



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATION (RFQ)
FOR
DESIGN BUILD SERVICES FOR THE
HENRY B. GONZALEZ CONVENTION CENTER EXPANSION**

AMENDMENT #3, July 3, 2012

Amendment #3 contains responses to questions received in writing and revisions to RFQ, solicitation documents and/or required forms.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. Can you please specify the scope of services for Geotechnical Engineering on the Design-Builder side compared to scope of services that Geotechnical Engineering lab will perform directly for the City of San Antonio?

Response: The City will perform some geotechnical testing on the construction site prior to the Design-Build contract. Should additional testing/investigation be required, an allowance for such will be established in the contract. During construction the DB will be responsible for QC testing and the City will do its own QA testing.

2. If we have an On Call contract with the City of San Antonio to perform Geotechnical Engineering & Materials Testing, are we allowed to team with Design/Builders? Is this a conflict of Interest?

Response: Respondents who have current contracts with City are not prohibited from teaming up with DB firm.

3. The scheduled due date for the RFQ is a Monday morning following the 4th of July holiday week when many of our key team members had previously scheduled vacations. Also, emphasis was made by COSA at the pre-proposal conference that respondents should be concerned and adjust for major traffic, security and other issues that may arise on a Monday morning. Therefore, in order to ensure the submission of quality Design-Build proposals in a timely manner, will COSA consider extending the proposal due date by at least one or two days, with an afternoon deadline.

Response: The submittal deadline has been extended to **Tuesday, July 10, 2012 at 10:00 A.M.** Refer to Section II, Revisions to RFQ and RFQ Required forms.

4. Submission instructions on page 14 of the RFQ require pages to be a maximum of 8 1/2" x 11" in size. Due to the size and complexity of this project, the organizational structure is also large and complex. Therefore, to assist in the readability and clarity for the reviewers, will COSA allow for the use of 11" x 17" pages, folded in half, for presentation of the Organizational Charts?

Response: An 11"x17" Organizational Chart will be acceptable.

5. Should comments to the Design Build Agreement be placed in Tab 9 or Tab 19?

Response: Comments shall be place in Tab 9 of Respondent's Submittal. Refer to Section II, Revisions to RFQ and RFQ Required forms.

6. Will the "LEED" Commissioning for this project be under a separate RFP?

Response: LEED Silver is anticipated for the new building. Commissioning will be required under the Design-Build contract. Post occupancy certification requirements are to be determined.

7. Should completed Conflict of Interest forms be included at this stage and, if so, in what tab should these be placed?
Response: Conflict of Interest Questionnaires (CIQ) are **not** to be included in any tab of the Respondent's Submittal. CIQ's shall be mailed or hand delivered to the City Clerk's Office. CIQ's are due no later than the 7th business day the person: (1) begins contract discussions or negotiations with City; or (2) submits to City an application, response to a request for proposals or bids, correspondence, or another writing related to a potential agreement with City. Refer to Section XI, Award of Contract and Reservation of Rights, paragraph 11 (Page 17 of RFQ) for further information.
8. Can footers and headers fall outside of the 1" margins?
Response: No, margins shall be no less than 1" around the perimeter of each page.
9. Are firms allowed to reformat Exhibit C, Project Sheet Example, to conform with our own company graphic standards, provided all requested information is included in the same order and within the page limitation set forth by the City?
Response: Yes, Respondents may conform to their own company graphic standards for the project sheets with all requested information and within the page limitation set forth in the RFQ.
10. The Submittal Cover/Signature Sheet (Form 1 of the RFQ) references Comments on Engineering Contract Template and General Conditions as Tab "13". However, the Submittal Checklist and Table of Contents (Form 2) and the RFQ states that the Design-Build Template and General Conditions response should be in Tab 9 and the Project Sheets are Tab 13. Please clarify.
Response: Comments to Design-Build Agreement Template and General Conditions shall be indexed and labeled in Tab 9. Refer to Section II, Revisions to RFQ and RFQ Required forms for clarification.
11. For the documentation and Forms requested in Section VI, items 2 through 8, please confirm that the "respondent" is the construction firm or Joint Venture Construction entity that will be directly contracted with the City for the Design -Build Services, not the contracting entity's design partner(s) and other sub-consultants.
Response: Requested documents forms requested in Section VI, items 2 through 8, shall be completed by the Design-Build firm or Joint Venture (if applicable). Sub-Consultants are not required to submit items 2 through 8 in Section VI of the RFQ.

SBEDA and Mentor Protégé Questions below:

12. Do any potential subconsultants have to be registered with the Central Vendor Registration at the time of the submittal of the Statement of Qualifications?
Response: No. However, subconsultants should register in the City's Central Vendor Registry prior to contract execution.
13. Paragraph VI. D. (Page 12 of the RFQ) states "...A respondent committing to serve in the City's Mentor Protégé Program shall only receive points associated with a solicitation one time within a two-year period." Please clarify this statement is meant to mean that a respondent will only receive points on a "single" solicitation in a two-year period and not multiple solicitations. If a respondent only receives points for one solicitation in a two-year period, that would discourage firms from competing for multiple solicitations in addition to handicapping local firms who compete for multiple solicitations with the City of San Antonio. This would force local firms to decide which solicitation they want to use the points or not, ultimately resulting in local firms being less competitive although they may be more committed to the long-term success of our local Mentor Protégé Program. Recommend you either delete this sentence or clarify it is only intended to cover a single solicitation.
Response: The restriction that businesses may only receive Mentor Protégé Program points once per two-year period has been removed. Refer to Section II, Revisions to RFQ and RFQ Required forms for revised Mentor Protégé Commitment Form (Form 6).

14. Section VI. Item 11.A.4.j. – The relevant similar projects may involve hundreds of subcontractors. In addition, for similar convention centers they will likely be from other markets where the criteria for the S/M/W-owned businesses varies from those of San Antonio and involve subs that do not work in the SA market. Would it be acceptable to list the goal and participation level achieved for the project in total? This will allow each project sheet to remain at 2 pages in length. If you request names of subcontractors, large and small, even first tier, this list could take a whole page or more. Therefore, if you continue to want the list of subcontractors, please restrict it to first tier only and allow 3 pages per project sheet. Additionally, please clarify the last sentence of this item as usually there is no design fee relationship between the subcontractors and the prime. In cases where a subcontractor participates in DB, their fee usually remains a function of some percentage of overall construction and is not a function of the designer/Architect fee.

Response: Please refer to Question #12 within Amendment #2.

15. Section VI.D. – please confirm the Form 6 is only required from the responding construction firm or Joint Venture Construction entity that will be directly contracted with the City for the Design –Build Services, not the design partner(s) or other sub-consultants of the contracting firm or JV.

Response: Please refer to Question #14 within Amendment #2.

16. RFQ, Article VI Submittal Documentation Requirements for Phase 1 of Solicitation, 11.D Mentor Protégé Program, Page 12. “A respondent committing to serve in the City’s Mentor Protégé Program shall only receive points associated with a solicitation one time within a two year period & Amendment #2, Question 21. If the one-time submittal and two-year period is accurate for a company to submit for Mentor Protégé points, is there a list of project solicitations for the next two years available so that a company can determine which project is best suited for utilization of its Mentor Protégé points?”

Response: There is no list available. However, the restriction that businesses may only receive Mentor Protégé Program points once per two-year period has been removed. Refer to Section II, Revisions to RFQ and RFQ Required forms for revised Mentor Protégé Commitment Form (Form 6).

17. RFQ, Article VI Submittal Documentation Requirements for Phase 1 of Solicitation, 11.D Mentor Protégé Program, Page 12. “A respondent committing to serve in the City’s Mentor Protégé Program shall only receive points associated with a solicitation one time within a two year period & Amendment #2, Question 21. If a company selects to submit on this solicitation and is **NOT** selected as the awarded contractor, will the company be able to receive Mentor Protégé points on another solicitation?”

Response: The restriction that businesses may only receive Mentor Protégé Program points once per two-year period has been removed. Refer to Section II, Revisions to RFQ and RFQ Required forms for revised Mentor Protégé Commitment Form (Form 6).

II. REVISIONS TO THE RFQ AND REQUIRED FORMS

1. Exhibit A, General Conditions, Article XI. (Insurance and Bonds) has been revised and updated on the City’s website. Refer to latest version of General Conditions dated July 3, 2012.
2. Mentor Protégé Commitment Form (Form 6) has been revised and updated on the City’s website. Refer to the latest version of the Mentor Protégé Commitment Form (Form 6) dated July 2, 2012.
3. Amendment #2, Responses to Questions 18 and 21 regarding the restriction that businesses may only receive Mentor Protégé Program points once per two-year period has been removed. Refer to revised Mentor Protégé Commitment Form (Form 6).
4. Required Form 2, Table of Contents which states the following:
“Comments on Design-Build Contract Template and General Conditions – Indexed as Tab 19”
Is revised to the following:
“Comments on Design-Build Contract Template and General Conditions – Indexed as Tab 9”

5. Required Form 1, Submittal which states the following:

“By its signature below, Respondent certifies that any objections it may have with the City’s Architectural Design Services Contract and General Conditions, labeled as RFQ Exhibit “B” hereto, have been listed and included in Respondent’s Statement of Qualifications under Tab 13 hereto. Absent any objections there listed, Respondent confirms it will execute City’s Architectural Design Services Contract as written.”

Has been revised to the following:

“By its signature below, Respondent certifies that any objections it may have with the City’s Design-Build Agreement template and General Conditions, labeled as RFQ Exhibits “A” and “B” hereto, have been listed and included in Respondent’s Statement of Qualifications under Tab 9 hereto. Absent any objections there listed, Respondent confirms it will execute City’s Design-Build Agreement template and GC’s as written.

6. Phase I Submission Instructions on page 13 of the RFQ which states:

“Respondent shall submit a total of ten (10) Qualification Statements which shall include one (1) original unbound Qualification Statement, signed in ink and including Respondent’s Financial Statements, and nine (9) printed copies of the submittal absent Respondent’s Financial Statements, as well as one (1) copy of the entire submittal in an Adobe PDF format (without Financial Statements) on a compact disk (CD) in a sealed package, clearly marked on the front of the package **“RFQ: DESIGN-BUILD SERVICES FOR THE HENRY B. GONZALEZ CONVENTION CENTER EXPANSION”**

Has been revised to the following:

“Respondent shall submit a total of twelve (12) Qualification Statements which shall include one (1) original unbound Qualification Statement, signed in ink and including Respondent’s Financial Statements, and eleven (11) printed copies of the submittal absent Respondent’s Financial Statements, as well as one (1) copy of the entire submittal in an Adobe PDF format (without Financial Statements) on a compact disk (CD) in a sealed package, clearly marked on the front of the package **“RFQ: DESIGN-BUILD SERVICES FOR THE HENRY B. GONZALEZ CONVENTION CENTER EXPANSION”**

7. Phase I Submission Instructions on page 13 of the RFQ which states:

“All submittals must be received in the City Clerk’s Office at **NO LATER THAN 10:00 AM ON MONDAY, JULY 9, 2012** the address indicated below.”

Has been revised to the following:

All submittals must be received in the City Clerk’s Office at **NO LATER THAN 10:00 AM ON TUESDAY, JULY 10, 2012** the address indicated below.”

Submittal deadline information through out RFQ document and RFQ Required forms has been revised to **Tuesday, July 10, 2012 at 10:00 A.M.**

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.