



City of San Antonio

ADDENDUM I

SUBJECT: Annual Contract for Open Lot Landscape Maintenance Services, Informal Invitation For Bid (IFB) 6100007670, Scheduled to Open: June 24, 2016; Date of Issue: June 9, 2016

FROM: Paul J. Calapa, Procurement Administrator

DATE: June 21, 2016

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE MENTIONED INFORMAL INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. THE BID OPENING IS HEREBY EXTENDED TO JUNE 29, 2016 at 10:00 A.M. CT
2. Attachment A – Price Schedule is hereby replaced with Attachment A – Price Schedule, Rev. 1.
3. Section 004 – Specifications / Scope of Services, revised to read:

5.0 SPECIFICATIONS

<u>Items</u>	<u>Estimated Annual Cycles</u>	<u>Location</u>	<u>Acreage</u>
1	21	Open Lot, 214 W. Nueva St.	Approx.6.35 Acres
2	1	Strip area between fence line and San Pedro Creek	.35 Acres

ITEM 2: LANDSCAPE MAINTENANCE OF STRIP AREA BETWEEN FENCE LINE AND SAN PEDRO CREEK

Contractor will be responsible for the initial maintenance of the strip outside the metal fence line between the fence and San Pedro Creek. This initial maintenance of the strip area will be a separate one-time service fee charge to the City due to the current and severity of the conditions. After this initial maintenance of the strip, no additional fees will be charged except for the per cycle price submitted by the Contractor for Item 1 since this area is included in the landscape maintenance of the 'open lot' and acreage. As part of the maintenance, this strip area can be cut and/or chemically treated using an environmentally-friendly chemical to kill the vegetation

preventing further growth.

(This will be a one-time cost of the initial cleanup of strip area between fence line and San Pedro Creek)

On June 16, 2016 the City of San Antonio hosted a Pre-Submittal conference and site tour to provide information and clarification for the referenced Invitation for Bid. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

1. Question: Will there be an additional charge if there are more than the 21 cycles?

Answer: Yes; The City is estimating a total of 21 cycles annually. If the department requests additional cycles, the contractor will invoice as per the price per cycle submitted by the contractor on the Price Schedule for Item 1.

2. Question: Do the vendors need an MSDS (Material Safety Data Sheet) on hand?

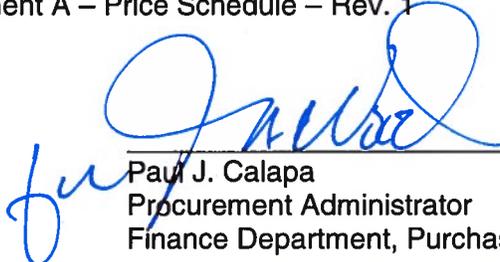
Answer: Yes; the contract will require the MSDS to be kept in a company vehicle that is on site while performing the normal cycle maintenance when chemicals are being used.

3. Question: Is there designated vehicle parking for the contracted vendor?

Answer: Yes, there are vehicle entrances on the Nueva and Dolorosa sides of the lot. The contracted vendor will be given the gate code to gain access to the lot.

4. Question: Because of the severity and condition of the strip between the fence line and San Pedro Creek, will the City consider a one-time fee to initially provide maintenance to the strip?

Answer: Yes; Refer to Attachment A – Price Schedule – Rev. 1



Paul J. Calapa
Procurement Administrator
Finance Department, Purchasing Division

****THIS ADDENDUM SHALL BE SIGNED AND RETURNED WITH THE BID PACKAGE****

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature _____

PC/mab