Transportation and Capital Improvements
RFQ for Engineering Services for Project Scoping and Cost Estimating Services for the Proposed 2017-2022 Bond Program

Pre-Submittal Conference Agenda

July 22, 2015

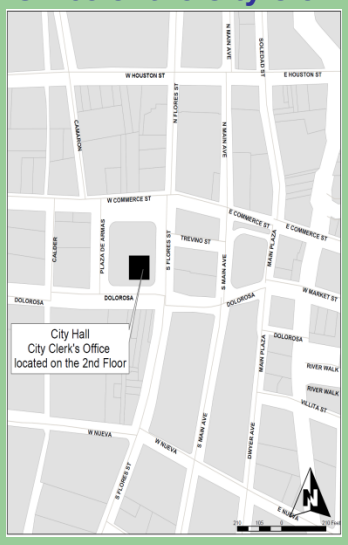
3:30 PM

Municipal Plaza Building Plaza, B Room

114 W. Commerce

- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II (TCI Horizontal Team)
- Review of RFQ:
- Tentative Schedule (Section III)
  - Deadline for written questions, August 5, 2015 at 4:00 PM
  - SOQ Submittal Deadline, August 14, 2015 at 2:00 PM
  - Interviews, if necessary, September 2015 (TBD)
  - Anticipated Council Date, November 2015
- IV, PreSubmittal Conference
- V, Submittal Document Requirements and Evaluation Criteria
  - A. Experience and qualifications of Prime Firm and Key Sub-Consultants – 40%
  - B. Proposed Management Plan – 30%
  - C. Team's Experience with San Antonio Region Issues and past experience with CoSA – 20%
  - SBEDA (MWBE Prime Contract Program)– 10%
- VI, Submission Instructions, No later than Friday, August 14, 2015 at 2:00 PM – **<u>No late submittals will be accepted</u>**
- VII, Amendments to RFQ
- VIII, Restriction on Communication
  - POC for RFQ questions, Carisa Gamez, 210-207-8325
  - POC for SBEDA questions, Ruben Flores, 210-207-3923 or Irene Maldonado, 210-207-8124
- IX, Award of Contract and Reservation of Rights
- XI, SBEDA Requirements
- Questions and/or Information
- Adjournment

Office of the City Clerk



Send All Questions To:
Carisa.Gamez@sanantonio.gov