



**CITY OF SAN ANTONIO
FY 2013 CALL FOR ARTISTS' QUALIFICATIONS
FOR
CAPITAL PROJECTS ARTIST POOL (CPAP)**

AMENDMENT #3, July 27, 2012

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. We are a creative and design firm - are there any restrictions saying we would not be able to have our name on the list of artists as a collective creative firm of individuals?

Response: The RFQ states that artists may apply individually or as part of a team. Your firm may apply as a team, following the submittal requirements and instructions as stated in the RFQ.

2. I have an image that shows the entire mural with lights & framing but has glare. I have another image of just the painting. I would like to submit both photos of this piece of work to display the impact. Can I count it as one of my 10 images, if I combine them on one slide? I will make sure that the image is within the format and pixels you request.

Response: Yes, if the images are saved as ONE jpeg file and within the size requirements.

3. I would love to apply for your Capital Projects Artist Pool but I am on vacation in Europe right now. Is there a way to send you the requested material via email? I could also upload it as a package onto my server and provide you a URL for download or do you accept hardcopies of the written documents and images and video on CD only?

Response: All information (RFQ, Application and RFQ Required documents) can be downloaded from the City's website <http://www.sanantonio.gov/RFPListings/>. Unfortunately, the City can not download the package from your server. All responses **must** be received by **Friday, August 10, 2012** no later than **3:00 P.M.** Hard copies and CD will be acceptable. Information **MUST** be delivered to the address below:

“Mailing Address;

**City of San Antonio City Clerks Office
Attn: Capital Projects Artist Pool
P.O. Box 839966
San Antonio, Texas 78283-3966**

4. I have a PowerPoint presentation of my work. Would this be an acceptable format or would you prefer individual images?

Response: The RFQ states that images files must be submitted in individual jpeg format.

5. Do the 10 examples of past work include video files, or only jpeg's?

Response: The 10 images of past art work can be jpeg, files or video files, in the format and size stated on page 2 of the RFQ.

6. Are the submission materials to be submitted as digital files, hard copies or both?

Response: All materials will be accepted in either digital or hard copy format, so long as they meet any additional formatting requirements and specifications that are stated in the RFQ. No additional copies are required.

7. How does the selection process work once the pool is established?

Response: Outlined in PASA's Policy and guidelines, the various processes for selection, depending on the project, include Open Competition, Invitational, and Direct Selection.

8. How will artists specializing in a specific medium not be excluded from certain projects?
Response: The artist selection criteria is based on a variety of factors unique to each project, allowing for a variety of potential designs, mediums and styles.
9. Are there any Bond projects designed specifically for public art, rather than a road or park?
Response: No, all art work will be associated with a project.
10. What is the selection process for specific projects, once the artists pool is established?
Response: See response to question 7.
11. If applying as a team, are submission materials to be doubled?
Response: No, teams are to submit materials in the same manner as individuals applying, as one entity.
12. Is there a limit to the number of artists selected for the pool?
Response: No, there is no limit.
13. Are there opportunities for artworks to be incorporated within projects, or only as stand alone works?
Response: Yes, based on the project, there will be opportunities for art works that are incorporated into the project design, and also for stand alone art works.
14. Do you require hard copy submission materials?
Response: See response to question number 6.
15. Can agencies apply on behalf of artists?
Response: Yes, however it is recommended that agencies notify artists when their applications are submitted.
17. I would love to send you images and a video of my past works as some of them are kinetic and want to be seen in motion, others communicate better via photographic stills. Can I send 10 images and 1 video (dur. 5:00 min) or will that be too much?
Response: 10 examples of past work is the maximum amount allowed, as stated in the RFQ. A video file may be submitted in place of an image, so long as the total number of examples is no more than 10.

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.