



CITY OF SAN ANTONIO
P.O. Box 839966
SAN ANTONIO, TEXAS 78283-3966

September 12, 2011

ADDENDUM I

Request for Proposal (RFP) for Alamo Plaza Heritage Interpretation

1. On Friday, September 9, 2011 at 9 a.m., a pre-submittal conference was conducted in the Rivercenter Mall Management Conference Room, followed by a site visit in Alamo Plaza, San Antonio, TX. The following questions were received during the conference and site visit and they are restated below with corresponding responses:

Question: Where can the RFP attachments (in WORD format) be found?

Response: <http://www.sanantonio.gov/RFPListings/Content.aspx?id=1344>

Question: If a disturbance occurs during a scheduled event, would the City provide a police officer to address the situation?

Response: If 911 were called, appropriate personnel would respond.

Question: Who would be on the panel evaluating the proposals? Is there any criterion for selecting evaluation panel?

Response: The names of Evaluation Team members are not disclosed. Team members may be chosen from City departments and also may include representatives from community organizations with an interest or expertise related to the proposed agreement.

Question: Will other time periods and conflicts like pre-Spanish era and Battle of Bexar be considered?

Response: Yes.

Question: Could support letters from partner groups be included as part of our response to questions in Attachment A? Would these letters be counted against the 25 page maximum requirement?

Response: Yes, support letters may be included. These letters would be counted against the 25 page maximum requirement.

Question: Does the City provide an acknowledgment that a proposal has been received?

Response: No, however, if you deliver your proposal in person to the City Clerk's Office, you may request they provide you with a card that indicates the date and time of delivery.

Question: Can the Alamo Plaza gazebo be used during events as part of the agreement awarded in response to this RFP?

Response: Yes.

Question: What procedures are in place to ensure that individuals and/or groups are not occupying space in Alamo Plaza during scheduled Alamo Plaza Heritage Interpretation events?

Response: The respondent who is awarded the agreement must submit specific dates and times it will be on-site for events so times for Alamo Plaza usage can be designated/reserved for its use and conflicts do not occur.

Question: What is the procedure for having an individual or group removed if they are in Alamo Plaza space during a scheduled Alamo Plaza Heritage Interpretation event?

Response: Park Police may be obtained to address individuals or groups interfering with planned activities as part of your security plan.

Question: What about the preacher on the Alamo Plaza grounds?

Response: Alamo Plaza is a public space, where individuals may exercise their rights. If an individual is interfering with a scheduled event, Park Police may be obtained to address the situation as part of your security plan.

Question: Can an Alamo Plaza Heritage Interpretation activity use the area on the west side of Alamo St. to conduct an event?

Response: No, not as part of this agreement. This RFP and the subsequent agreement will only include Alamo Plaza and Alamo Plaza East, both of which are east of Alamo Street.

Question: May horses and live animals be incorporated in heritage interpretation activities on Alamo Plaza?

Response: Yes, all programming that includes live animals is required to obtain a permit through Animal Care Services Department.

Question: What can you tell us regarding the possibility of Alamo Street being closed on weekends between Houston and Crockett Streets?

Response: The current conditions for the venue and adjacent streets are what should be considered in your proposal in response to this RFP.

2. RFP Exhibit BB, Draft License Agreement, is revised to add the following item:

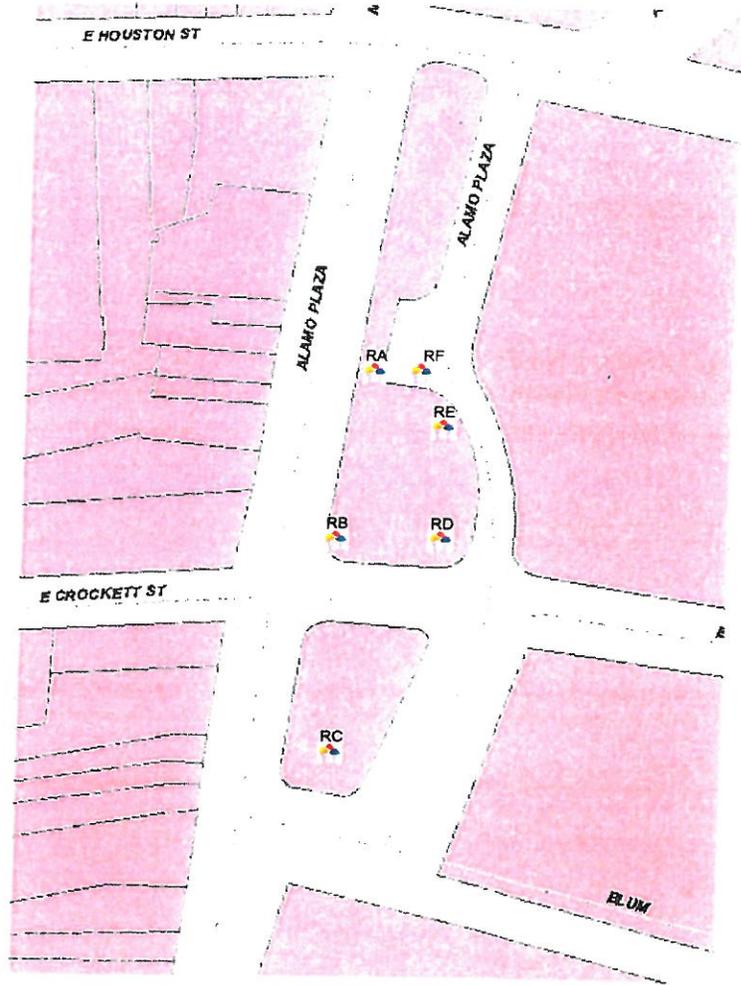
- 8.10.1 CITY reserves the right to require LICENSEE to retain off-duty Park Police officers for security needs based on proposed programming, use of plaza, and attendance.

3. RFP Exhibit BB, Draft License Agreement, is revised to change Item 8.16 to read:
 - 8.13 No vehicles (excluding City emergency, utility, and maintenance vehicles on official business) are allowed on Alamo Plaza East at any time during event hours and in no instance will vehicles be allowed on any cemetery areas on Alamo Plaza East. Pedestrian traffic is not restricted on Alamo Plaza East.
4. A map illustrating authorized raspa vendor locations on Alamo Plaza is attached. Per Exhibit BB, Draft License Agreement, Item 8.12 provides opportunity for licensee to request that City relocate raspa vendors from Alamo Plaza during licensee's events.
5. Please be reminded that all proposals must be received by the City Clerk's Office no later than 4:00 p.m. on September 23, 2011.



Tonya Drake Baum
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Master Map



AUTHORIZED RASPA VENDOR LOCATIONS, ALAMO PLAZA
SEPT. 2011