



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – DCCD – La Villita – Retail Shops, Galleries & Working Artist Galleries

Solicitation Number: RFP 14-043, 6100004716

Description: The City of San Antonio, Department for Culture & Creative Development seeks proposals from qualified Respondents interested in operating a retail establishment in the Historic La Villita District.

Applicable Product Categories: 97108, 97145

Date Issued: July 9, 2014

Due Date & Time: October 10, 2014 at 2:00 P.M.

Pre-Submittal Conference: **Wednesday, August 13, 2014 at 9:00 A.M.** at the City of San Antonio, Central Library Auditorium, 600 Soledad, San Antonio, TX 78205

Staff Contact Person: Debra Light, Procurement Specialist III, Debra.Light@sanantonio.gov

Evaluation Committee Voting Members:

Retail Shop -

- Della Guidry, President, AlliedPRS San Antonio (Destination Firm)
Board Member, San Antonio Area Tourism Council
- Chris Oviatt, General Manager, Rivercenter Mall
- Laurence P. Seiterle, Leasing Agent, Zurich U.S. Properties, Inc.
- Marcus Sloan, Owner, Sloan-Hall
- Laura Raffaniello, Contract Coordinator, City Center Development Office

Gallery –

- Felix N. Padrón, Director, Department for Culture and Creative Development
- Patricia Ruiz Healy, Owner, Ruiz-Healy Art Gallery
- Mary Heathcott, Executive Director, Blue Star Contemporary Arts Museum
- Jon Hinojosa, Artistic/Executive Director, Say Si! San Antonio Youth Yes
- Lisa Ortiz, Gallerist

Working Artist Studio –

- Felix N. Padrón, Director, Department for Culture and Creative Development
- Nettie Hinton, Cultural Arts Board Member
- Diana Kersey, Ceramicist/Owner, Diana Kersey Ceramics Studio
- Paula Owen, President, Southwest School of Art
- Colleen Swain, Assistant Director, City Center Development Office

Pursuant to the Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until **2:00 p.m.**, Local Time, on **September 17, 2014**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Debra Light, Procurement Specialist III
City of San Antonio, Finance Department, Purchasing Division
Debra.Light@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.