



CITY OF SAN ANTONIO

P.O. Box 839966
San Antonio, Texas 78283-3966

ADDENDUM II

SUBJECT: REQUEST FOR QUALIFICATIONS "CONSTRUCTION MATERIALS TESTING ON IDIQ BASIS" DATED SEPTEMBER 26, 2012

DATE: OCTOBER 12, 2012

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II
TO THE ABOVE REFERENCED REQUEST FOR QUALIFICATIONS (RFQ)**

A. QUESTIONS RECEIVED BY CITY STAFF IN ACCORDANCE WITH RFQ SECTION VII ARE ANSWERED AS FOLLOWS:

QUESTION 1: RFQ Section V – SOQ Requirements, Tab E, page 6, are copies of DBE Certifications required to be submitted in the SOQ for Prime and Sub-consultants?

Response: Yes, DBE Certifications are required to be submitted in the SOQ for the Prime and Sub-consultants.

QUESTION 2: RFQ Section V – SOQ Requirements, Tab C, page 6, does the Discretionary Contracts Disclosure (DCD) Form apply only to the Prime?

Response: The Prime is required to complete the DCD Form on behalf of themselves and their subs-consultants.

QUESTION 3: RFQ Section VII - Submission of SOQs, Section B, page 8, states all pages are to be numbered in the SOQ. Should these page numbers continue throughout the submittal, or should each page number start over after each Tab. (i.e. Tab A pages 1-4, Tab B pages 1-20, etc.)?

Response: Number pages sequentially throughout the SOQ.

QUESTION 4: RFQ Attachment 1, Respondent Questionnaire, Part C, Statement of Qualifications - Experience of the Firm, Item 9, page 18, states to provide a list of CMT Services projects completed for the City in the past four years. Can current projects be listed?

Response: Yes, active projects can be included.

QUESTION 5: RFQ Section VII - Submission of SOQs, Section B, page 8, states each SOQ shall be in a three ring binder. Are the additional 8 copies of the SOQ required to be submitted in a 3-ring binder?

Response: Only the original is required to be in a 3-ring binder. A binder clip may be used for the additional 8 copies.

QUESTION 6: Will the Construction Materials Testing agreement(s) include supporting projects at Stinson Municipal Airport?

Response: Yes.

QUESTION 7: Does the 5-year agreement include renewal options?

Response: No.

QUESTION 8: Does a DBE Prime have to outreach to the small business community?

Response: A DBE Prime meets the required DBE goal. If a firm is not a DBE Prime then outreach must be performed by subcontracting the work to reach DBE goal. Firm will not be disqualified, if DBE goal is not met, however, evaluation points will be reduced and firm's evaluation will continue.

QUESTION 9: Should the required attachments keep the same footer as shown on the RFQ?

Response: Footer on the RFQ is applicable to that document.

QUESTION 10: Does the 12 point font apply to everything, including required forms, charts, tables, narratives, etc.?

Response: The 12 point font applies to forms and narratives. A 10 point font is acceptable for charts and tables.

QUESTION 11: Is there a page limit on the SOQ?

Response: RFQ Section V – SOQ Requirements, page 6, limits Tab A – Executive Summary to 4 pages. Otherwise, there are no page limits. However, unsolicited data not required by the RFQ should not be included in the SOQ.

QUESTION 12: What firms have the current contracts?

Response: Raba-Kistner Consultants, Inc., Terracon Consultants, Inc. Fugro Consultants, Inc., and PSI, Inc.