



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT ONLY

Solicitation Type and Name: Request for Qualifications for Catering and Concessions for the Convention Center

Solicitation Number: RFP 14-007

Description: The City of San Antonio Convention and Sports Facilities Department seeks proposals from qualified Respondents interested in providing catering, restaurant, concessions and sundry services on an exclusive basis, as well as ancillary and merchandise services at the Henry B. Gonzalez Convention Center, including Lila Cockrell Theater.

Applicable Product Categories: 96115, 95844, 96240

Date Issued: Wednesday, May 21, 2014

Due Date & Time: **Monday, January 26, 2015, at 11:00 a.m., CT**

Pre-Submittal Conference: Pre-Submittal Conferences will be held at the Henry B. Gonzalez Convention Center, 200 East Market Street, San Antonio, Texas 78205, at 10:00 a.m., Central Time on Thursday, June 19, 2014, and at 10:00 a.m., Central Time on Tuesday, July 8, 2014. Attendance at either of the Pre-Submittal Conferences is optional, but highly recommended. A site visit will be conducted of the Convention Center immediately following each Pre-Submittal conference.

Staff Contact Person: Adam Velez, Procurement Specialist III, Adam.Velez@sanantonio.gov

Evaluation Committee Voting Members:

Edward Belmares, City Manager's Office
Mike Sawaya, Convention and Sports Facility
Casandra Matej, Convention and Sports Facility
Dan Decker, SeaWorld
Robert Thrailkill, Hilton Palacio del Rio
Leila Powell, Mayor's Office
Pam Crail, San Antonio Automobile Dealers Association
Denise Green, BKD

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFQ or proposals from the time the RFQ has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFQ has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed below until **10:00 a.m.**, Local Time, on **Monday, January 12, 2015**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

Adam Velez, Procurement Specialist III
City of San Antonio, Finance Department, Purchasing Division
Adam.Velez@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio's website, Bidding and Contracting Opportunities, <http://www.sanantonio.gov/RFPListings/>.