



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Qualifications – Temporary Electrical & Plumbing Services for Events

Solicitation Number: RFQ 016-027

Description:

The City of San Antonio Convention and Sports Facilities Department (“City”) seeks proposals from qualified and professional electrical and plumbing contractors (“Respondents”), who meet the minimum qualifications, to provide temporary electrical and plumbing services (“Services”) for events held at the Henry B. Gonzalez Convention Center (incl. the Lila Cockrell Theatre), the Alamodome (incl. the Illusions Theater), and the Carver Community Cultural Center (incl. the Jo Long Theatre and Little Carver Theatre) (collectively “Facilities”), in addition to any future facilities added to the Department’s operations (“Facilities”). The Facilities host a variety of trade, consumer, public, family and entertainment shows, conventions, civic and community events, meetings, concerts, and sporting events.

Successful Respondents will be invited to enter into License Agreements (“Contracts”) and be placed on a non-exclusive list of approved contractors.

The Services to be provided include, but are not limited to: power; lighting; compressed air; water and drain lines; fill and drain services; natural gas lines or gas cylinders, and; associated labor.

Successful Respondents will provide Services to Licensees of the Facilities for exhibits, displays, general assemblies, theatrical, audio and presentation production systems, meeting room audio/visual, registration, and box office and similar functions. Licensees are individuals and organizations, including their agents, attendees, exhibitors and subcontractors, which utilize the Facilities through short-term license agreements.

Successful Respondents will be responsible for providing, maintaining and managing all activities associated with the sale, installation, operation and removal of Services.

Applicable Product Categories: 91438 Electrical; 96269 Personnel Services, Temporary

Date Issued: Monday, March 7, 2016

Due Date & Time: Friday, April 8, 2016, at 11:00 A.M. CST

Pre-Submittal Conference will be held at the Henry B. Gonzalez Convention Center, 900 East Market Street, Room 224, San Antonio, TX 78205 at 10:00 a.m., Central Time, on March 10, 2016. Site Tours of the Convention Center and the Alamodome will be conducted immediately following the Pre-Submittal Conference.

Staff Contact Person: Dana Jordan, Procurement Specialist III, dana.jordan@sanantonio.gov.

Evaluation Committee Voting Members:

Carlos Contreras III, Assistant City Manager, City of San Antonio

Yonnie Blanchette, Carver Center, Convention & Sports Facilities Department

Patricia Muzquiz Cantor, Assistant Director, Convention & Sports Facilities Department

Scott Munson, General Manager, Convention & Sports Facilities Department; Henry B. Gonzalez Convention Center

Larry Anthis, Senior Vice President, Capital One Bank (San Antonio Convention & Visitors Commission)

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 2:00 p.m., Local Time, on

Finance Department, Purchasing Division
PO Box 839966 ♦ San Antonio, TX 78283-3966 ♦ Tel: 210-207-5734

Friday, March 25, 2016,. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Dana Jordan, Procurement Specialist III
City of San Antonio, Finance Department – Purchasing Division
dana.jordan@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation on the City of Antonio's Bidding and Contracting website.