



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATIONS (RFQ)
FOR
DESIGN SERVICES FOR
THE AIRPORT TRANSIT CENTER**

RFQ: CIMS0924MN

**AMENDMENT #2
October 9, 2012**

Amendment #2 includes the responses to the questions received in writing and those posed verbally at the October 4, 2012 Pre-Submittal Conference. In addition, Amendment #2 includes revisions to the RFQ.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

Questions & Responses:

1) **Question:** Page 13 under project approach and management states...“This information shall include Respondent’s proposed organizational structure and the availability of labor resources (capacity to perform) in executing the firm’s effort. Respondent shall submit information in a brief narrative plan (limited to no more than three pages) which clearly and concisely describes the organization and approach to project management and execution. This section shall be limited to 5 pages and placed under **Tab “8”** in the submittal.”

The first part of the sentence says we are limited to three pages and at the end of the sentence it states we are limited to five pages... please confirm the page limit for this section.

Response: The total section is limited to 5 pages.

2. **Question:** Looking at Form #2 (submittal checklist), it looks like Form #5 (SBE utilization) is asked for twice...once in the statement of qualifications listed as ‘Criteria C’ the second place asks for it to be in Tab 11...do you want the form in both places or just one? And if just one is needed, what section would like it in.

Response: Please submit form #5 under Tab 11 only.

3. **Question:** Is there an estimated budget for the design and construction phase of this project?

Response: The anticipated construction budget is \$105 Million.

4. **Question:** Does the prime contractor submitting on this project need to meet the minimum qualifications mentioned in Section I of the RFQ, or the team?

Response: The response requires the prime consultant comply with the 10 year and 50 million dollar project requirement, as denoted in bullets one and two on page 5 of the RFQ. In addition, the \$50 Million project is referring to single project value, as opposed to many project values aggregated.

5. **Question:** The RFQ (page 12, letter “O”) mentions that the team profile should include a firm experienced in “surveying and material testing,” what within this project will require that trade?

Response: We expect there to be environmental issues encountered in this project, we would want a geotechnical professional on your team.

6. **Question:** Regarding SBEDA, are the percentages only for small businesses?

Response: The subcontracting goal is a requirement for all respondents.

7. **Question:** Regarding SBEDA, are there M/WBE subcontracting goals on this solicitation?

Response: No, the subcontracting goals on this project relate to SBE certification only.

8. **Question:** Can you clarify that any company listed as an SBE in the “South Central Texas Region Certification Directory” qualify towards the 35% subcontractor requirement. If that is not the correct database, can you provide/list the correct database to verify our subconsultants?

Response: The eligibility criterion is as follows:

- Eligibility Certification:
 - SBE
 - SBE and M/WBE (AABE/ABE/HABE/NABE/WBE)
 - Certified through the South Central Texas Regional Certification Agency (SCTRCA) to perform commercially-useful function
- Be considered small under SBA size standards for specific industry category of work being proposed
- Headquartered or demonstrate “significant business presence” (20% of total company employees) regularly based in the SAMSA (Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, or Wilson) for at least one year

9. **Question:** We are a Small Women Owned structural engineering business in San Antonio. We are actively pursuing the upcoming CONRAC project. We have a question about how our participation counts in the overall scheme. Most likely because of size we will be teamed with a larger structural firm. As an example if the structural fee is 10% of the overall A/E fee and we are given a contract with the architect for 50% of the structural work. How does that count? We would typically assume it would be 5%. However if the architect contracts with us for 100% of the structural work and I subcontract out 50% or less, does it count as 10% or just the 5 %?

Response: On this design- only contract, the subcontracting SBE goal is for first tier subcontractors only.

10. **Question:** Does the discretionary contracts disclosure form need to be filled out by all team members including subconsultants or just the prime firm?

Response: This form should only be completed by the firm submitting as Prime on this solicitation; if a submission includes a Joint Venture, all firms within the Joint Venture is required to complete a separate Discretionary Contracts Disclosure form.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS
--

1. The RFQ attachment labeled “Required Documents- Time of Closing” should read:
“(No later than) 2:00 P.M. local time on October 24, 2012”

END OF REVISIONS

No other items, dates, or deadlines