



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATIONS (RFQ)
FOR
ON-CALL MECHANICAL, ELECTRICAL, AND PLUMBING (MEP) DESIGN & ADDITIONAL SERVICES
AMENDMENT #1**

November 9, 2012

Amendment #1 includes the responses to questions received in writing, questions at the Pre-submittal meeting and revisions to solicitation documents and/or required forms.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. I was wondering if there was an estimated budget for this contract or specific projects that will be included on this IDIQ?
Response: There is not budget for On-Call Contracts because they will be used on an as needed basis. The City is taking the contract to Council for approval with a not to exceed amount of \$500,000. However, the City does not guarantee work.
2. Is there a Conflict of Interest form I need to submit?
Response: Yes, kindly refer to Section IX. Award of Contract and Reservation of Rights, paragraph J for CIQ submittal information.
3. Section VI Submission Instructions, the last paragraph and sentence on page 9 of the RFQ states Respondents shall include the 11-digit Comptroller's Taxpayer Number on the signature page of the Proposal. Do I include this number on the Form 1 Signature Page?
Response: Yes, kindly include 11-digit Comptroller's Taxpayer Number on the Submittal Cover/Signature Page (Form 1).
4. Regarding Statement of Qualifications, Project Sheets (A.4), may I include project sheets for Prime Firm and sub-consultants?
Response: Yes, however only submit a total of three (3) projects sheets and identify work for prime firm and/or sub-consultant.
5. Is this solicitation combining both race conscious and race neutral?
Response: Yes, it is a combination of both.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

1. On-Call MEP Contract Template draft has been added to the RFQ website through this Amendment #1.
2. Submittal Checklist and Table of Contents (Form 2) which states the following:
"SBEDA – Indexed as Tab 14" has been removed.

3. Submittal Checklist and Table of Contents (Form 2) which states the following:
“Proof of Insurability and Bondability – Respondent shall submit a copy of their current insurance certificate and letter of intent from their Surety labeled as Tab 7 to the submittal.”

Is amended to read:

“Proof of Insurability– Respondent shall submit a copy of their current insurance certificate - label as Tab 7”

4. RFQ Section III, Schedule of Events on page 4 of the RFQ which states:

“Anticipated City Council Consideration – **January 2012**”

Has been revised to “**January 2013**”

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.