



Pre-Submission Conference
Design-Build Services for the Convention
Center Expansion
June 25, 2012

Convention Center History



□ Built as part of the 1968 HemisFair World's Fair

- Expanded three times since
- Currently 1.3 million square feet
- 300 events each year
- 750,000 convention delegates
- features the Lila Cockrell Theatre



□ Facility features include:

- 67 meeting rooms
- 4 exhibit halls with 440,000 square feet of contiguous exhibit space
- 3 ballrooms including Ballroom C with approximately 40,000 sq. ft.
- Full service UPS Business Center
- 36 loading docks, including 24 covered docks

Rational for Expansion



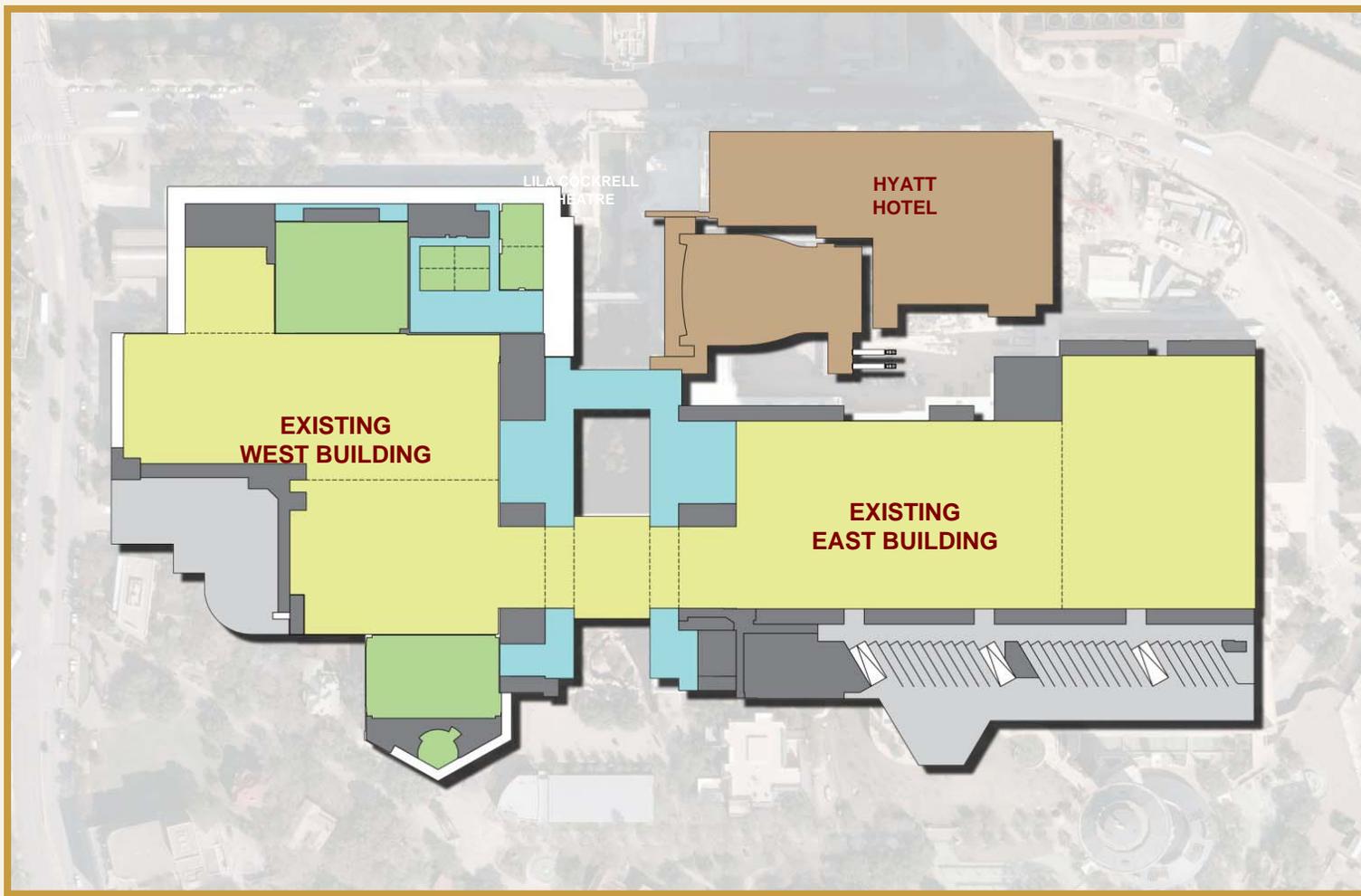
- Strong market demand for space
- Create uniform quality throughout facility
- Modernize to meet the market's future needs
- Enhance the convention destination district
- Create contiguous exhibit halls and optimally distributed meeting space



Existing Convention Center



Existing Convention Center



Tentative Schedule for Selection Process and Award



- Pre-Submission Conference, June 25, 2012
- Deadline for Submission of Written Questions, June 27, 2012
- Phase I Qualifications Due, July 9, 2012
- Phase II, Interview Letter to Short-listed firms, July 27, 2012
- Phase II, Proposed Costing Methodology Due, August 16, 2012
- Interview Short-listed firms, August 17th & August 20th
- Anticipated City Council Consideration, September 20, 2012

Submittal Document Requirements



- Cover Letter
- Submittal Cover/Signature Page (Form 1)
- Submittal Checklist and Table of Contents (Form 2)
- Discretionary Contracts Disclosure Form (Form 3)
- Litigation Disclosure Form (Form 4)
- SBEDA Subcontractor/Supplier Utilization Commitment Form (Form 5)
- Proof of Insurability & Bondability
- Financial Statement
- Letters of Reference (maximum of 5)
- Comments to DB Agreement Template & GC's
- Statement of Qualifications

Phase I Evaluation Criteria Summary



- A. Experience and Qualifications of the DB Firm, Key Personnel and Key Sub-Consultants – 60 Points**
- B. Local Experience with San Antonio Region Issue and Past Experience with City of San Antonio – 10 Points**
- C. Proposed Plan – 25 Points**
- D. Mentor Protégé Program – 5 Points**

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Phase II Evaluation Criteria (Interviews), if selected



- A. Background of DB Firm, Key Personnel & Key Sub-Consultants – 20 points
- B. Proposed Approach to Meeting Project Schedule – 25 points
- C. Project Understanding – 25 points
- D. Budget and Costing Methodology – 20 points
- E. Proposed Fees for General Conditions/Overhead & Profit – 10 points

Phase I Submission Instructions



Respondent shall submit ten (10) SOQ's, 1 unbound original and 9 copies

SOQ's due no later than 10:00 AM on Monday, July 9, 2012

Allow for time traffic and security measures at City Hall. Late Submittals will NOT be accepted.

Amendments to the RFQ



Any changes, amendments or written responses received in Compliance with Section X, Restriction on Communication will be posted to the City's website at <http://www.sanantonio.gov/RFPListings/>

No oral statement of any person shall modify or change the terms, conditions or specifications stated in the RFQ. All changes shall be made in writing only.

Restriction on Communication



**Respondent may ask verbal questions concerning this RFQ at
Pre-Submission Conference**

Deadline for Questions is Wednesday, June 27, 2012 at 4:00 PM

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**Exception to restriction on communication does not apply to
Small Business Office (SBO)**

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SBEDA ORDINANCE COMPLAINT PROVISIONS



Questions?

