



City of San Antonio

TRANSPORTATION AND CAPITAL IMPROVEMENTS

ADDENDUM No. 2

FORMAL INVITATION FOR BIDS (IFB)

PROJECT NAME: Alamo Plaza Visitor Information Center Office Renovation ID No.:43-00001

DATE: January 13, 2015

This addendum is separated into sections for convenience; however, all contractors, subcontractors, material men, and other parties shall be responsible for reading the entire addendum. The failure to list an item or items in all affected sections of this addendum does not relieve any party affected from performing as per instructions, providing that the information is set forth one time any place in this addendum. These documents shall be attached to and become part of the Contract Documents for this project. The contractor shall be required to sign an acknowledgement of the receipt of this addendum and submit with their proposal package.

GENERAL:

1. The following changes and/or additions to the Contract Documents, via this addendum, shall apply to proposals made for and to the execution of the various parts of the work affected thereby.
2. Careful note of the Addendum shall be taken by all interested parties and all trades affected shall be fully advised in their performance of the work involved.

GENERAL COMMENTS:

ITEM 1 REMOVE Sheet A11.1 and REPLACE with EXHIBIT 'A', Sheet A11.1

ITEM 2 EXHIBIT 'B': Skylight Substitution Request: Crystal Structures

ITEM 3 EXHIBIT 'C': Skylight Substitution Request: United Skys, Inc.

ITEM 4 Contractor submitted questions

1. Question: Type of roofing at existing roof?

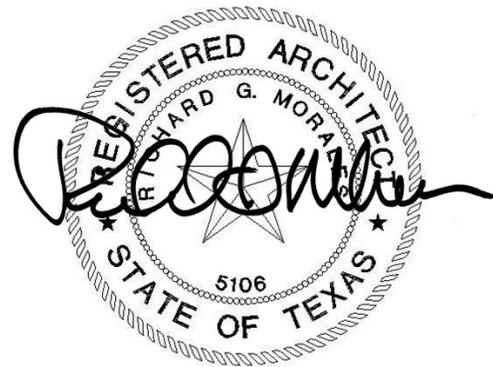
Response: Existing roof appears to be built-up roofing membrane (BUR).

2. Question: Provide roof specification and warranty information if exists.

Response: No known roof warranty exists.

3. Question: Specify type of Corner Guards required.

Response: Refer to EXHIBIT 'A'.



01/13/15

4. **Question: Allowance section indicates an allowance for Testing but a dollar value is not shown, please clarify.**

Response: Specifications Section 012100 Allowances, Page 3, Paragraph 3.3 Schedule of Allowances: **ADD** "Allowance No. 2: Allow the sum of Two Thousand Dollars (\$2,000.00) for Structural Special Inspections."

5. **Question: Is security by the owner or a specific contractor? There is a camera that needs to be removed and reinstalled, please clarify.**

Response: Security camera will be handled by owner/CoSA-ITSD.

6. **Question: Where is the "New Mobile Shelving System" Specified? Not included in the specs. The Demo plan indicates for us to remove and store, are the existing to be reinstalled?**

Response: Refer to attached **EXHIBIT 'D'** for mobile shelving requirements (included in specs, but not referenced in Table of Contents. Refer to Question 8 below regarding existing shelving.

7. **Question: Please clarify the requirement for wall type "G", as noted on sheet A2.1/1 with specific reference to the lower wall panels on (1) the west wall of Office #1, (2) the south wall near "table by owner", and (3) north wall at "lockers by owner".**

Response: Wall type "G" applies to all exterior wall locations that have an existing painted plywood panel (there is existing storefront glass on the exterior side of the plywood panel which also remains) at the lower section of the wall. The intent is to add additional insulation and finish panel to this portion of the wall as indicated. All glass film treatments above the lower panel area apply as indicated.

8. **Question: Please specify where existing items "to be removed and stored", as noted on sheet A1.1/1, shall be stored. Specifically, are they stored in an adjacent unused office area or in a space provided by the contractor?**

Response: Sheet A1.1, Demolition Plan, **DELETE** notes "EXISTING ADJUSTABLE SHELVES TO BE REMOVED AND STORED" and **REPLACE** with "EXISTING ADJUSTABLE SHELVES WILL EITHER BE REMOVED BY OWNER PRIOR TO CONSTRUCTION OR CONTRACTOR TO DEMOLISH"

9. **Question: Shall the roofing exhaust fan remain as noted on A8.1/1 or be removed as noted on MD1.1/1.**

Response: Sheet A8.1, Demolition Roof Plan: **DELETE** note "EXISTING EXHAUST FAN TO REMAIN" and **REPLACE** with "EXISTING EXHAUST FAN TO BE REMOVED. REFER TO MECHANICAL PLANS FOR EXACT REQUIREMENTS."

10. **Question: Please confirm applicability of Key Note #4 on sheet EDO.1.**

Response: Keyed note 4 is applicable and is for EF (on roof) shown on the drawings.

11. **Question: Please specify who is currently providing fire alarm service to the building.**

Response: Current provider of fire alarm service is unknown.

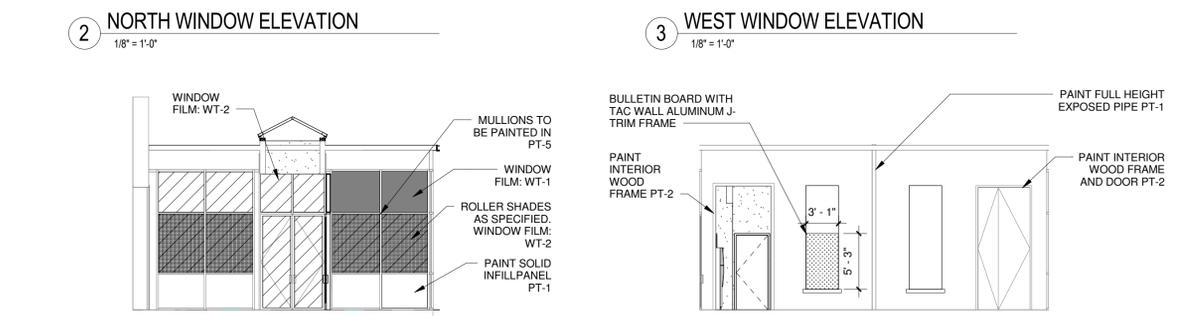
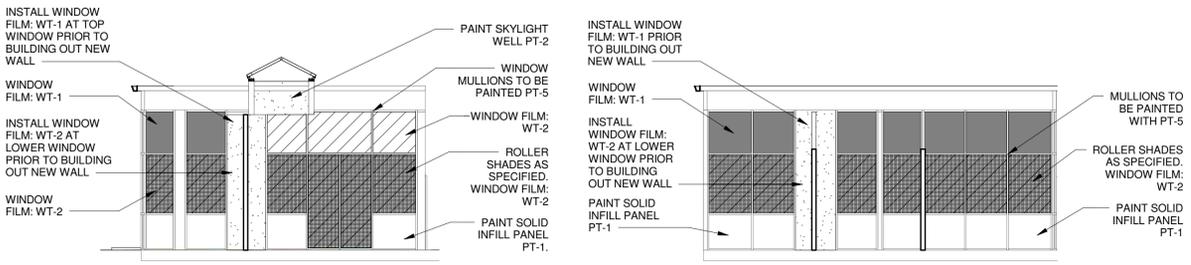
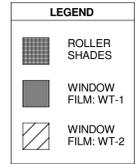
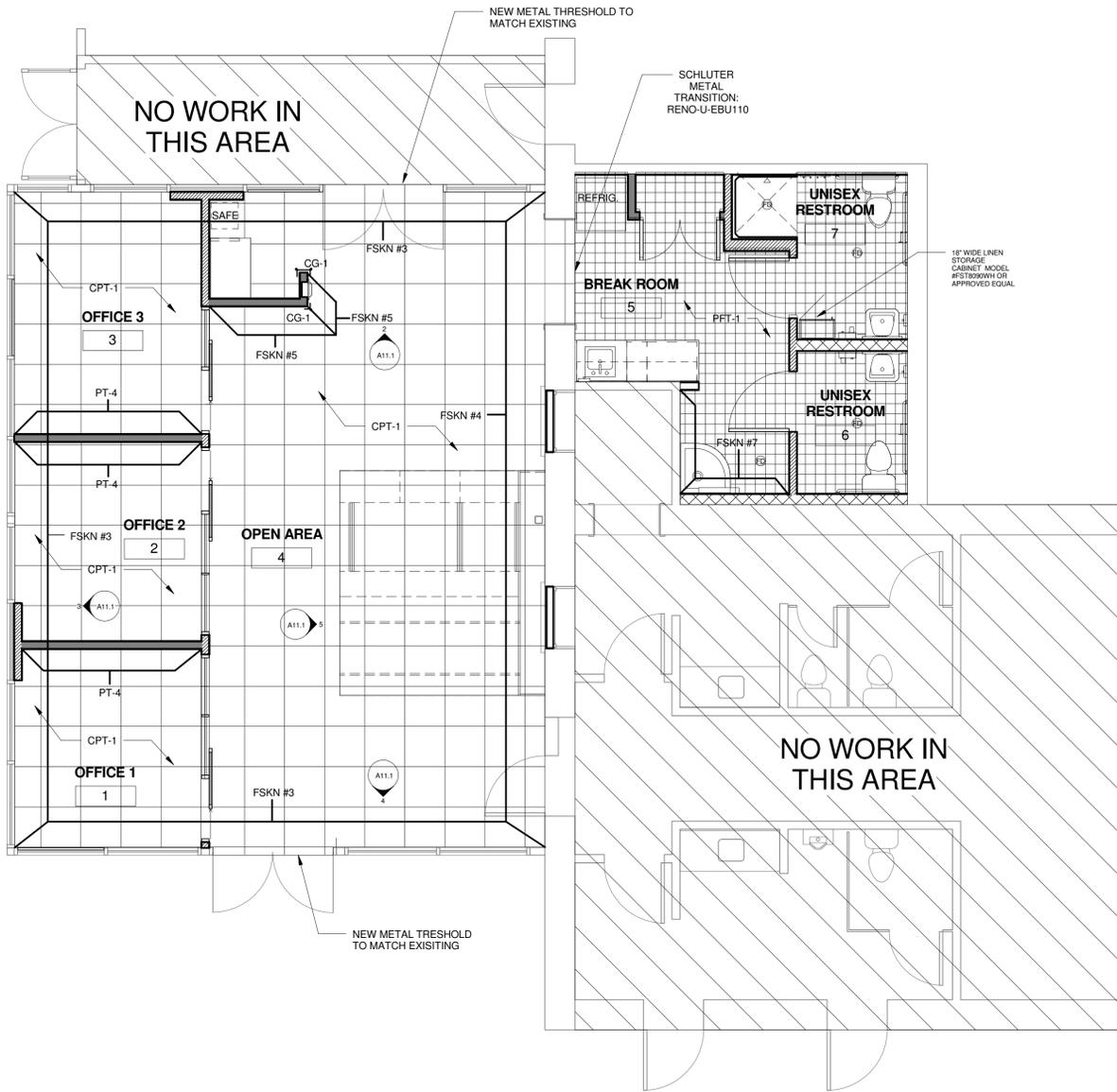
END OF ADDENDUM No. 1

ROOM FINISH SCHEDULE											
Number	Name	Floor Finish	Base Finish	E	N	S	W	MILLWORK	Ceiling Height	Ceiling Finish	NOTES
1	OFFICE 1	CPT-1	B-1	PT-1	PT-1	PT-1	FSKN #3	-	9'-1"	ACT-1	FSKN #3
2	OFFICE 2	CPT-1	B-1	PT-1	PT-1	PT-1	FSKN #3	-	9'-1"	ACT-1	FSKN #3
3	OFFICE 3	CPT-1	B-1	PT-1	PT-1	PT-1	FSKN #3	-	9'-1"	ACT-1	FSKN #3
4	OPEN AREA	CPT-1	B-1	PT-1	FSKN #3	FSKN #3	FSKN #4	COUNTER: PLT-1	12'-6"; OPEN	PT-2, GYP. BD.	FSKN #3, #4, #5, #6
5	BREAK ROOM	PFT-1	B-2	PT-1	PT-1	PT-1	PT-1	MW-1	11'-6"; 13'-4"	PT-2, GYP. BD.	
6	UNISEX RESTROOM	PFT-1	B-2	PT-1	PT-1	PT-1	PT-1	-	9'-0"	PT-2, GYP. BD.	
7	UNISEX RESTROOM	PFT-1	B-2	PT-1	PT-1	PT-1	PT-1	-	9'-0"	PT-2, GYP. BD.	

ROOM FINISH LEGEND		
SELECTION	PRODUCT TYPE	MANUFACTURER / NUMBER / COLOR / PATTERN
FLOOR		
CPT-1	CARPET TILE	BOLYU/ DISTRICT/ DTR 76/ STOMPING GROUND/ 24" X 24"
PFT-1	PROCELAIN FLOOR TILE FLOOR GROUT	CROSSVILLE/ NOW/ RUST/ 6" X 6" X 7/16" THICK LATICRETE / SPECTRALOCK/ 35 MOCHA/ GROUT JOINT: 3/16"
BASE		
B-1	RUBBER BASE	ROPPE/ 700 SERIES/ PINNACLE NO TOE/ 181 RUSSET/ 4" X 1/8" THICK
B-2	PORCELAIN COVE BASE	CROSSVILLE/ NOW/ RUST/ 6" X 12" X 7/16" THICK
WALLS		
PT-1	FIELD PAINT	SHERWIN WILLIAMS / SW6106/ KILIM BEIGE/ EGGSHELL FINISH (EPOXY IN T/RS)
PT-2	CEILING PAINT	SHERWIN WILLIAMS / SW6098/ PACER WHITE/ MATTE FINISH (EPOXY IN T/RS)
PT-3	ACCENT PAINT	SHERWIN WILLIAMS / SW6221/ MOODY BLUE/ EGGSHELL FINISH
PT-4	ACCENT PAINT	SHERWIN WILLIAMS / SW6213/ HALCYON GREEN/ EGGSHELL FINISH
PT-5	MULLION PAINT	TRIKES/ ZOLATONE/ PFX-10248/ SPECIAL ORDER ROLL APPLIED
	GROUT	LATICRETE / SPECTRALOCK/ 35 MOCHA/ GROUT JOINT: 3/16"
MILLWORK		
PLT-1	PLASTIC LAMINATE COUNTERTOP	WILSONART / 1844K-45 ALPINE PASSAGE
PLT-2	PLASTIC LAMINATE CABINETS	WILSONART / 7919K-78 AMBER CHERRY
MW-1	BREAK ROOM	COUNTERTOPS & BACKSPLASH: PLT-1 CABINETS: PLT-2 AFRON: PLT-2
CEILING		
ACT-1	ACOUSTICAL CEILING TILE	ARMSTRONG/ ULTIMA HIGH-NRC/ 15/16" SQUARE LAY-IN/ 1943/ 24" X 48" X 1"
GYP. BD.	GYP. BOARD CEILING	PAINT: PT-2; SHERWIN WILLIAMS /SW6098/ PACER WHITE
OTHER		
--	ROLLER SHADES	SWF CONTRACT/ MANUAL ROLLER SHADES/ SHEERWAEAVE 4100/ 10% OPENNESS/ PEBBLESTONE Q1241
WT-1	WINDOW FILM	SUNSAATIONAL SOLUTIONS/ MILKY MATTE
WT-2	WINDOW FILM	SUNSAATIONAL SOLUTIONS/ SUNLIGHT 40
WT-3	WINDOW FILM	SUNSAATIONAL SOLUTIONS/ RUNNING WATER
WT-4	WINDOW FILM	SUNSAATIONAL SOLUTIONS/ CLEAR FROST WITH CUSTOM LOGO PROVIDED BY ARCHITECT
--	BULLETIN BOARD	KOROSEAL/ WALLTALKERS/ TAC WALL/ C250-66 SUNTAN/ FRAME: TAC WALL ALUMINUM J-TRIM
--	WOOD FLUSH DOORS	MOHAWK/ PLAIN SLICED CHERRY/ BROWN FINISH
--	FIBERGLASS, REINFORCED PANELS	SPECIAL-LITE/ SANDSTONE-TEXTURED FRP/ #5596/ WHITE
--	CORNER GUARD	KOROSEAL/ KOROGARD WALL PROTECTION SYSTEMS/ G825 EXTRUDED CONER GUARD/BUCKEYE ALMOND/ .078" THICK X 2-1/2" WINGS/ TAPE ADHESIVE

- FINISH SCHEDULE KEY NOTES (FSKN)**
- TYPICAL PAINT COLOR IS PT-1 (FIELD). REFER TO FINISH PLAN 1/ A 22 FOR ACCENT PAINT AND COLORS AND LOCATIONS. ARCHITECT AND OWNER APPROVAL OF ACCENT PAINT COLORS AND LOCATIONS. (REQUIRED PRIOR TO ORDERING PAINT).
 - REFER TO FLOOR PATTERN PLAN ON A11.1 FOR ALL FLOOR TILE PATTERNS AND MATERIAL TRANSITIONS.
 - EXISTING STOREFRONT FRAMES TO BE PAINTED PT-5; TRIKES/ ZOLATONE/ PFX-10248. SOLID INFILL PANEL ON THE BOTTOM TO BE PAINTED FIELD COLOR PT-1. WINDOW FILM WT-1 TO BE INSTALLED ON THE TOP ROW OF GLAZING ABOVE THE FINISHED CEILING IN THE OFFICES. WINDOW FILM WT-2 TO BE INSTALLED ON LOWER PORTION OF GLAZING IN THE OPEN AREA, DOORS AND LOWER PORTION OF GLAZING INCLUDING THE OFFICES. ROLLER SHADES TO BE INSTALLED ON LOWER PORTION OF GLAZING AND THE DOUBLE DOORS ON THE WEST ELEVATION. REFER TO ELEVATIONS 2-4/ A11.1 FOR LOCATIONS OF ALL WINDOW FILM. REFER TO ELEVATION 5/A11.1 FOR LOCATION AND SIZE OF NEW BULLETIN BOARD AT BLOCKED WINDOW. PROVIDE ALUMINUM J-TRIM AT ALL EDGES OF BULLETIN BOARD. FULL HEIGHT PIPE TO BE PAINTED PT-1. NO WALL BASE AT STONE WALL. FLOOR TRANSITION. ENSURE THAT CARPET IS CUT TO FOLLOW IRREGULAR EDGES OF STONE WALL TO MAKE A FLUSH TRANSITION. PAINT INTERIOR WOOD DOOR FRAMES WITH PT-2.
 - AT TOP OF PARTIAL HEIGHT WALLS, INSTALL ANODIZED ALUMINUM WALL CAP TO MATCH HEIGHT OF OFFICE STOREFRONT SYSTEM. PROVIDE FULL HEIGHT CORNER GUARDS ON OUTSIDE CORNERS OF WALLS.
 - CONTRACTOR TO PROVIDE AND INSTALL KWIK-FILE SYSTEM: 1000 SERIES PER SPECIFICATIONS OR APPROVED EQUAL. PAINT COLOR: SAND BEIGE. LAMINATE FINISH FOR EXPOSED SIDE OF SHELVES, MAPLE, TRACK, DECKING, AND ADA RAMP ARE INCLUDED AS PART OF SYSTEM. INSTALL CARPET TILE CPT-1 ON TOP OF DECKING. CONTACT PAULA METHENY AT GATEWAY (210) 650-3995 TO ORDER SHELVING AND FOR MORE INFORMATION.
 - AT WALLS BEHIND MOP SINK, INSTALL FRP PANELS AS SPECIFIED TO 4'-0" HIGH. TRIM ALL EXPOSED EDGES AND USE INSIDE CORNER TRIM PIECE.

- FINISH SCHEDULE GENERAL NOTES**
- PROVIDE AND INSTALL ADA COMPLIANT METAL TRANSITIONS BY SCHLUTER SYSTEMS (RENO U EBU110, BRUSHED STAINLESS STEEL 304 FINISH) AT ALL PORCELAIN TILE / CARPET TILE TRANSITIONS.
 - REFER TO REFLECTED CEILING PLANS FOR ALL EXISTING AND NEW CEILING GRID AND TILE AREAS.
 - ALIGN NEW CONSTRUCTION MATERIALS WITH EXISTING WHERE NEW IS ADJACENT TO EXISTING.
 - PROVIDE 3" X 3" SAMPLES FOR ALL PAINT COLORS, WALL BASE, CEILING TILE, FLOOR TILE, CARPET TILE, PLASTIC LAMINATES, ROLLER SHADES, WINDOW FILM, BULLETIN BOARD, CORNER GUARD, AND GRID FOR OWNER AND ARCHITECT APPROVAL PRIOR TO ORDERING.
 - ALL ACCENT PAINT LOCATIONS ARE TO BE APPROVED BY OWNER PRIOR TO ORDERING AND INSTALLING PAINT.
 - PROVIDE DOOR SAMPLES FOR OWNER/ ARCHITECT APPROVAL PRIOR TO ORDERING DOORS.
 - ALL FLOORING TRANSITIONS AND FLOORING COLOR CHANGES AT DOORS WILL ALIGN WITH DOOR IN CLOSED POSITION.
 - FLOORING TO CONTINUE UNDER ALL PLUMBING FIXTURES, EQUIPMENT, AND MILLWORK.



1 FIRST FLOOR PATTERN PLAN/ FINISH PLAN
1/4" = 1'-0"

2 NORTH WINDOW ELEVATION
1/8" = 1'-0"

3 WEST WINDOW ELEVATION
1/8" = 1'-0"

4 SOUTH WINDOW ELEVATION
1/8" = 1'-0"

5 EAST INTERIOR ELEVATION
1/8" = 1'-0"

ROOM FINISH LEGEND & SCHEDULE

EXHIBIT 'A'

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Revision Schedule

No.	Description	Date
2	ADDENDUM #2	01/12/15

CITY OF SAN ANTONIO
ALAMO PLAZA VISITOR INFORMATION
CENTER OFFICE RENOVATION
312 ALAMO PLAZA, SAN ANTONIO, TEXAS 78205



Chesney Morales & Associates, Inc.
ARCHITECTS / PLANNERS
4901 Broadway, Suite 250 / San Antonio, Texas 78209 (210) 526-9481

JOB NO:	1243J
DATE:	12/02/2014
DRAWN BY:	SK
CHECKED BY:	RB

SHEET
A11.1



EXHIBIT 'B'
SUBSTITUTION
REQUEST
(During the Bidding Phase)

Project: Alamo Plaza Visitor Info Center Office Substitution Request Number: _____
San Antonio, TX From: Crystal Structures, a division of Sunshine Rooms, Inc.
To: Ryan Buba Date: January 9, 2015
Chesney Morales Architects A/E Project Number: _____
Re: Substitution request –Skylight manufacturer Contract For: Skylight

Specification Title: Metal Framed Skylights Description: 2 3/4" Translucent Polycarbonate
Section: 084523 Page: 3 Article/Paragraph: 2.1

Proposed Substitution: Skylight manufacturer
Manufacturer: Sunshine Rooms Address: 3333 North Mead Wichita, KS 67219 Phone: 316-838-0033 X 111
Trade Name: Crystal Structures Model No.: Thermal Sky 275

Attached data includes product description, specifications, drawings, photographs, and performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitution will require for its proper installation.

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Proposed substitution does not affect dimensions and functional clearances.
- Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.

Submitted by: Craig Andersen candersen@sunshinerooms.com
Signed by: _____
Firm: Crystal Structures, a division of Sunshine Rooms, Inc.
Address: 3333 North Mead
Wichita, KS 67219
Telephone: 316-838-0033 x 111

A/E's REVIEW AND ACTION

- Substitution approved - Make submittals in accordance with Specification Section 01330.
- Substitution approved as noted - Make submittals in accordance with Specification Section 01330.
- Substitution rejected - Use specified materials.
- Substitution Request received too late - Use specified materials.

Signed by: 

Date: 01/13/15

Supporting Data Attached: Product Data

2. SUPPORTING DATA:

- (X) Product data for proposed substitution is attached (description of product, reference standards, performance and test data).
- () Sample is attached.
- (X) Sample will be sent, if requested.

3. QUALITY COMPARISON:

	SPECIFIED PRODUCT	SUBSTITUTION
Name, brand:	<u>Kalwall Corporation</u>	<u>United Skys, Inc.</u>
Catalog No.:	<u>NA</u>	<u>Translucent Skylight</u>
Manufacturer:	<u>NA</u>	<u>United Skys, Inc.</u>
Vendor:	<u>NA</u>	<u>NA</u>
Significant Variations:	<u>Fiberglass Sandwich Panels</u>	<u>Proposed system will utilize a translucent polycarbonate system in lieu of fiberglass</u>
Maintenance Service Available:	<u>X</u> yes	<u>no</u>
Spare Parts Source:	<u>United Skys, Inc.</u>	

4. PREVIOUS INSTALLATIONS:

Identification of similar projects on which proposed substitution was use:
(Attach list) See attached list

Project: Abuelo's Restaurant
Project Address: 2908 W Loop 250, Midland, TX 79707
Architect: MWM Architects
Owner: Food Concepts, Inc.
Date Installed: 5/2014

5. REASON FOR NON-AVAILABILITY OF SPECIFIED ITEM:

TBD To offer a competitive alternative daylighting system for this project

6. EFFECT OF SUBSTITUTION:

Proposed substitution affects other part of Work:

no

yes (if yes, please explain):

Substitution requires dimensional revision or redesign of structure or Mechanical and Electrical Work:

no

yes (If yes, attach complete data).

7. CONTRACTOR'S STATEMENT OF CONFORMANCE OF PROPOSED SUBSTITUTION TO CONTRACT REQUIREMENTS:

I / We have investigated the proposed substitution.

I / We:

- * believe that it is equal or superior in all respects to specified product, except as stated above;
- * will provide the same warranty as specified for specified product;
- * have included complete implications of the substitution;
- * will pay redesign and other costs caused by the substitution which subsequently become apparent;
- * will pay costs to modify other part of the Work as may be needed, to make all parts of the Work complete and functioning resulting from the substitution.

Bidder / Supplier: United Skys, Inc. 847-546-7776

Date: 1/6/2015

By: Shawn Mahoney shawn@unitedskys.com 847-546-7776

NOTE: Answer all questions and complete all blanks - use "NA" if not applicable.

ARCHITECTS REVIEW AND ACTION:

- Resubmit substitution request:
- Provide more information in following categories: _____

- Sign Contractor's Statement of Conformance.
- Submit proof of non-availability.
- Substitution is accepted.
- Substitution is accepted, with the following comments: _____

- Substitution not accepted.



Architect's Signature

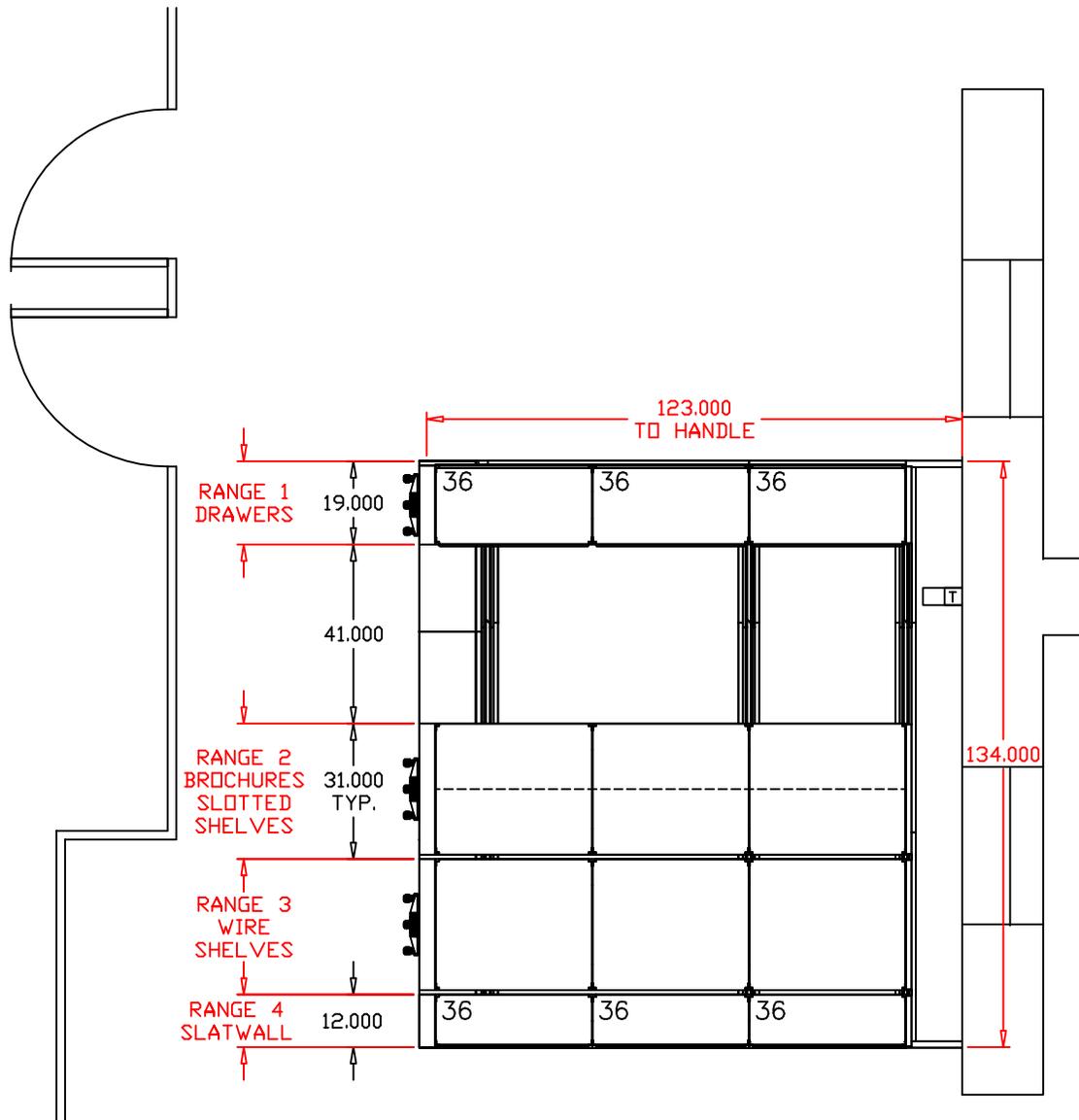
01/13/15

Date

MAYLINE 4-POST EXACT SHELVING ON MOBILE AISLE 1000 SYSTEM

EXHIBIT 'D'

- 97" UPRIGHTS, 8-TIER
- SLOTTED SHELVES
- TOTAL LFI: 311
- DRAWERS
- TOTAL LFI:
- 10.5"H = 292
- 6"H = 97
- 4.5"H = 97
- 97" UPRIGHTS, 5 TIER
- SLOTTED SHELVES
- TOTAL LFI: 346
- 97" UPRIGHTS, 9 TIER
- SLOTTED SHELVES
- TOTAL LFI: 276
- 3 DIVIDERS PER SHELF
- BROCHURE STORAGE
- 168 SLOTS
- 5 DIVIDERS PER SHELF
- 97" UPRIGHTS, 5 TIER
- WIRE SHELVES
- TOTAL LFI: 1,038



Authorized Signature

Date

Signature Required: By signing this drawing, the authorized dealer, rep or customer has confirmed all room dimensions, doorway sizes, column location and outside dimensions, ceiling heights and obstructions. The signature assures confirmation of the above information prior to ordering.



Rev Notes-Changed to 97"H, added slots for brochures. 10/3
Added decorative enhancements. 10/24

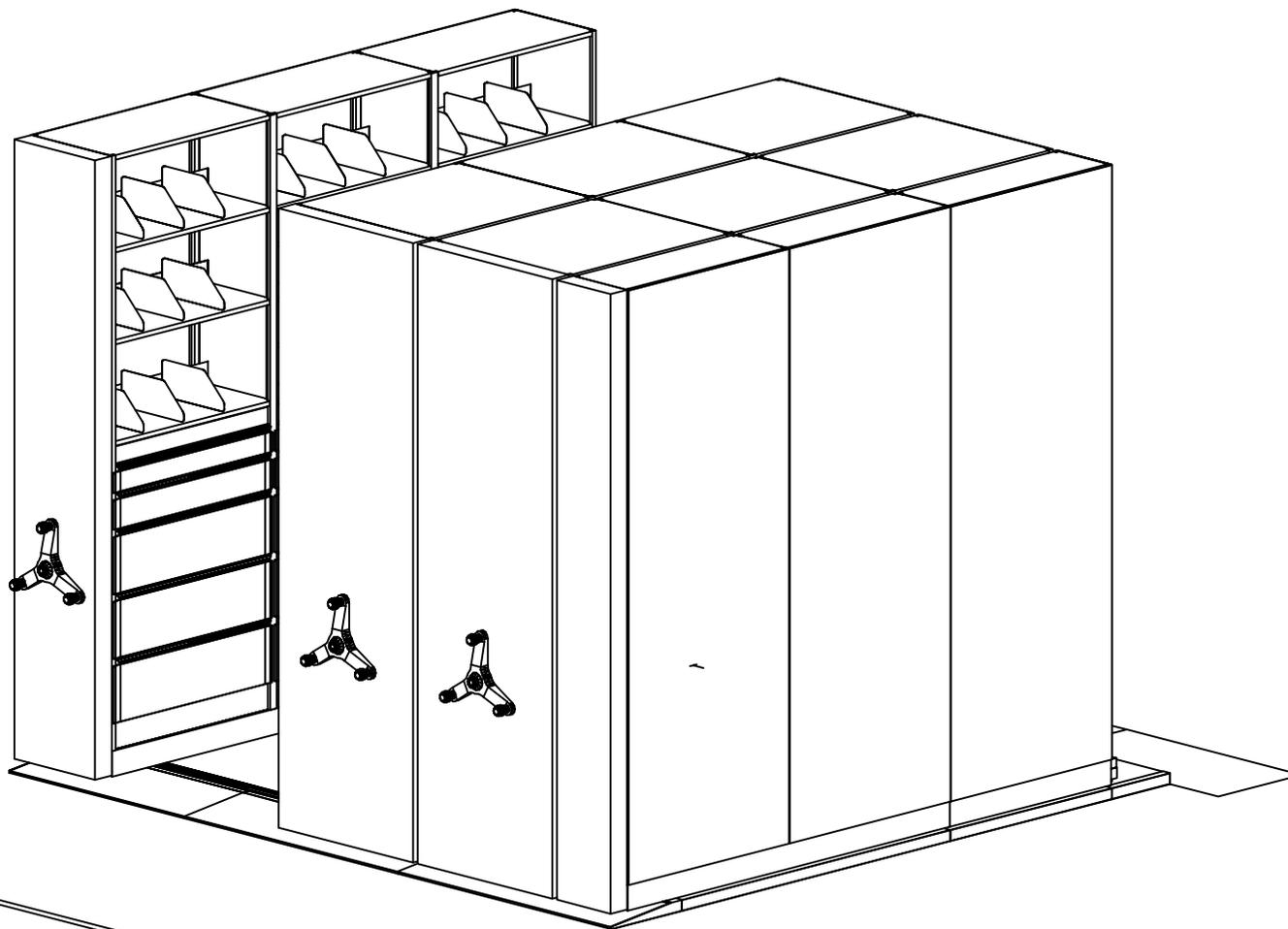
BY: Erika Reimer

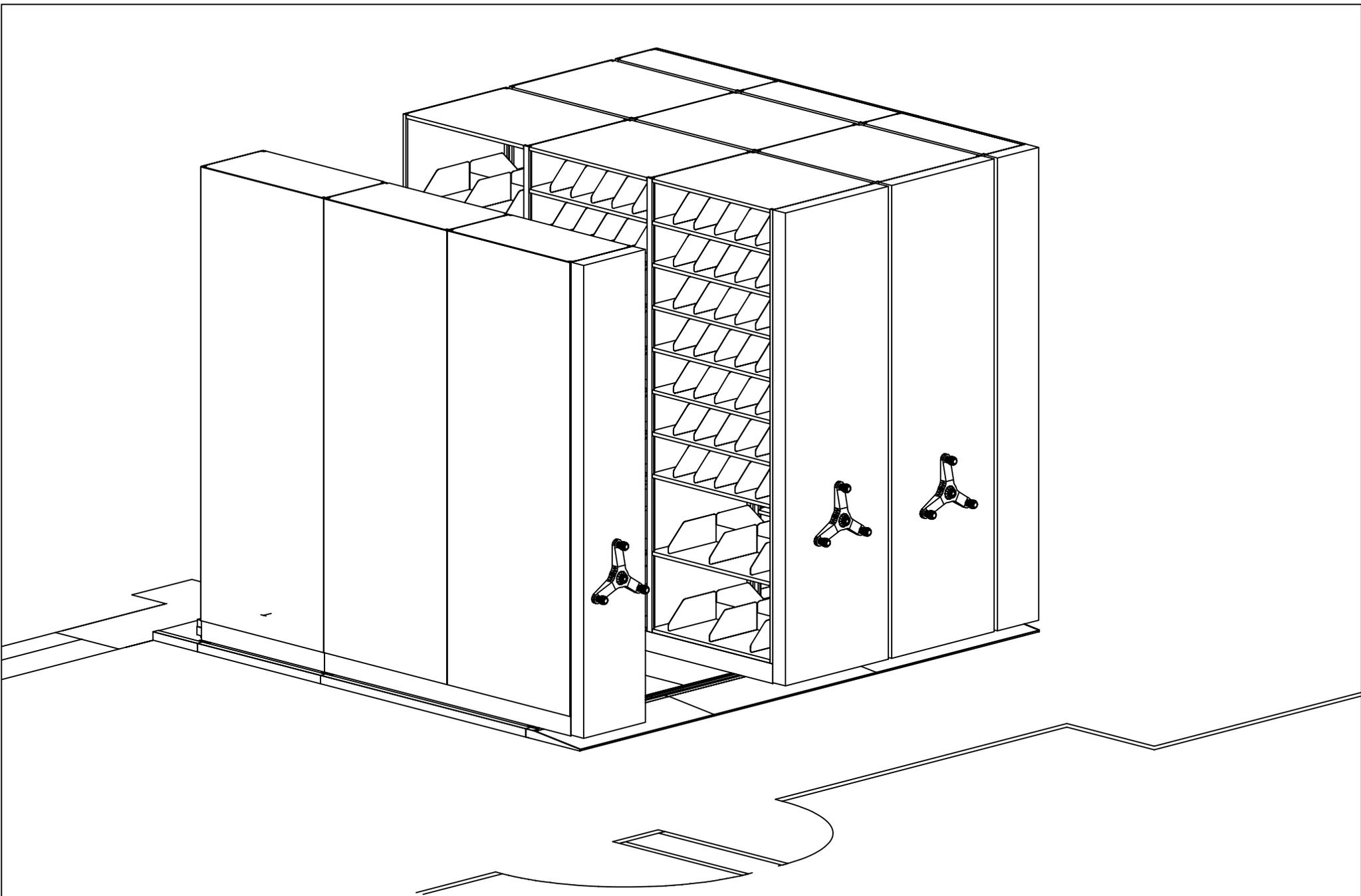
QUOTE: 04181208B

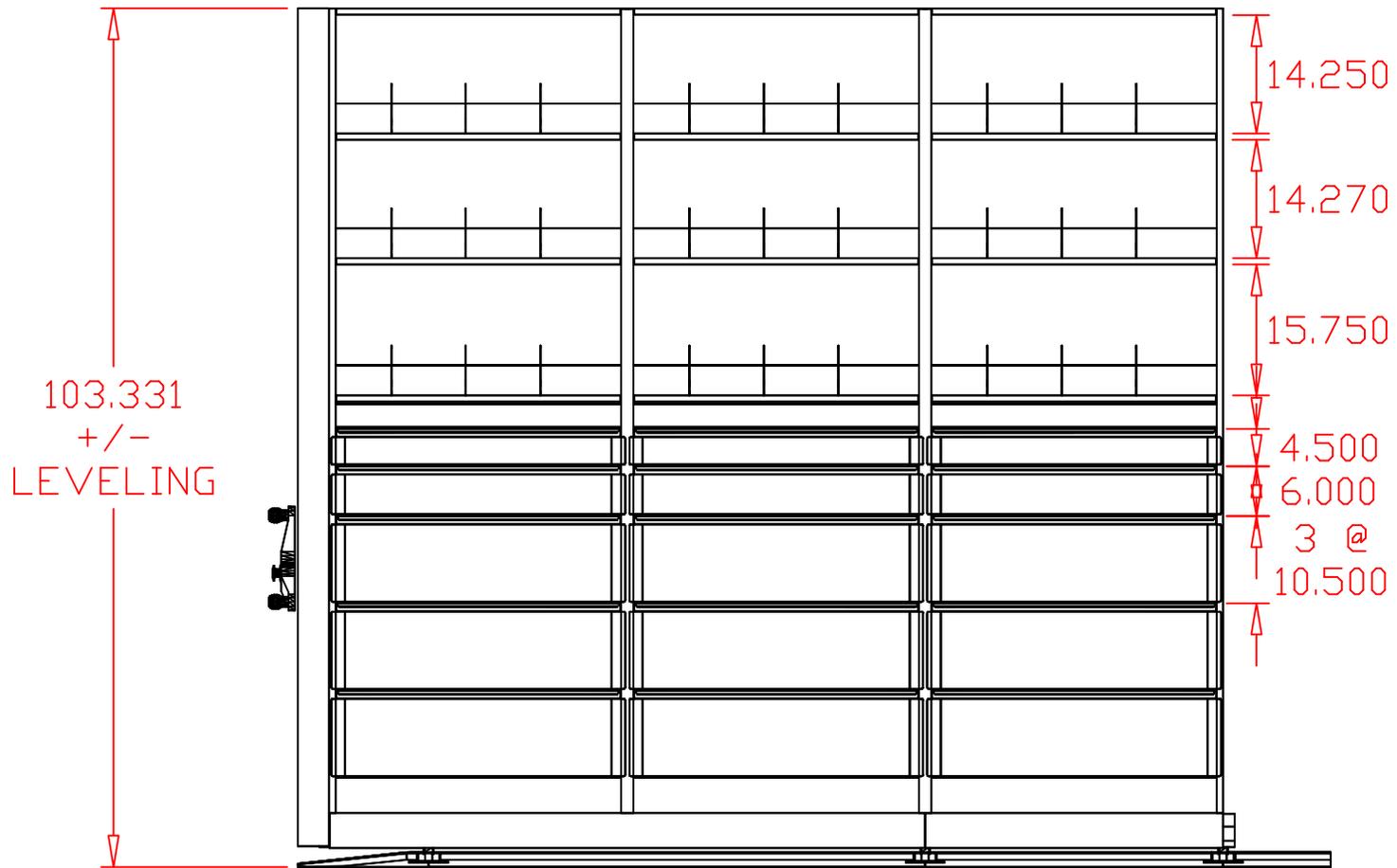
DATE: 10/24/2014

PROJECT: CITY OF SAN ANTONIO

1





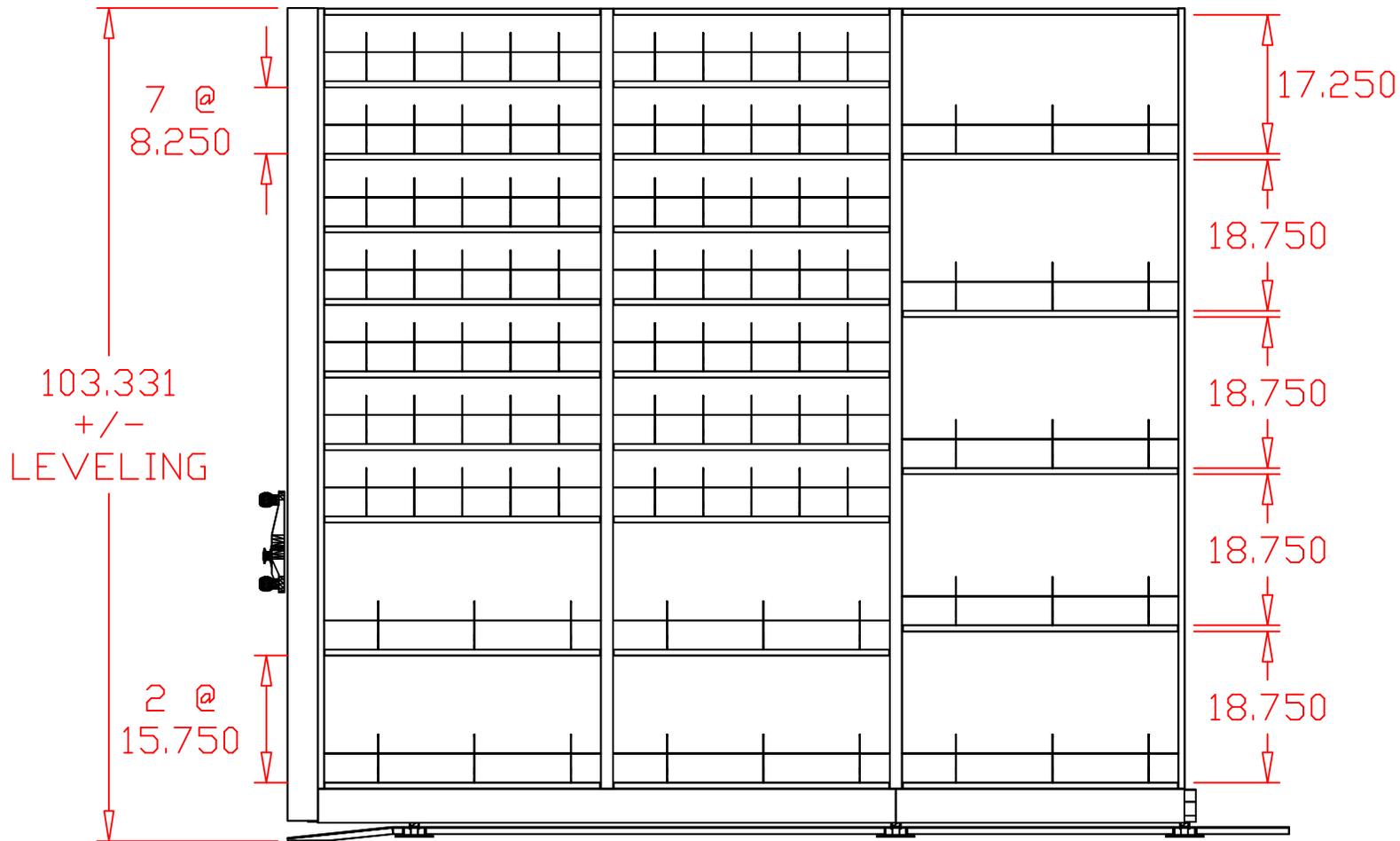


RANGE 1

The overall equipment height specified does not include system leveling. A minimum 3" clearance is required between shelving and ceiling/obstructions. This allows for leveling adjustments. A minimum of 18" between shelving equipment and sprinkler heads is required when sprinkler systems are installed.



97" UPRIGHTS, 4-POST EXACT
SHELVING ON MOBILE AISLE 1000 SYSTEM
ELEVATION VIEW

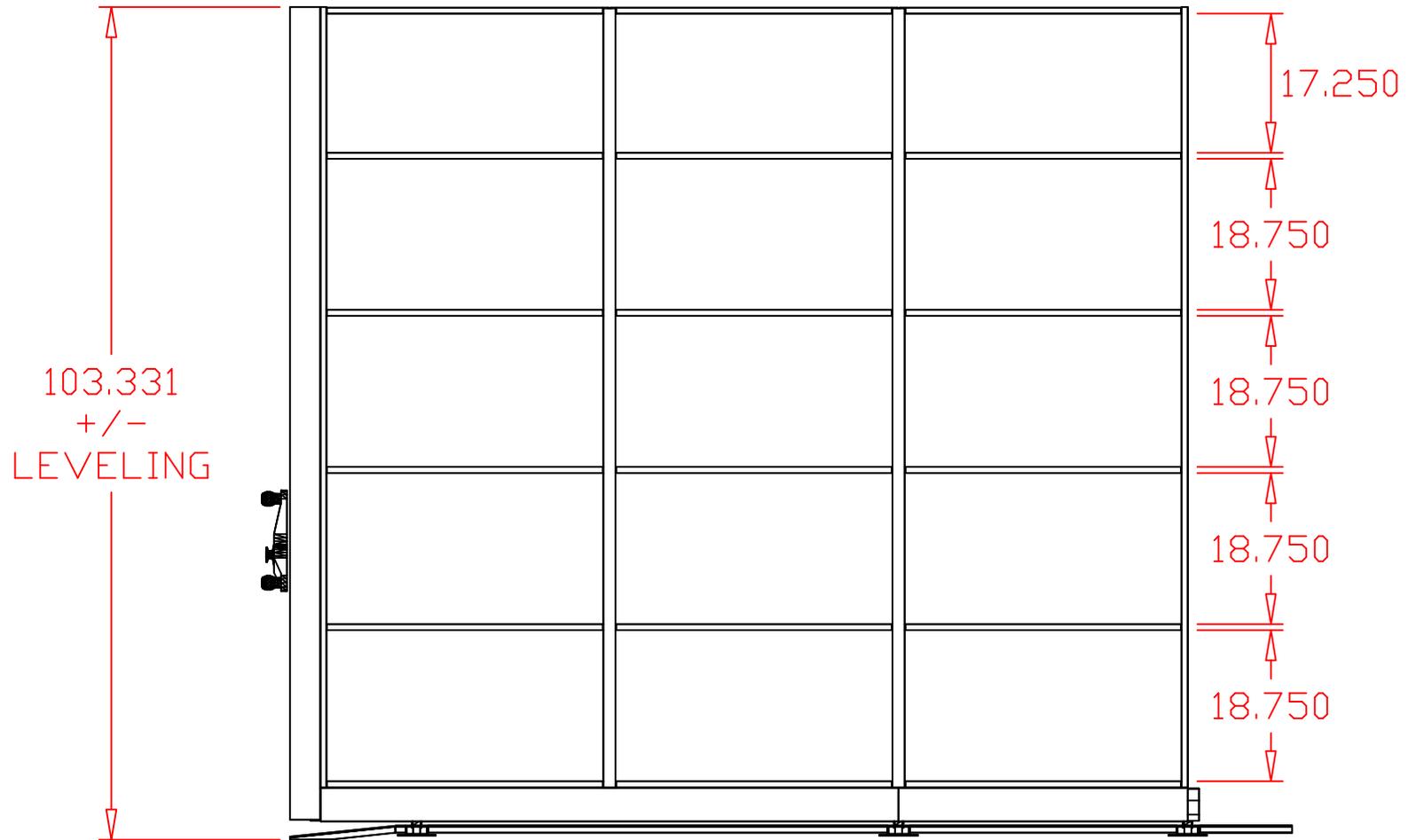


RANGE 2

The overall equipment height specified does not include system leveling. A minimum 3" clearance is required between shelving and ceiling/obstructions. This allows for leveling adjustments. A minimum of 18" between shelving equipment and sprinkler heads is required when sprinkler systems are installed.



97" UPRIGHTS, 4-POST EXACT
SHELVING ON MOBILE AISLE 1000 SYSTEM
ELEVATION VIEW

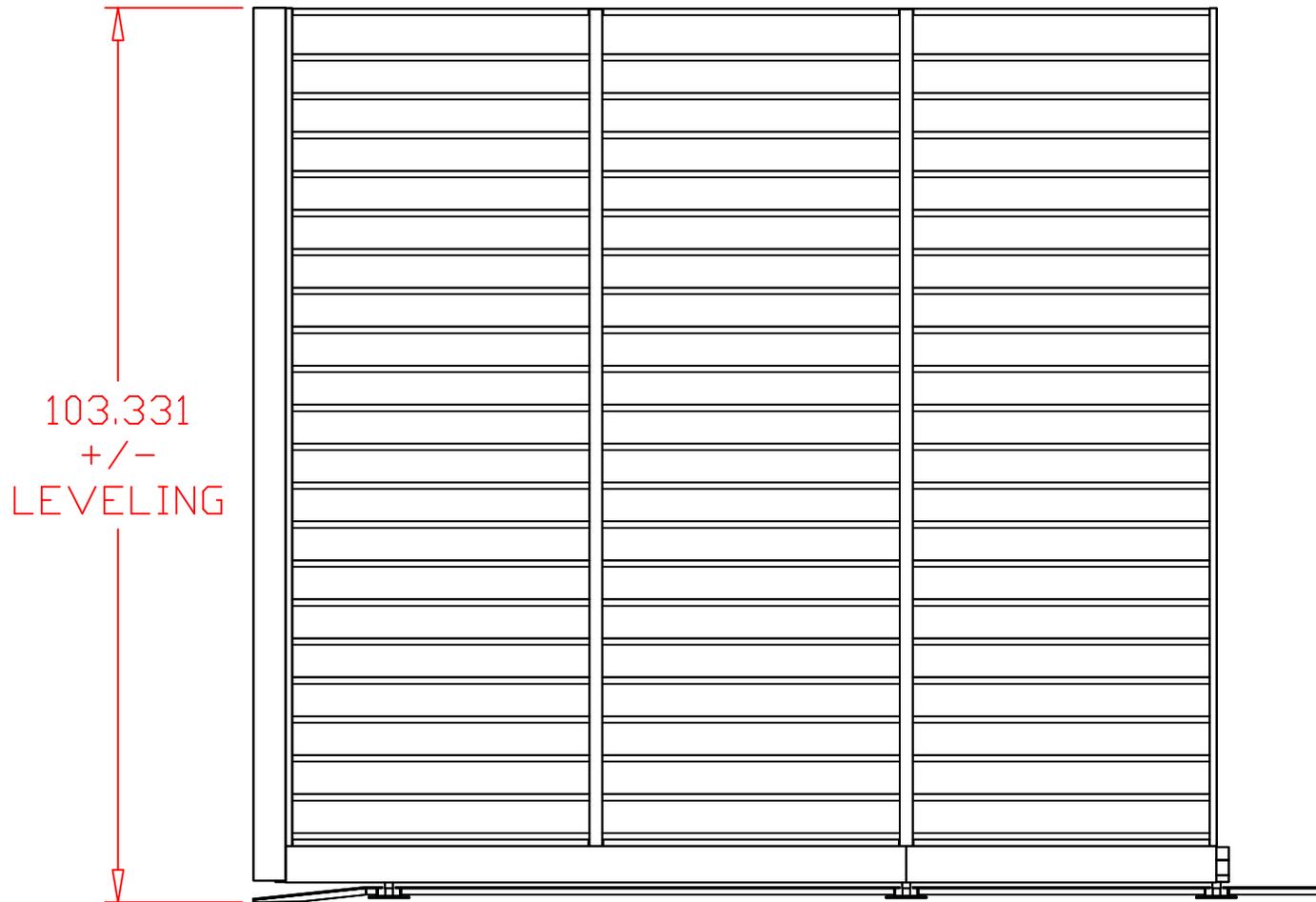


RANGE 3

The overall equipment height specified does not include system leveling. A minimum 3" clearance is required between shelving and ceiling/obstructions. This allows for leveling adjustments. A minimum of 18" between shelving equipment and sprinkler heads is required when sprinkler systems are installed.



97" UPRIGHTS, 4-POST EXACT WIRE
SHELVING ON MOBILE AISLE 1000 SYSTEM
ELEVATION VIEW



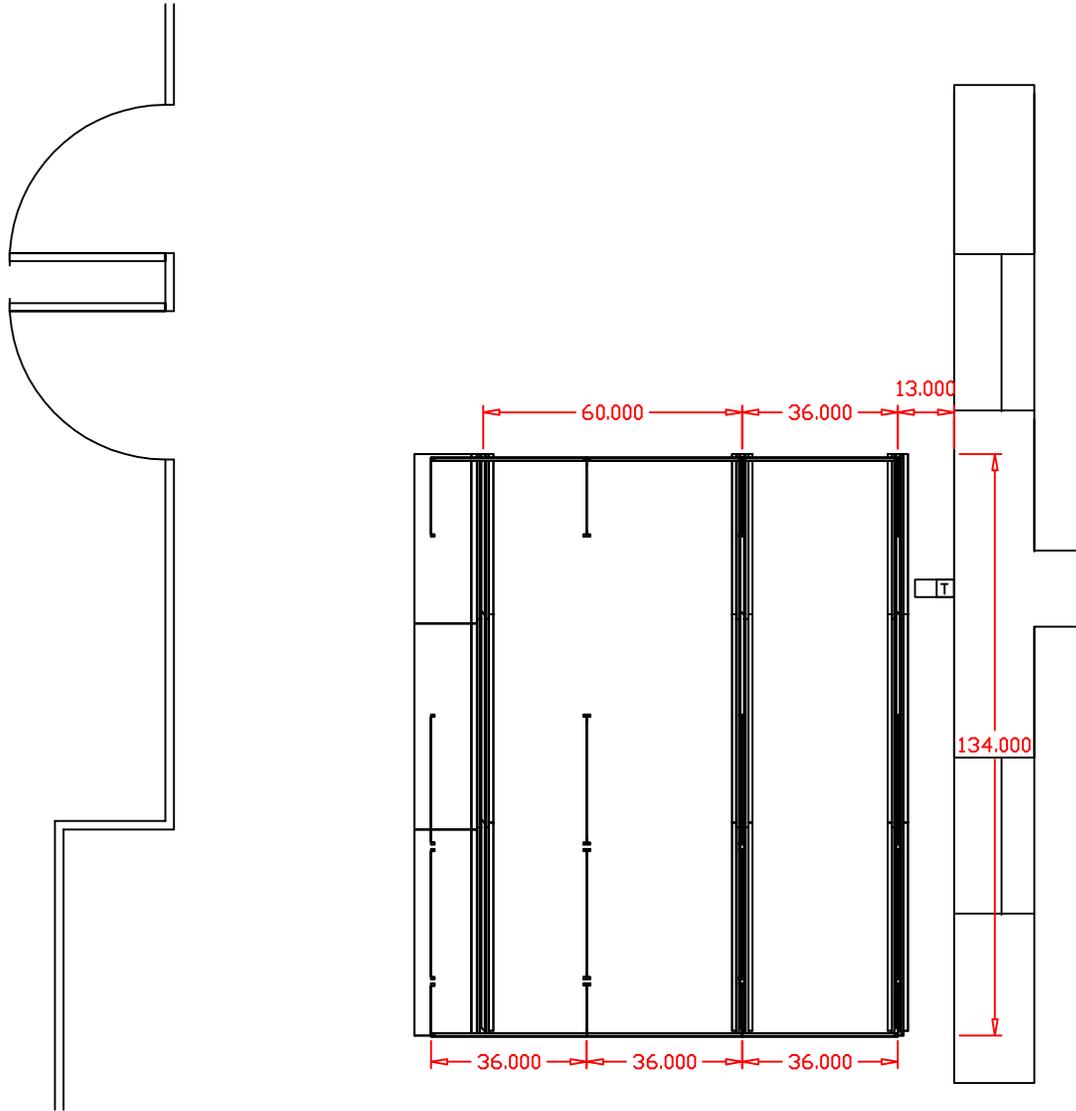
RANGE 4

The overall equipment height specified does not include system leveling. A minimum 3" clearance is required between shelving and ceiling/obstructions. This allows for leveling adjustments. A minimum of 18" between shelving equipment and sprinkler heads is required when sprinkler systems are installed.



97" UPRIGHTS, 4-POST EXACT
SHELVING ON MOBILE AISLE 1000 SYSTEM
ELEVATION VIEW

MAYLINE MOBILE AISLE 1000 SYSTEM
TRACK LOCATIONS



NOTE: KWIK-FILE MOBILE 1000 SYSTEMS ARE BEST INSTALLED ON SOLID FLOORING. CONCRETE OR CONCRETE WITH VCT TILE. REMOVAL OF CARPET IS STRONGLY RECOMMENDED. INSTALLATION ON CARPET SHOULD ONLY BE CONSIDERED, IF CARPET IS UNPADDED AND LOW-PROFILE



**CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS
CONTRACT SERVICES DIVISION**

RECEIPT OF ADDENDUM NUMBER(S) 2 IS HEREBY ACKNOWLEDGED FOR PLANS AND SPECIFICATIONS FOR **Alamo Plaza Visitor Information Center Office Renovation Project**

No.:**43-00001** FOR WHICH BIDS WILL BE OPENED ON **January 20, 2015.**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: _____

Address: _____

City/State/Zip Code: _____

Date: _____

Signature

Print Name/Title