



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for Annual Contract for Rigging Services for the Alamodome

Solicitation Number: 6100006961

Description: The City of San Antonio seeks proposals from qualified contractors interested in managing and providing rigging services for the Alamodome. City will provide rigging materials such as cables, chain hoist, stack chain, shackles, trusses, etc. Contractor will provide labor, tools and equipment to assemble and install rigging materials. Rigging services are required to transition one event to another at the Facility, and for other special projects or maintenance and repair tasks. Contractor will engineer, plan, layout, and calculate formulas and principals to suspend, from the Alamodome ceiling, facility and event production, sound and lighting equipment such as banners, trusses, curtain systems and any other installations.

Applicable Product Categories: 96173

Date Issued: March 20, 2016

Bid Due Date & Time: 02:00 P.M. CT, April 20, 2016

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the Alamodome, Meeting Room M, 100 Montana St., San Antonio, Texas 78203, at 1:00 P.M., Central Time, on Thursday, March 24, 2016. Attendance at the Pre-Submittal Conference is optional, but highly recommended. Respondents shall bring a copy of this RFCSP to the pre-submittal conference.

Staff Contact Person: Latifah Jackson, PROCUREMENT SPECIALIST II, Email:

LATIFAH.JACKSON@SANANTONIO.GOV

Evaluation Committee Voting Members:

Carlos Contreras, Assistant City Manager, City Manager's Office

Patricia Muzquiz Cantor, Assistant Director, Convention and Sports Facilities Department

Nicholas Langella, General Manager, Convention and Sports Facilities Department

Yonnie Blanchette, Executive Director, Convention and Sports Facilities Department

Michael Cortez, Co-Owner – Mi Tierra, Convention and Visitor Commission Member

Finance Department, Purchasing Division

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **April 11, 2016**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Latifah Jackson, Procurement Specialist II

City of San Antonio, Finance Department, Purchasing Division

LATIFAH.JACKSON@SANANTONIO.GOV

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.