



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATIONS (RFQ)
FOR
PROFESSIONAL DESIGN SERVICES FOR THE HEMISFAIR CIVIC PARK
AMENDMENT #1
November 1, 2013**

Amendment #1 includes questions received in writing, questions received at the PreSubmittal Conference held on October 30, 2013 and revisions/clarification to solicitation documents and/or required forms.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. **Question:** I just became aware of the Hemisfair Civic Park solicitation via a plan room website. Where can I find the solicitation documents?
Response: The RFQ and solicitation documents for the Hemisfair Civic Park RFQ can be found on the City's website at <http://www.sanantonio.gov/RFPListings/>.
2. **Question:** Our firm is a structural engineering firm residing in Austin that does business throughout the State of Texas and is also a SBE/WBE/ESBE firm certified through the South Central Texas Regional Certification Agency. Does the referenced solicitation require that one or more of our office(s) reside in San Antonio for us to be able to respond to this RFQ?
Response: No. This RFQ is open to all potential Respondents. However, in order to receive the ten (10) SBE and ten (10) M/WBE Prime Contractor evaluation points (a maximum of 20 total points) associated with this RFQ, a S/M/WBE must be headquartered or have a significant business presence for at least one (1) year in one (1) or more of the eight (8) counties that make up the San Antonio Metropolitan Statistical Area (SAMSA), from which twenty percent (20%) of its full-time, part-time and contract employees regularly are based and from which a substantial role in the S/M/WBE's performance of a Commercially Useful Function is conducted.
3. **Question:** Is the \$4.1M budget for design only? Or design and construction?
Response: This RFQ will result in a Design Services Contract for negotiated scope of services and associated fees awarded to the selected Qualified Respondent. The \$4.1 million represents the total Project Design Services budget amount, which includes all design services fees and other soft costs. This amount is NOT construction costs. The construction budget will be determined during the design process.
4. **Question:** Who will be on the selection committee for the RFQ process? What civic and community groups will be represented?
Response: Refer to Evaluation Committee document labeled as Exhibit C and attached hereto via Amendment #1.
5. **Question:** I wondered if there might be a pre-submittal conference sign in you would be able to e-mail me?
Response: The PreSubmittal Sign-In sheet may be found on the City's website at <http://www.sanantonio.gov/RFPListings/>.
6. **Question:** Who will be responsible for the design for parking lot design?
Response: HPARC has hired Walker Parking Consultants to develop a campus-wide parking management strategy, including demand, supply and financial analyses.

7. **Question:** What are the perimeters for the Scope of Work?
Response: The Scope of Work will be finalized during negotiations. Generally, the River and the “museum” building to the east; Goliad to the south; South Alamo to the west; and Market Street to the north are the perimeters for the Project. Some areas along the perimeter edges will be used for vertical mixed-use development, in which case the selected Consultant will develop design guidelines for those sites.
8. **Question:** Who is on the evaluation committee?
Response: Refer to Exhibit C attached hereto via Amendment #1.
9. **Question:** Who will be responsible to address the public management during phasing?
Response: The City and HPARC provide strategy for public engagement. The selected Consultant should include a public outreach consultant on their team.
10. **Question:** What is the Scope of Services?
Response: Design and construction documents, to include landscape architecture, all required engineering and specialty consultants.
11. **Question:** Who is responsible for Public Outreach?
Response: Refer to response to question #10 above.
12. **Question:** Are the Historic buildings on site part of the Project?
Response: No. The historic buildings will be addressed by a firm or firms to be hired by the City.
13. **Question:** Are there specific disciplines that you are requesting?
Response: Firms providing Landscape Architecture and basic Engineering disciplines should be included in the response, as a minimum. Respondents are welcome to include specialty consultants such as lighting and water feature designers, but their inclusion is not required at this stage.
14. **Question:** Will we have an opportunity to add additional sub-consultants after the submittal deadline?
Response: Yes. If your firm is selected for negotiation, the Small Business Office will work with your firm on the Utilization Plan, which shall contain a final listing of all your selected Sub-consultants.
15. **Question:** Do you have a specific area for underground parking?
Response: Not yet, but a concept is scheduled to be developed prior to finalizing a contract for park design services. It is anticipated that the park designer will have input into the impact and provide best alternatives for the anticipated underground parking.
16. **Question:** Do you expect environmental assessments?
Response: Yes. These assessments will be handled by the City’s On-Call Consultant.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

1. Table of Contents on page 2 of the RFQ has been revised to include Exhibit C, Evaluation Committee.
2. The following tab numbers have been revised on the RFQ (pages 7 and 8):
 - C.1 Project Understanding– shall be indexed and labeled as Tab “13”
 - C.2 Design Management – shall be indexed and labeled as Tab “14”
 - C.3 Construction Phase Services – shall be indexed and labeled at Tab “15”
 - D – Team’s Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contract – shall be indexed and labeled as “Tab 16”

3. Submittal Instructions, page 10 of the RFQ which states the following:
“Respondent shall submit a total of seven (7) Qualification Statements which shall include one (1) original unbound Qualification Statement, signed in ink and six (6) printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package, clearly marked on the front of the package “**RFQ: PROFESSIONAL DESIGN SERVICES FOR THE HEMISFAIR CIVIC PARK.**”

Has been revised to the following:

“Respondent shall submit a total of nine (9) Qualification Statements, which shall include one (1) original unbound Qualification Statement, signed in ink and eight (8) printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package, clearly marked on the front of the package “**RFQ: PROFESSIONAL DESIGN SERVICES FOR THE HEMISFAIR CIVIC PARK.**”

4. Form 2, Table of Contents which states the following:
“Submission includes: one (1) unbound original proposal signed in ink, six (6) printed copies for a total of seven (7) proposals and one (1) PDF version of entire submittal on a CD. Check Here:”

Has been revised to the following;

“Submission includes: one (1) unbound original proposal signed in ink, **eight (8)** printed copies for a total of nine (9) proposals and one (1) PDF version of entire submittal on a CD. Check Here:”

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.