith effort than contacting one M/WBE firm only one time). Pursuant to the statement, "specify how many times they must be contacted", please refer to tip Nos. 6, 8 and 9. These

tips provide guidance and examples of documentation that could be submitted to demonstrate a good faith effort to make multiple outreach efforts through various methods. An additional tip is that when providing documentation of outreach efforts, please ensure that all communication documentation references dates and times when firms were contacted.

3. Addendum Acknowledgement Form:

- A. Insertion of **Addendum No. 1 Acknowledgment Form**. Submit signed and dated form with the bid proposal package indicating receipt of Addendum.

END OF ADDENDUM No. 1

CITY OF SAN ANTONIO

Issued By: Transportation and Capital Improvements
ID NO.: 26-00077

Date Issued: September 29, 2014

(010) FORMAL INVITATION FOR BIDS (IFB) to CONTRACT
LEON CREEK GREENWAY (INGRAM RD. TO W. MILITARY DRIVE) - #26-00077

Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, 2nd floor San Antonio, Tx 78205 until 2:00 P.M. CST on Tuesday, November 4, 2014 (solicitation deadline) and publicly read aloud in City Council Chambers, 114 W. Commerce, Municipal Plaza Building. Bids must be submitted in a sealed envelope and clearly marked with the bidder's name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-bid meeting will be held on October 9, 2014 at the VIA Transit Center Trailhead, 3215 Northwestern Drive, San Antonio, TX 78238, at 8:30 A.M. Deadline for questions is October 17, 2014 at 4:00 P.M.

This invitation includes the following Contract Documents:

- 010 Invitation for Bids and Contract Signature Page
020 Bid Form
025 Unit Pricing Form
030 Qualification Questionnaire
040 Standard Instructions to Respondent
050.01 SBEDA Guidelines
Subcontractor/Supplier Utilization Plan
Supplemental Conditions
Performance Bond
Payment Bond
General Conditions for Construction Contracts
Heavy/Hwy Wage Decision

Plans, Specifications and Special Conditions may be purchased at a cost of \$100.00 per set (tax included) from the office of Terra Design Group, Attn: Marc Zak, 816 Camaron Street, Suite 103, San Antonio, TX 78212; Phone: (210) 220-1400. No refund will be made for plan sets that are returned. Changes to Plans, Specifications and Special Conditions will be included in an addendum and will be posted on the web at www.sanantonio.gov/rfplists along with this solicitation. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal:

- 010 Invitation for Bids and Contract Signature Page
020 Bid Form
025 Unit Pricing Form
030 Qualification Questionnaire
Bid Bond
Subcontractor/Supplier Utilization Plan
Signed Addenda Acknowledgement Forms

This is a Qualified Low Bid Solicitation. It is understood and agreed that the work is to be substantially completed on or before 180 calendar days. This project includes hazardous environmental work. This project requires 2 project sign(s).

Small Business Economic Development Advocacy (SBEDA) Program Compliance - Respondents shall meet the subcontracting requirements as stated on Form 050.01 and on the Subcontractor/Supplier Utilization Plan posted with this solicitation on the City's website.

Wage Decision - Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in the tables above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

Official Name of Company (legal): _____

Original Signature of Person Authorized to Sign Bid/Contract / Date Signer's Name: (Please Print or Type)



City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

RECEIPT OF ADDENDUM NUMBER(S) 1 IS HEREBY ACKNOWLEDGED FOR THE PROJECT:

LEON CREEK GREENWAY (INGRAM TO MILITARY RD)

FOR WHICH BIDS WILL BE OPENED ON: TUESDAY, NOVEMBER 4, 2014 AT 2:00 P.M. CST

***** THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE *****

Company Name: _____

Address: _____

City/State/Zip Code: _____

Date: _____

Signature

Print Name/Title