

**ATTACHMENT 3**

**SAN ANTONIO INTERNATIONAL AIRPORT**

**CHANGE OR ADDITION OF SUBCONTRACTORS/SUPPLIERS ON FEDERALLY FUNDED CONTRACTS**

**NAME OF PROJECT: Runway 12R-30L Electrical Improvements and Terminal Area Taxiway Improvements (Package 4)**

Name of Bidder/Proposer: \_\_\_\_\_

The above named firm requests approval of the following addition(s) and/or deletion(s) of the Subcontractor/Supplier firm(s) to the approved DBE Good Faith Effort Plan for Federally Funded Contracts (DBE Form 1) and Letter of Intent (DBE Form 2) as originally submitted as part of the above referenced project. **No additional and/or substitute subcontractor/supplier shall begin work on the project until contractor receives written approval by the City.**

Delete	Name of Firm	Is firm a Subcontractor or Supplier	Description of Work to be Performed by Firm	Is firm DBE Certified Yes or No?	Total Dollars of Work to be Performed by Firm

REASON(S) FOR REMOVING EACH SUBCONTRACTOR(S)/SUPPLIER(S) LISTED ABOVE: \_\_\_\_\_

Please indicate the name of the firm(s) you wish to add or substitute. **A Letter of Intent (DBE Form 2) for any additional/substitute subcontractor(s)/supplier(s) must be submitted to the City for approval with this form. No additional and/or substitute subcontractor/supplier shall begin work on the project until contractor receives written approval by the City.**

Add	Name of Firm	Is firm a Subcontractor or Supplier	Description of Work to be Performed by Firm	Is firm DBE Certified Yes or No?	Estimated Dollars of Work to be Performed by Firm

1. If a DBE Subcontractor/Supplier was deleted/terminated/replaced, was it replaced with another DBE Subcontractor/Supplier? Yes \_\_\_\_\_ No \_\_\_\_\_ If not, why not: \_\_\_\_\_
2. If another DBE Subcontractor/Supplier did not replace the DBE Subcontractor/Supplier, please submit for our review the good faith efforts used to find another DBE to perform at least the same amount of work under the contract as the DBE that was deleted/terminated/replaced.
3. If a Subcontractor/Supplier is added at any time during this project, Contractor shall submit for our review and approval the good faith efforts used to find a DBE to perform such work.

**AFFIRMATION**

*THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, I FURTHER UNDERSTAND AND AGREE THAT, THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.*

Name & Title of Authorized Official: \_\_\_\_\_

Signature: \_\_\_\_\_

Approved: \_\_\_\_\_

AVIATION DEPARTMENT DBE LIAISON



**Additional Supplemental General Conditions Required  
for  
Aviation Department Projects**

- 1) The use of explosives is strictly prohibited on the airport properties, including airside property and landside property.
- 2) The Contractor will be responsible for construction staking except for verifying and making benchmarks for horizontal and vertical control.
- 3) Survey Layout:  
The Contractor shall employ an experienced and competent surveyor, registered in the State of Texas, to lay out the detail lines and grades of the work from the horizontal and vertical control established in those contract documents. A closed traverse and level loop within a close proximity of the construction site will be provided by the contractor's surveyor. A copy of such work will be presented to the Architect/Engineer for review prior to any field layout by the Contractor.
- 4) This contract shall be a calendar day contract.
- 5) Extension of Time for Adverse Weather:  
Extension of time for adverse weather conditions not reasonably anticipated as provided in Subparagraph 8.3.1 will be granted for those days where precipitation is 0.10 inch or greater and where the number of such days exceed the normal number of rain days in that particular month. This provision shall cease at the time of Substantial Completion. The determination of the normal number of rain days per month shall be according to Local Climatological Data prepared by the National Oceanic and Atmospheric Administration.

For the San Antonio area, the climatological data is recorded at the airport weather station. The Contractor may expect adverse weather for the number of calendar days in accordance with the following local climatological data prepared by NOAA.

	<u>0.10 In. or More Precipitation at San Antonio Airport</u>
January	2
February	4
March	2
April	4
May	4
June	3
July	3
August	3
September	5
October	6
November	3
December	3
Total Days Lost	42

The contractor agrees that the measure of adverse weather during the period covered by the Specification shall be the number of days in excess of those shown for each month.

- 6) Aviation Department may close the construction site due to security reasons. The contractor will not be compensated for any loss due to shut down for the first three closures. Each day shall be counted as one shut down regardless of the total hours involved for each day.
- 7) Contractor shall provide, prepare and distribute agendas and minutes for all construction progress meetings and/or coordination meetings.
- 8) As per FAA policy, the prime contractor must provide the Aviation Department a Buy American Preference certificate.
- 9) Staging Area and Storage Area:
  - A) The contractor needs to maintain areas in a clean condition at all times.
  - B) If the contractor and/or their subcontractors store equipment, fuel, paint, and or other hazard material at the staging areas, and/or storage areas, the contractor will perform and pay their own costs for soils and water testing before use of the site, upon exit from the site and any site remediation that may be necessary, as directed by the Owner.
  - C) Prior to occupying and upon vacating any staging area/and or storage areas, the contractor shall submit the owner a minimum of 10 photographs documenting the initial and final conditions of the staging area and/or storage area. Each photograph must have a date. During the construction, the contractor needs to provide 5 progress photographs for each area with each payment request.
  - D) The contractor shall provide a written notice to the owner two weeks in advance prior to vacating the staging areas and/or storage areas.
  - E) The policies stated here will be applied to the areas owned by the private citizens and leased by the contractor for the project involved.
  - F) All work and required pictures are part of subsidiary to Item 100.1, Mobilization/Demobilization.
- 10) Reflective Safety Vests and Hard Hats:
  - A) At a minimum, all reflective safety vests must meet ANSI Class-2, Level-2 Standards.
  - B) All construction personnel or site visitors on the project sites shall wear the hard hat and the reflective safety vest at all times.
  - C) All construction personnel or site visitors entering AOA site must wear the reflective safety vest at all times, regardless inside the project site or not.
- 11) The Aviation Department has the Soil Management Plan. The said plan can be downloaded from the <http://www.sanantonio.gov/Aviation/EnvironmentalStewardship/SoilManagement.aspt>. All four appendixes are attached after this section. The contractor has to follow the instructions stated in the said Soil Management Plan to handle all required tests and to submit the SMP Manager Authorization Form for all import soils and/or exported soil for approval before the contractor can import the soil to the project site or to export the soil out of the airport project site, regardless the location of the project site, inside AOA fence or outside AOA fence. All required materials, equipment, labor, tool, and incidentals necessary to complete the work to meet the requirements stated on the Aviation Department's Soil Management Plan are one part of subsidiary to Item 101, Preparing Right-of Way.